

Tuolumne County Transit Agency

March 8, 2017 Meeting Minutes

The March 8, 2017 meeting of the Tuolumne County Transit Agency (TCTA) was called to order at 3:02 p.m. by Chairman Ayala. Also in attendance were: Executive Director, Darin Grossi; Councilmembers John Gray, Councilmember Connie Williams; Councilmember George Segarini; Alternate Karl Rodefer; Laura Shinn, Sr. Administrative Analyst; Tyler Summersett, Sr. Transportation Planner; Alex Padilla, Transportation Planner and Denise Bergamaschi, Administrative Technician.

Also present at today's meeting was Carl Baker representing Caltrans District 10.

- 1. Oral communication (15 minutes) to allow the public to speak on any item not on the printed agenda.**

There was no Oral Communication at today's meeting.

Consent Calendar:

- 2. Approval of the February 8, 2017 Meeting Minutes.**
- 3. Authorize the Chairman to sign a letter of support to YARTS for their Application to Federal Lands Access Program (FLAP) for free rides on National Park Service Free Gate Days.**
- 4. Authorize the Chairman to sign a letter to the Sonora Parking and Traffic Committee asking for a "red curb zone" along a portion of South Washington Street served by the SkiBus and Public Transit to Yosemite.**

There was No Public Comment for any item on the Consent Calendar.

Councilmember Segarini moved to approve all items on the Consent Calendar as presented. Councilmember Gray seconded the motion. Motion approved with a 5-0 vote.

Regular Agenda:

- 5. Progress report on the construction of the Tuolumne Transit Center.**

Sr. Transportation Planner, Tyler Summersett, provided an update on the construction of the new transit facility. He informed Council February was a very wet month and that due to the heavy rains and the mud, the project has been slow moving. He added that it is looking as though the completion date will be closer to the end of May or the beginning of June. He added too that there are delays with the steel structure and the plumbing but that staff has been working on the interior of the project in terms of furniture, fabric, and color schemes. He also informed Council that staff is still awaiting clarity from PG&E regarding the wiring. He then informed Council that he is currently working on to be made public with the opening of the new facility. Mr. Summersett then encouraged everyone to look at the project from 108 as they are driving by.

Discussion ensued.

There was no action required for this item as it was informational.

6. Award a contract for Marketing and Collateral Production Services to Cole Video

Executive Director Grossi informed Council Members that an RFQ was put out on the web site, in the local paper and to local consultants for the Marketing Contract for Tuolumne County Transit. He added that only one response came in and that it was from a local vendor, Cole Video, which whom our agency has worked with previously. He stated that staff is impressed with the work performed in the past and is comfortable with Cole Video being the only response received. He added that Legal Counsel has reviewed and signed the final documents and that they are ready to go. Executive Director Grossi then requested approval as soon as possible so that work can begin on the new schedules and added that he was uncertain about the requirements of liability insurance but would find out.

Councilmember Gray moved to approve awarding a contract for Marketing and Collateral Production Services to Cole Video with the caveat that it is being approved with the understanding that insurance be presented to risk management if required.

Councilmember Segarini seconded the motion – including the caveat mentioned above.

Motion approved with a 5-0 vote.

7. Adopt the 2016/2017 Mid-Year Budget with associated budgetary modification (4/5ths vote required).

Executive Director Grossi informed Council Members that upon reviewing the budget, that we are doing better than anticipated, that revenue is coming in as expected. He added that the only change is that the CRA did not use all of the allocations from the TCTA on the Jamestown sidewalk project so that we would like to re-obligate it to the Transit Facility project. Other than that change, everything is on track.

There was No Public comment for this item.

Councilmember Williams moved to approve adopting the 2016/2017 Mid-Year Budget with associated budgetary modification.

Councilmember Rodeford seconded the motion.

Motion approved with a 5-0 vote.

8. Adopt Resolution No. 36-17 approving the Purchasing Policies for the Tuolumne County Transit Agency.

Executive Director Grossi informed Council Members that the policy goes back to 2006 and essentially follows the guidelines set forth by the County policies. He suggested recommending approval.

There was No Public Comment for this item.

Councilmember Gray moved to approve adopting Resolution No. 36-17 approving the Purchasing Policies for the Tuolumne County Transit Agency.

Councilmember Williams seconded the motion.

Motion approved with a 5-0 vote.

9. Reports

Executive Director Grossi reported that the Dodge bus is doing very well this year and that it has had its busiest week-end yet with the President's Day holiday. He also reported that the Rush Creek Lodge will be included in the YARTS schedule this year. Mr. Grossi also reported that SR120 into the Yosemite main entrance will be closed until mid-April due to half of the road sliding downhill. Executive Director Grossi also provided an update on the recently donated buses: He stated that T-Care declined our donation as the bus was too old and had too much mileage on it.

There being no further items to discuss, this portion of the meeting was adjourned at 3:31 p.m.

Respectfully submitted,

Denise Bergamaschi
Administrative Technician