

College Planning Checklist

Senior Year

September

- Register for SAT/ACT Exams.
- Meet with your School Counselor/YPIE Advisor to discuss the college application process.
- Visit college campuses and schedule interviews.
- Create a professional email account and begin to check it!
- Setup a calendar system that works for you.
- Research and apply to diversity weekends (if eligible).
- Follow up with teachers and counselor about letters of recommendation.
- Continue to volunteer & stay involved in extra-curricular activities.
- Work on college essay and resume.
- Start collecting financial documents for FAFSA/TAP applications; create an FSA ID.
- Research & Apply for Scholarships.
- Memorize your Social Security Number; you'll need it a lot this year!

October

- File FAFSA/TAP beginning Oct. 1st.
- Register for SAT/ACT exams.
- Send test scores to colleges you are applying to.
- Finalize your college list.
- Register for an account on commonapp.org.
- Connect Common Application and Naviance by signing FERPA Waiver (under "colleges I'm applying to" in Naviance).
- Start working on your supplements in Common Application (if applicable).
- Attend YPIE Application Days.
- Continue working on your college essay & resume.
- Be aware of and talk with counselors about Early Decision/Early Action Deadlines!
- Start CSS Profile (if applicable) css.collegeboard.org
- Visit colleges/schedule interviews.

November

- Register for upcoming SAT/ACT exams.
- Be aware of college application deadlines. Don't wait until the last minute to submit your applications!
- Follow up with teachers and counselors re: recommendation letters.
- Complete college essay and resume.
- Sign FERPA Waiver in Naviance using Common Application email if you have not already done so.
- Submit FAFSA/TAP applications.
- If you submitted applications, follow up with colleges and check to see all your materials were received.
- Complete CSS Profile (if applicable).
- Visit colleges/schedule interviews.
- Make sure all colleges you've applied to are listed in your Naviance account.

December

- Register for SAT/ACT exams.
- Submit all applications by Dec. 1.
- Submit FAFSA/TAP applications if you have not already done so.
- Research & Apply for Scholarships!
- Contact colleges you submitted applications to and check your application status.
- Follow up about your CSS paperwork and Opportunity Programs.

January

- Follow up with colleges to ensure all college application materials were received (including financial aid documents).
- Check email (and spam folders) frequently-colleges may be trying to contact you.
- Apply to scholarships.

February

- Apply for scholarships.
- Follow up with colleges to ensure all college application materials were received (including financial aid documents).
- Check email.
- Avoid "senioritis" by continuing to work hard and earn good grades.

March - April

- Follow up with colleges to ensure all supporting documentation has been received **especially financial aid documents.**
- Review & finalize financial aid packages with Counselors/Advisors.
- Apply for scholarships.
- Check email.
- Attend accepted student days/visit the college(s) you've been accepted to.

May - June - Summer

- Take placement exams (if applicable).
- Inform counselor about all college acceptances and final college choice.
- National College Decision Deadline-May 1st. (Submit deposit).
- Review financial aid letters and complete all loan entry steps.
- Write thank-you notes to individuals that helped you with the college process.
- Complete Senior Survey.
- Setup accounts for your college.
- Register for classes.
- Order books.