

*Tuolumne County Transit Agency
Technical/Citizen's Advisory Committee*

November 2, 2016 Meeting Minutes

The November 2, 2016 meeting of the Tuolumne County Transit Agency (TCTA) Technical/Citizen's Advisory Committee(s) TAC/CAC was called to order at 3:06 p.m. by Executive Director Darin Grossi. Also in attendance were: Tim Miller with the City of Sonora; Rachelle Kellogg with the City of Sonora; Bev Shane, CRA Director; Duke York, Deputy Director CRA Roads Division; Dore Bietz as a representative of the Native American Community; Scott Clamp with the California Highway Patrol; Diane Bynum, Sr. Administrative Analyst; Tyler Summersett, Sr. Transportation Planner; Alex Padilla, Transportation Planner and Denise Bergamaschi, Administrative Technician.

Also present at today's meeting was Betty Kibble representing Caltrans District 10. Larry Brown and Phil Fish were also present on behalf of TCARES. There were no members of the Citizen's Advisory Committee present at today's meeting.

- 1. Oral communication (15 minutes) to allow the public to speak on any item not on the printed agenda.**

There was no Oral Communication at today's meeting.

Consent Calendar:

- 2. Approval of the October 5, 2016 Meeting Minutes.**
- 3. Consideration of Approval of Resolution 37-16 recognizing 40 years of Transit Service in Tuolumne County.**
- 4. Request the TCTA declare Buses 39, 40 and 41 no longer required for public use and authorize the Executive Director to surplus the buses and dispose of the buses at the next County surplus equipment auction or through donations approved by the TCTA.**

TAC:

Bev Shane moved to approve all items on the Consent Calendar as presented.

Dore Bietz seconded the motion.

Motion approved with a 6-0 vote.

CAC:

There were no members present to cast a motion.

Regular Agenda:

5. Update on the Tuolumne County Transit Center.

Sr. Transportation Planner, Tyler Summersett, informed Committee Members that the sewer lines are being trenched and that a lot of rocks have been cleared but that is not an obstacle. He also added that the rain helps with the digging! Mr. Summersett also reported that a change order has been granted for the trusses as they were not included on the original bid. The cost will be \$5,600.00. He also reported that the site is graded and cleared.

Rachelle Kellogg informed Mr. Summersett that PG&E is 6-9 months out for new projects and that he should consider calling them soon.

There was no motion necessary for this item as it was informational only.

6. Public Hearing to accept comments on Tuolumne County Transit Agency's intention to increase fares for Fixed Route and Dial-A-Ride Services. Consider increasing the identified fares with an implementation date of January 1, 2017.

Executive Director Grossi informed Committee Members that there will be a Public Hearing at the November 9th TCTA Meeting for anyone wishing to speak out on the proposed fare increases. He added that there has been a lot of public outreach on this issue and that the public has expressed that they would prefer a fare increase as opposed to losing Routes.

TAC:

Rachelle Kellogg made a motion to approve setting a Public Hearing to accept comments on Tuolumne County Transit Agency's intention to increase fares for Fixed Route and Dial-A-Ride Services. Consider increasing the identified fares with an implementation date of January 1, 2017.

Bev Shane seconded the motion.

Motion approved with a 6-0 vote.

CAC:

There were no CAC Members present at today's meeting to cast a motion.

7. Donation of a surplus bus to Tuolumne County Amateur Radio and Electronics Society (TCARES) for Communication during Emergencies.

Executive Director Grossi informed Committee members that two members from TCARES were present at today's meeting

Phil Fish introduced himself and added that he has worked with the county in the past and found it to be very gratifying. He stated that he has worked with the Red Cross, CDF, Forest Service and the Sheriff's department and added that it is a pleasure to be a part of the emergency staff when needed. He then informed Committee Members that TCARES is currently using a 30 year

old ambulance from the County and that they need something newer and more reliable and also provides more room.

TAC:

Bev Shane motioned to approve donating a surplus bus to Tuolumne County Amateur Radio and Electronics Society (TCARES) for Communication during Emergencies.

Duke York seconded the motion.

Motion approved with a 6-0 vote.

CAC:

There were no CAC Members present at today's meeting to cast a motion.

8. Adopt Resolution 36-16 updating the Purchasing Policies for the TCTA.

Executive Director Grossi explained that the Purpose for this item is to request the TCTA start adopting policies for purchasing goods and services. He added that the proposed policies are consistent with the policies adopted by the TCTC and the County.

Sr. Administrative Analyst, Diane Bynum, added that the current policies are outdated under the TCTC but that the policies will be new to the TCTA. She informed Committee Members that the Policies were not available for today's meeting because they are currently being reviewed by Legal Counsel.

TAC:

Duke York motioned to approve Adopt Resolution 36-16 updating the Purchasing Policies for the TCT, including any changes made by Legal Counsel. .

Bev Shane seconded the motion.

Motion approved with a 6-0 vote.

CAC:

There were no CAC Members present at today's meeting to cast a motion.

9. Select low bidder, MJ Hollister and Associates, to provide up to twenty (20) solar lighting units for select Tuolumne County Transit bus stops.

Sr. Transportation Planner, Tyler Summersett informed Committee Members that staff received funding from a Cal Ema (Prop 1B) Grant and put this project out to bid. Three bids were received and MJ Hollister met all of the credentials and was awarded the project.

TAC:

Rachelle Kellogg motioned to approve selecting MJ Hollister and Associates, to provide up to twenty (20) solar lighting units for select Tuolumne County Transit bus stops.

Duke York seconded the motion.

Motion approved with a 6-0 vote.

CAC:

There were no CAC Members present at today's meeting to cast a motion.

10. Reports

Executive Director Grossi informed Committee Members that 5 new buses have arrived and are being prepared to have the new logo put on them.

There being no further items to discuss, this portion of the meeting was adjourned at 4:18 p.m.

Respectfully submitted,

Denise Bergamaschi
Administrative Technician