

Tuolumne County Transit Agency

Invitation for Bids



TUOLUMNE COUNTY TRANSIT

Bus Stop Solar Lighting Systems

Bid Submission Deadline: September 30, 2016

Tuolumne County Transit Agency
2 South Green Street (mailing)
48 West Yaney Avenue (physical)
Sonora, CA 95370

Date: August 30, 2016

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Attachment A – Invitation For Bids (IFB) Submission Documents

Invitation For Bids Bus Stop Solar Lighting Systems

NOTICE

The Tuolumne County Transit Agency (TCTA) desires to purchase bus stop solar lighting systems for use with its existing and future route stops.

Installation of the units is not part of this Invitation for Bids.

Background

Tuolumne County is located in the center of the California Mother Lode area along the western slope of the Sierra Nevada mountain range. The County is bordered on the north by Calaveras County, on the south by Mariposa County, on the west by Stanislaus County and on the east by Alpine and Mono Counties. Sonora is the only incorporated city in Tuolumne County and is also the County Seat.

Fixed Route Services

The Tuolumne County Transit Fixed Route operates Monday through Friday from approximately 6:00 a.m. to 8:00 p.m. This system connects residents of Sonora, Jamestown, Columbia, Tuolumne, Twain Harte, Mi-Wuk Village, Sierra Village and the Phoenix Lake/Crystal Falls areas with adjoining communities, shopping areas, medical facilities, places of interest and the community college. This route connects with Calaveras Transit at Columbia College to provide an inter-regional connection.

Transit Service Funding

Tuolumne County Transit is funded primarily by California Transportation Development Act (TDA) funds, Federal Transit Administration Section 5311 operating assistance grant funds, and farebox revenue. The TDA funds are provided by the State to the Regional Transportation Planning Agency, the Tuolumne County Transportation Council (TCTC) in Tuolumne County, who then allocates the funds to the claimants. Both the County of Tuolumne and City of Sonora contribute funds to provide public transportation services in the Tuolumne County Region. The Transit System has also received FTA Section 5310, Congestion Mitigation and Air Quality (CMAQ) and PTMISEA Transit Bond funding for various capital and safety improvements.

BID INSTRUCTIONS

Bid Submission & Deadline

The Bid submittal date is September 30, 2016 at or before 2pm.

All bidders shall complete and submit the IFB Submission Document forms #1, #2 and #3, included as Attachment A to this RFP.

All bids and accompanying materials shall become the property of the Tuolumne County Transit Agency upon submittal.

Bidders must submit one (1) original cost proposal and one (1) electronic copy of cost proposal. The cost proposal shall be sealed in an envelope, marked "Bid Proposal for Bus Stop Solar Lighting Systems."

Mailing:
2 S. Green St
Sonora, CA 95370

Physical:
48 W. Yaney Ave, 3rd Floor
Sonora, CA 95370

Bids should be addressed to Tuolumne County Transit Agency, Tyler Summersett, at the above address, if delivered by mail or courier, and must be received and date stamped no later than 2:00 p.m. on the due date identified on the Project Schedule, below. The TCTA has no authority to accept bids submitted after the date and time, and will return unopened any proposals which are received late.

Project Schedule

- | | |
|---|--------------------------------|
| 1. Invitation For Bids Issued | August 30, 2016 |
| 2. Last Day for Written Questions | September 14, 2016 |
| 3. Written Responses to Questions posted on website | September 16, 2016 (tentative) |
| 4. Bids Due | 2:00 p.m. September 30, 2016 |
| 5. Purchase order issued | October 30, 2016 (tentative) |

Required Product Features

- 1- General
 - A. Dawn to Dusk Lighting
 - 1) Controller automatically determines 'dawn' and 'dusk' and does not require additional exterior sensors
 - B. 3 Day Battery Life
 - C. White Light LED output
 - D. Mounts to 2 inch round post/pole
 - E. 20 units
- 2- Warranty
 - A. Provide manufacturer's warranty covering 3 years on solar lighting system from date of purchase
 - B. Solar Voltaic Panel covered for 10 years
 - C. LED light engine, lamps and fixtures covered for a minimum of 10 years

The Contractor expressly warrants that all equipment, supplies, and/or services provided shall: (1) conform to each and every specification, drawing, sample or other description which furnished to Tuolumne County Transit Agency, (2) be fit and sufficient for the purpose expressed in the solicitation documents, (3) be merchantable, (4) be of good materials and workmanship, and (5) be free from defect.

- 3- Safety
 - A. All products shall be low voltage DC lighting products
 - B. All products shall comply with the National Electrical Code

4- Manuals and Technical Information

- A. Installation and Operation manuals including wiring diagrams covering the proposed systems.
- B. Repair and maintenance manuals covering all components as purchased.
- C. Parts list giving service part numbers covering the equipment purchased.

Inspection and Acceptance

No equipment, supplies, and/or services received by TCTA pursuant to a purchase order shall be deemed accepted until TCTA has had a reasonable opportunity to inspect said equipment, supplies and/or services.

Deliveries

The delivery date or term within which the proposed item/s will be delivered shall be stated in the space provided under Delivery Information.

Delivery will only be received between the hours of 8:00 am to 5:00 pm, Monday through Friday. No material will be received on Saturday, Sunday or a TCTA Holiday.

Communications

As it is the TCTA's intent to provide the same information to all bidders, questions will not be answered individually by telephone or email. Any oral responses to questions are not binding on the TCTA. The TCTA will post the questions received, along with written responses, to the Tuolumne County Transit website, www.tuolumnecountytransit.com. **It is the responsibility of the bidders to check the TCT website to review the questions and responses.** The TCTA will not respond to any questions submitted after September 14, 2016. Any communications related to this Invitation For Bids should be directed in writing to:

Tyler Summersett, Sr. Transportation Planner
Tuolumne County Transit Agency
2 South Green Street
Sonora, CA 95370
tsummersett@co.tuolumne.ca.us

Single Bid Response

If only one bid is received in response to this Invitation For Bids, a cost/price analysis and evaluation and or audit may be performed on the cost proposal in order to determine if the price is fair and reasonable.

Invoicing and Payment

Each invoice should be itemized in accordance with items listed on the purchase order. Failure to comply with this requirement may delay processing of invoices for payment. Unless otherwise provided for in this Invitation For Bids, payment for all equipment, supplies, and/or services required herein shall

be made once delivery, inspection and acceptance has occurred. Tuolumne County Transit Agency shall not make any advance deposits.

Addenda

Any changes to this Invitation For Bids will be made by written addendum. Upon issuance, such addenda shall be incorporated in this Invitation For Bids, and shall prevail over inconsistent provisions of earlier issued documentation. Addenda will be posted on the TCT website. **It is the responsibility of the proposers to check the TCT website for any addenda.**

Policy

The Contractor shall comply with Title VI of the Civil Rights Act of 1964, as amended accordingly.

No Bid Selection

This Invitation For Bids does not obligate Tuolumne County Transit Agency to award a purchase order for a bus stop solar lighting system, nor does it commit the TCTA to pay for any costs associated with the preparation and submittal of a bid.

STANDARD SOLICITATION PROVISIONS

1. If TCTA decides to award, this Invitation For Bids shall result in a firm, fixed price contract to purchase.
2. TCTA reserves the right to reject any and all bids/quotes/proposals, and to accept or reject any items thereon, and to waive technicalities. In case of error in the extension of prices in the bid/quote/proposal, unit prices will govern.
3. All bids/quotes/proposal for commodities, the bidder will state brand or make on each item.
4. All bids/quotes/proposals must be signed with the firm name and by an authorized representative of the firm. Obligations assumed by such signature must be fulfilled.
5. The date specified for the returning of bids/quotes/proposals is a firm deadline and all bids/quotes/proposals must be received at the designated office by that time.

S:_TCTA_\PR-040010 Bus Stop Solar Lighting Systems\FY_13_14 (Surveillance & Transit Stop Lighting)\Invitation_for_Bids_(IFB)\2016.08.23_RFP_Bus_Stop_solar_lighting_systems_Final.docx

Tuolumne County Transit Agency
Invitation For Bids - Bus Stop Solar Lighting Systems
Attachment A – Required Bid Documents

IFB SUBMISSION DOCUMENT #1: PRICE WORKSHEET

QUANTITY	BID ITEM	UNIT PRICE (1)	TOTAL PRICE (Unit x Quantity)
21	<i>Bus Stop Solar Lighting Systems.</i> <ul style="list-style-type: none"> • Dusk to dawn lighting. • White light LED illumination. • Three-day battery life. <i>SEE MINIMUM SPECIFICATIONS Page 4.</i>	\$ _____	\$ _____
		Sub-Total	\$ _____
		Sales Tax	EXEMPT= \$0
		Delivery Charge	\$ _____
		Total Price	\$ _____

In compliance with the above, the undersigned offers and agrees, if this IFB is accepted, within sixty (60) calendar days from date of opening, to furnish any or all of the items upon which prices are offered at the price set opposite each item, delivered at the designated point(s) within the time specified in the Schedule.

Name and Address of Bidder:	Signature of Person Authorized to Sign:
	Please Print Signer's Name and Title:
Date of Bid:	Phone Number:

IFB SUBMISSION DOCUMENT #2: Warranty Service

The bus stop solar lighting systems shall be covered by the warranty as described Required Product Features, Section 2, of the RFP. Warranty shall be confirmed by the bidder in the below spaces. Bidders shall also provide in the below spaces the name and address of the warranty service locations during the warranty period and after the warranty period. NOTE: In all purchases made by Tuolumne County Transit Agency, availability and accessibility of warranty service and service after warranty may be considered in determining the lowest responsible bidder.

Warranty Terms and Conditions

Warranty Service Location:

Name: _____ Phone: _____

Address: _____

Email/Fax: _____

Service and Parts Location after warranty:

Name: _____ Phone: _____

Address: _____

Email/Fax: _____

**IFB SUBMISSION DOCUMENT #3:
Product Information, Delivery, Conformance with Specifications**

PRODUCT INFORMATION

With this document please provide any product data to include catalog specification sheets with performance details demonstrating compliance with specifications.

DELIVERY INFORMATION

The Bidder shall be required to state the delivery specified herein in the space provided below.

No later than _____ calendar days after placing order.

CONFORMANCE WITH SPECIFICATIONS

Indicate whether the submitted equipment:

- | | | |
|---|-----|----|
| 1. Meets the specification exactly as stated. | YES | NO |
| 2. Meets the specification via an alternate means and indicate the specific methodology used below in the VENDOR NOTES section. | YES | NO |

VENDOR NOTES

Please provide the product brand name, description and any additional information in regards to the quotation and materials in the vendor notes section (below).

Tuolumne County Transit Agency purchase orders must be issued to the invoicing company/address. If the invoicing company/address will be different from that listed in the vendor information IFB Submission Document #1, the vendor must specify the "remit to" company/address in the vendor information section below.

VENDOR INFORMATION

Vendor Name/Mailing Address:	Vendor Contact Information (including area codes): Phone#: E-mail:
Is your company registered/certified with the State of California as a: DISADVANTAGED BUSINESS ENTERPRISE (DBE)? YES NO	