

**Consent Calendar:**

- 2. Approval of the June 3, 2020 Meeting Minutes.**
- 3. Recommend adoption of the Final Coordinated Public Transit- Human Services Transportation Plan, prepared by AMMA Transit Planning**

The draft Coordinated Public Transit-Human Services Transportation Plan was presented at the June 2020 Tuolumne County Transit Agency meeting by Project Manager Heather Menninger. The draft plan was circulated through the Social Services Transportation Advisory Council and other Agency partners for review and comment. Only minor updates and comments were received, and these have been incorporated into the final document.

This document will allow the TCTA to apply for various Federal and State funding resources, some of which require that projects be generated from a locally adopted Coordinated Plan.

This project was funded by a grant and includes Coordinated Plans for Amador and Calaveras RTPA's as well. The final deliverable under this agreement is the Short-Range Transit Plan.

**Attachments:**

*Final Plan Executive Summary*

**Recommended Action:**

*Recommend adopting the Final Coordinated Public Transit- Human Services Transportation Plan, prepared by AMMA Transit Planning*

**Regular Agenda:**

- 4. Recommend adopting Resolution 59-20 approving the updated Title VI Policy for Tuolumne County Transit Services.**

The TCTA is required to update their Title VI Policy every three years. Adopting Resolution 59-20 will adopt the updated policy and keep the TCTA in compliance.

*Background*

As a recipient of Federal funding, the Tuolumne County Transit Agency is required to comply with Title VI of the Civil Rights Act of 1964, and its amendments, in its provision of public transit services and programs. The TCTA must also comply with the nondiscrimination laws that apply to environmental justice for the minority and low-income population as well as services to those individuals with limited English proficiency. Basically, the TCTA must ensure that no person on the grounds of race, color or national origin be excluded from, be denied the benefits of, or be subjected to discrimination with respect to its transit services or programs

TCTA last adopted their Title VI Policy in October of 2017. Caltrans requires this policy must be updated every three years. The updated Title VI Policy required very minor changes, including current dates and information regarding public access to all documents and forms related to the Title VI Nondiscrimination Policy. Changes were made updating the Social

Characteristics of the County drawing the data from the U.S Census Bureau 2013-2017. Information was added in regard to the new Doublemap services, which were new additions since the 2017 policy.

As noted in the Policy, no complaints have been received.

**Attachments:**

*Resolution 59-20*

*Attachment A, Updated Title VI Policy*

**Recommended Action:**

*Recommend adopting Resolution 59-20 adopting the Updated Title VI Policy for the Tuolumne County Transit Services as presented.*

**5. Recommend approval of Amendment 1 to AMMA Transit Planning contract in an amount, not to exceed \$37,980 to perform surveys of various aspects of Tuolumne County Transit public transit services**

The AMMA Transit Planning agreement is delivering two separate deliverables to Tuolumne County Transit Agency. The first, being formally adopted as part of a separate action is the updated and Final Coordinated Public Transit- Human Services Transportation Plan (CPTP). The second deliverable is the Short-Range Transit Plan (SRTP), which will come before this Board for consideration later this summer.

A component of the CPTP/SRTP was outreach via surveying. This was a particularly poignant aspect of the update as it allowed for instructive information regarding ‘who’ public transit users are and ‘why’ they ride.

With this in mind, alongside the many transitions and upheavals we’ve had with Tuolumne County Transit service, combined with our desire to help determine the future of public transit in Tuolumne County staff are recommending that Amendment 1 be adopted by the TCTA. Amendment 1 will allow the Agency flexibility in doing additional outreach to understand how current and proposed Tuolumne County Transit services are being received by passengers and the many other supportive community resources that assist with serving the public.

The amendment is set up to be a pick and choose menu of options that will allow staff to best utilize consultant services and available funding sources. Staff will bring proposed outreach activities back to the Board for input and acceptance prior to issuing a task order to proceed with surveying activity.

The Amendment has been reviewed by County Counsel and any comments received were incorporated into the document.

**Attachments:**

*Amendment #1 to AMMA Transit Planning contract*

**Recommended Action:**

*Recommend approving Amendment 1 to the AMMA Transit Planning contract in an amount, not to exceed \$37,980 to perform surveys of various aspects of Tuolumne County Transit public transit services*

**6. Presentation and approval of the Draft Final Triennial Performance Audits of the Regional Public Transportation System, Tuolumne County Transit.**

The Tuolumne County Transportation Council is required by Section 99246 of the Transportation Development Act (TDA) to designate entities other than itself, a county transportation commission, a transit development board or an operator to make a performance audit of its activities and the operator of the Public Transit System, Tuolumne County Transit (TCT) in our region, every three years.

A performance audit is a systematic process of evaluating an organization's effectiveness, efficiency and economy of operation under management control. The objectives of the audit are to provide a means for evaluating an organization's performance and to enhance that performance by making recommendations for improvements. The audit measures performance against acceptable criteria and focuses on management's planning and control system. In addition, the audit evaluates the adequacy of an organization's systems and the degree of compliance with established policies and procedures.

As you may recall, through a formal Request for Proposals process, a contract to conduct Performance Audits covering Fiscal Years 2016/17 through 2018/19 was executed with LSC Transportation Consultants, Inc. These Performance Audits have been conducted in compliance with relevant sections of the TDA and the Performance Audit Guidebook for Transit Operators and Regional Transportation Entities issued by the California Department of Transportation.

As required, the Consultant prepared Administrative Draft Audits and submitted them to Staff for review. The Consultant has addressed staff's comments and prepared the attached Draft Final Performance Audits for the TCTC's review and comment. The Consultant will present a report on the findings and recommendations included in the Performance Audits.

**Attachment:**

*Draft Final TCTA Performance Audit*

**Recommended Action:**

*Recommend approving the Draft Final Public Transit Performance Audits.*

**8. Reports**