

*Tuolumne County Transit Agency
September 13, 2017 Meeting Minutes*

The September 13, 2017 meeting of the Tuolumne County Transit Agency (TCTA) was called to order at 3:02 p.m. by Chairman Michael Ayala. Also in attendance were: Councilmember Connie Williams; Councilmember George Segarini; Councilmember John Gray; Councilmember Evan Royce; Executive Director. Darin Grossi; Sr. Administrative Analyst, Laura Shinn, Transportation Planner, Alex Padilla; Senior Transportation Planner, Tyler Summersett and Administrative Technician, Denise Bergamaschi.

Also present at today's meeting was Carl Baker representing Caltrans District 10.

1. Oral communication (15 minutes) to allow the public to speak on any item not on the printed agenda.

Carol Doud proceeded to comment that she would like to request that the gift of Public Funds for the Unruly Brew N Que be re-considered when Chairman Ayala informed her that there is an item on the agenda pertaining to that and that she would be allowed to speak then.

Consent Calendar:

2. Approval of the August 9, 2017 Meeting Minutes.

There was No Public Comment for any item on the Consent Calendar.

*Councilmember Gray moved to approve all items on the Consent Calendar as presented.
Councilmember Williams seconded the motion.*

Motion approved with a 5-0 vote.

Regular Agenda:

3. Progress report on the construction of the Tuolumne Transit Center.

Senior Transportation Planner, Tyler Summersett, informed Council Members that the transit facility is almost finished. He added that the road is paved and that the building is now complete. He stated that punch lists have all been submitted and that workers are finishing up on the floors, signage, etc. Also, that staff is looking into purchasing furniture kiosks, waste cans, etc.

Executive Director Grossi added that there may be some concern with the gates once the contractor leaves. He informed Council Members that drivers will have keys and will open and close the gate first thing in the morning and after the last run in the evening. He also reminded everyone that this facility was built almost entirely using Prop 1B Funds which could not be used on anything else.

Discussion ensued.

There was no action required for this item as it was informational only.

4. Discuss possible date to celebrate the Grand Opening of the New Transit Center.

Executive Director Grossi reminded Council Members that e-mails were sent out from Denise regarding possible dates for the opening celebration and that October 30th seems to be the date that worked the best for everyone. He added that the facility is expected to open the public for service on November 1st.

Discussion ensued.

Councilmember Segarini moved to approve October 30th as the date to hold the Grand Opening Celebration.

Councilmember Williams seconded the motion.

Motion approved with a 5-0 vote.

5. Contract award to polish concrete floor at transit facility.

Executive Director Grossi reminded Council Members that an initial RFQ was put out for bids and that none were received. He added that it was recommended to extend the date and that only one bid came in. He added that the bid came in at a reasonable price and that staff is recommending approval in order to proceed.

Councilmember Royce discussed that various “grids” of finishing and offered his advice and to go view the floor once completed, if necessary.

Carol Doud thanked Councilmember Royce for his opinion and added that she respects his expertise. She added that she approves.

Councilmember Royce moved to approve the contract award to polish the floor at the transit facility and to allow extra funding for a higher polish, if needed.

Councilmember Gray seconded the motion.

Motion approved with a 5-0 vote.

6. Consideration of approving a request for Trolley Service at Oktoberfest event in Twain Hart sponsored by the Twain Harte chamber of Commerce.

Sr. Transportation Planner, Tyler Summersett, informed Council Members that this has been an annual event for the past several years and that the Chamber reached out to him asking if the Trolley could be used to transport guests to and from the event between the hours of 10 am – 4 pm. He stated that he met with the Chamber of Commerce and went over the plans and that the criteria set forth by the TCTA was met. He informed Council Members that the cost to the TCTA would be about \$500.00 and that staff recommends approval. He also added that cross marketing with the Chamber would be included as a trade- off for the trolley service.

Executive Director Grossi informed Council that given the attention that items of this nature have received lately, that once the transit center if complete staff is going to put together and item reviewing the policy of providing transit service to local events.

Discussion ensued.

Pam Jones, President of the Twain Harte Chamber of Commerce approached the podium and stated that she would be honored if consideration would be approved for this service. She added that transportation is a big sticking point. She also added that she hopes everyone is able to attend the Event and that it starts at 11.

Carol Doud approached the podium and stated that she hopes this item will be brought forth at another meeting because she has a lot to say about it. She added that the Crapper Derby hired Black Oak Casino for their shuttle service.

Sr. Transportation Planner, Tyler Summersett stated that staff does intend to look at the policy regarding shuttle service and bring it back for discussion.

Councilmember Royce stated that, although he was not at last month's meeting, which included a discussion about shuttle service being provided to local events, he heavily supports using the transit service for such events. He added that these events are good for the community's economy. He stated that we, all of us, should do as much as possible to help our community attract tourists. He went on to say that this is not a gift of public funds, per se, but that we are bringing people to an event and that it is no different than driving passengers to Wal-Mart or to work. He believes that the purpose and the mission of these events are fantastic. He stated that while he appreciates Ms. Doud's integrity – he pointed out that it is not as though the buses are carting the equipment for the event – we are transporting people. It helps make the roads safer, less DUI's and assists with the parking and road congestion. He stated that for events like this, we have to be creative.

*Councilmember Royce moved to approve a request for Trolley Service at Oktoberfest event in Twain Hart sponsored by the Twain Harte chamber of Commerce.
Councilmember Gray seconded the motion.*

Motion approved with a 5-0 vote.

7. Public Hearing to consider approval of Resolution No. 43-17 adopting of the Final Proposed Fiscal Year 2017/2018 Budget for the Public Transit System.

Executive Director Grossi reminded Council that at the May meeting, the recommended budget was presented and approved and that this is the Final Budget.

Sr. Administrative Analyst, Laura Shinn informed Council Members that the County has closed out the 16/17 books and that the TCTA has a revenue balance of \$365k mostly due in part to the Transit Facility being complete. She went over the various funds and balances for Council.

Executive Director Grossi added that with the additional revenue from SB1, it will allow us to free up some funding and move it to the TCTC to help free up RSTP funds.

Councilmember Williams moved to approve holding a Public Hearing to consider approval of Resolution No. 43-17 adopting of the Final Proposed Fiscal Year 2017/2018 Budget for the Public Transit System.

Councilmember Segarini seconded the motion.

Motion approved with a 5-0 vote.

**** 3:45 p.m. – At this time, Chairman Ayala opened the Public Hearing.*

There were no comments from the audience.

**** 3:46 p.m. – At this time, the Public Hearing was closed.*

8. Adopt Resolution 42-17 adopting updated Title VI Policy for the Tuolumne County Transit Services.

Executive Director Grossi informed Council Members that this item pertains to persons with limited English speaking/reading abilities. He stated that staff has posted on the web site that there are accommodations available for people requiring assistance reading in English.

Discussion ensued.

Executive Director Grossi thanked Laura Shinn for putting this information together.

There was no public comment for this item.

Councilmember Royce moved to approve Adopting Resolution 42-17 adopting updated Title VI Policy for the Tuolumne County Transit Services.

Councilmember Williams seconded the motion.

Motion approved with a 5-0 vote.

9. Reports

Executive Director Grossi stated that at first he was concerned with losing Diane Bynum as the Sr. Administrative Analyst; however, Laura is doing a wonderful job. He also added that the transit center will be opening to the public on November 1st and that is also the date that the new schedules and fares will be implemented. The public will be notified in advance.

Councilmember Williams stated that she often gets asked about week-end service.

Discussion ensued.

There being no further items to discuss, this portion of the meeting was adjourned at 3:43 p.m.

Respectfully submitted,

Denise Bergamaschi
Administrative Technician