

*Tuolumne County Transit Agency
Technical/Citizen's Advisory Committee*

June 3, 2020 Meeting Minutes

The June 3, 2020 meeting of the Tuolumne County Transit Agency (TCTA) Technical/Citizen's Advisory Committee(s) (TAC/CAC) was called to order at 3:05 p.m. by Executive Director, Darin Grossi. Also, in attendance were: Tanya Sanguinetti, Engineering Manager; Eric Erhardt, Assistant CAO; Dore Bietz representing the Native American Community; Paul Slemmons representing District 2; Dick Southern representing District 3; Bob Asquith representing District 4; Carl Baker representing District 5; Laura Shinn, Senior Administrative Analyst; Tyler Summersett, Sr. Transportation Planner and Assistant to the Executive Director, Denise Bergamaschi.

Michael Casas was present at today's meeting representing Caltrans District 10.

- 1. Oral communication (15 minutes) to allow the public to speak on any item not on the printed agenda.**

There was no Oral Communication at today's meeting.

Consent Calendar:

- 2. Approval of the May 6, 2020 Meeting Minutes.**

TAC:

Michael Casas moved to approve the May 6, 2020 Meeting Minutes as presented.

Dore Bietz seconded the motion.

Motion approved with a 4-0 vote.

CAC:

Bob Asquith moved to approve the May 6, 2020 Meeting Minutes as presented.

Dick Southern seconded the motion,

Motion approved with a 3-0 vote.

Motion approved unanimously.

Regular Agenda:

- 3. Recommend adopting Resolution 58-20 approving the Tuolumne County Transit Agency (TCTA) FY 19/20 Year End Budget Revision and recognizing \$351,289 in unanticipated revenues from the CARES ACT. This item requires a 4/5ths vote.**

Executive Director Grossi informed Committee Members that this item is being brought back from last month's meeting. He added that the budgets reflect projects that have not yet been completed but are still moving forward in the 20/21 budget due to the anticipated CARES funds.

He also added that there has been a decrease in revenue due to COVID19 – low ridership as well as advertising. He also added that staff is holding back spending at this time.

There were no questions or public comment.

TAC:

Eric Erhardt moved to approve recommend adopting Resolution 58-20 approving the Tuolumne County Transit Agency (TCTA) FY 19/20 Year End Budget Revision and recognizing \$351,289 in unanticipated revenues from the CARES ACT.

Dore Bietz seconded the motion.

Motion approved with a 4-0 vote.

CAC:

Carl Baker moved to approve recommend adopting Resolution 58-20 approving the Tuolumne County Transit Agency (TCTA) FY 19/20 Year End Budget Revision and recognizing \$351,289 in unanticipated revenues from the CARES ACT.

Bob Asquith seconded the motion.

Motion approved with a 3-0 vote.

Motion approved unanimously.

4. Recommend adopting Resolution 56-20 approving the TCTA -Public Transportation Budget for Fiscal Year 20/21.

Executive Director Grossi informed Committee Members that the budget is looking good. He added that CARES funds are not included because he is not 100% certain about receiving those dollars. He pointed out that there is a meeting taking place next week with regards to the CARES funds. Executive Grossi also added that there will be a 2% increase from Storer along with a 3.5% increase for the transit facility. He stated that at this time, the vacancy of a second Sr. Transportation Planner is on freeze for now but, the Mobility Manager position is still available due to it being grant funded. He also added that \$68,000 has been set aside for YARTS.

Discussion ensued.

There were no questions or public comments for this item.

TAC:

Eric Erhardt moved to approve recommend adopting Resolution 56-20 approving the TCTA - Public Transportation Budget for Fiscal Year 20/21.

Tanya Sanguinetti seconded the motion.

Motion approved with a 4-0 vote.

CAC:

Bob Asquith moved to approve recommend adopting Resolution 56-20 approving the TCTA - Public Transportation Budget for Fiscal Year 20/21.

Dick Southern seconded the motion.

Motion approved with a 3-0 vote.

Motion approved unanimously.

5. Recommend approval and execution of an Agreement with W.H. Breshears for Card Lock Fueling Services.

Executive Director Grossi informed Committee Members that transit goes to bid every few years with the County on the fuel contract in order to get a better rate – but, still having separate contracts.

There were no questions or public comment for this item.

TAC:

Michael Casas moved to recommend approval and execution of an Agreement with W.H. Breshears for Card Lock Fueling Services.

Eric Erhardt seconded the motion.

Motion approved with a 4-0 vote.

CAC:

Dick Southern moved to recommend approval and execution of an Agreement with W.H. Breshears for Card Lock Fueling Services.

Carl Baker seconded the motion.

Motion approved with a 3-0 vote.

Motion approved unanimously.

6. Recommend approval and execution of a two-year Lease Agreement Extension with the Martin Revocable Trust-2006 for the Transit Facility located at 13033 Sanguinetti Road.

Executive Director Grossi informed Committee Members that Tuolumne County Transit has leased this facility since 2009 and it has worked out well. He added that this year there is a 3.5% increase. Mr. Grossi also added that Storer has one year remaining on their contract and that if a new vendor is selected, this facility would be ready to go.

There were no questions or public comments for this item.

TAC:

Michael Casas moved to recommend approval and execution of a two-year Lease Agreement Extension with the Martin Revocable Trust-2006 for the Transit Facility located at 13033 Sanguinetti Road.

Eric Erhardt seconded the motion.

Motion approved with a 4-0 vote.

CAC:

Dick Southern moved to recommend approval and execution of a two-year Lease Agreement Extension with the Martin Revocable Trust-2006 for the Transit Facility located at 13033 Sanguinetti Road.

Bob Asquith seconded the motion.

Motion approved with a 4-0 vote.

Motion approved unanimously.

7. Presentation of Draft Coordinated Public Transit-Human Services Transportation Plan.

Sr. Transportation Planner presented a PowerPoint presentation on the Plan and the steps that were taken to put together. He added that staff worked with Amador and Calaveras counties as well as the SSTAC, Columbia College, Calaveras Connect and other transportation outlets.

Discussion ensued.

There was no action required for this item as it was for informational purposes.

8. Update on Tuolumne County Transit Service during COVID-19. (On-going agenda item).

Executive Director Grossi informed Committee Members that this will be an on-going item. He added that it has been roughly 140 days since the inception of COVID restrictions. Mr. Grossi stated that there is a meeting tomorrow to discuss bringing back fares – he also added that since this began, no rides have been turned down.

There was no action required for this item as it was for informational purposes.

9. Reports

There were no reports presented at this meeting.

There being no further items to discuss, the meeting was adjourned at 3:43 p.m.

Respectfully Submitted,

*Denise A. Bergamaschi
Assistant to the Executive Director*