

Background Information:

Consent Calendar:

2. **Approval of the September 12, 2018 Meeting Minutes.**
3. **Presentation of a Certificate of Recognition acknowledging exceptional service from Betty Kibble of Caltrans District 10 on behalf of Tuolumne County Transportation Council**

Betty Kibble, the Caltrans District 10 representative for the TCTC, has announced her retirement effective September 30, 2018. Ms. Kibble had many roles within the Caltrans organization but never failed to provide exemplary customer service to the TCTC staff.

Additionally, Ms. Kibble is easy going and is always a pleasure to work with. She always went the extra mile to assist us with Grants and in any other areas that required her expertise and knowledge.

Her dedication and professional approach in assisting the TCTC will be greatly missed. On behalf of staff, we wish Ms. Kibble the best in her retirement!

Attachment:

Certificate of Special Recognition

Recommendation:

Recognize the exemplary customer service from Betty Kibble on behalf of the Tuolumne County Transportation Council.

The TAC voted unanimously with a vote of 4-0 to approve all items on the Consent Calendar as presented.

The CAC did not have a quorum but agreed with the TAC and their vote.

Regular Agenda:

4. **Public Hearing to receive input on Potential Transit Needs that May Exist within the Tuolumne County Region and that may be reasonable to meet in Fiscal Year 2018/2019.**

The Transportation Development Act (TDA) requires the TCTC to conduct a public hearing each year to solicit comments on any unmet transit needs that may exist in the Tuolumne County Region, and to determine if those unmet transit needs are reasonable to meet. The TCTC has the sole authority for the Tuolumne County Region in defining unmet transit needs and those that can be reasonably met. These determinations are based on specific unmet transit needs definitions and reasonable to meet criteria adopted by the TCTC.

The purpose of this agenda item is to conduct the 2018 Unmet Transit Needs Public Hearing. A public notice regarding this hearing was published in the Sonora Union Democrat on September

8, 2018 which meets the 30-day advance notice requirement. The public notice includes the TCTC's offer to provide transportation (through Tuolumne County Transit) to the hearing to those persons with no other way to attend. Additionally, the TCTA web site, Transit Center Information Kiosks and buses all provided notification to the public of the hearing. Written comments are also accepted from those unable to attend the hearing.

The California Transportation Development Act (TDA) requires an annual assessment of regional transit needs prior to making any allocation of TDA funds for projects not directly benefiting public transportation. The assessment requires the Tuolumne County Transportation Council, as the regional transportation planning agency to:

- Consult with the Social Services Transportation Advisory Council (SSTAC).
- Identify the transit needs of the jurisdiction which have been considered as part of the transportation planning process such as the Human Services Transportation Coordination Plan or Transit Development Plan.
- Identify the unmet transit needs of the jurisdiction and those needs that are reasonable to meet.
- Conduct at least one public hearing for the purpose of soliciting comments on the unmet transit needs that may exist within the jurisdiction and that might be reasonable to meet by establishing or contracting for new public transportation or specialized transportation services or by expanding existing services.
- Adopt by resolution a finding for the jurisdiction, after consideration of all available information that:
 - A) There are no unmet transit needs; or
 - B) There are no unmet transit needs that are reasonable to meet; or
 - C) There are unmet transit needs, including needs that are reasonable to meet.

Comments received through the unmet transit needs process will be analyzed based upon the TCTC's adopted definitions and criteria for unmet transit needs. If unmet transit needs are identified, those will be evaluated based on the TCTC's adopted criteria to determine if they are reasonable to meet in the upcoming fiscal year. The criteria for unmet transit needs are included in the attached Resolution No. 515-15.

The Unmet Transit Needs Form was developed by staff as an additional resource to capture comments on the efficiency and performance of the existing transit system. The forms can be downloaded from the TCTC website and submitted by e-mail. Staff anticipates this report will be scheduled for the October 10, 2018 meeting. Discussion of the public comment and proposed findings of this year's process will be presented to the TCTC for consideration of approval in the Unmet Transit Needs Findings Report.

Attachments:

Request for Public Comments form; Proof of Publication and Resolution No. 515-15 (adopted definitions and criteria).

Recommended Action:

Conduct a public hearing and direct staff to prepare findings that identify unmet transit needs and those that are reasonable to meet in Fiscal Year 2018/19 based upon the TCTC's adopted definitions and criteria.

There was no action required for this item.

5. Public Hearing to consider approval of Resolution 591-18 adopting of the Final Proposed Fiscal Year 2018/19 Budget for the Tuolumne County Transportation Council.

The Tuolumne County Transportation Council is required to conduct a public hearing each year to consider adoption of their final budget. As required, a notice of this year's hearing was published at least 10 days in advance in the Union Democrat. The budget materials were available for public review for the 10-day period as well.

As you may recall, the Recommended Budget for Fiscal Year 2018/19 for the TCTC was adopted at the May meeting. The purpose of this agenda item is to adopt the Final Budget.

The TCTC's Overall Work Program (OWP) for Fiscal Year 2018/19, adopted at the June meeting, programs the various revenue resources and project/program expenditures planned by the TCTC for the upcoming year. The TCTC's line item budget is based upon the projects/programs in the OWP.

The Recommended Budget adopted by the TCTC in May provided a working budget beginning July 1st, the beginning of the current fiscal year. The Final Budget presented here includes the following changes from the Recommended Budget, as identified in detail in the attachment A Line Item Budget:

The Final Proposed Budget for Fiscal Year 2018/19 has been prepared based upon the priorities included in the Recommended Budget and the final FY18/19 Overall Work Program. The attached worksheet includes a line by line comparison of this FY18/19 Final Budget to the Recommended Budget adopted in May.

Staff recommends the TCTC adopt the Final Budget as presented.

Attachments:

Resolution 591-18, TCTC Final Budget for FY18/19

Recommended Actions:

- 1. Conduct a public hearing to consider adoption of the FY 2018/19 Budget for the TCTC.*
- 2. Adopt Resolution 591-18 approving the TCTC Final Budget for Fiscal Year 2018/19 as presented.*

The TAC voted unanimously with a vote of 4-0 to approve Resolution 591-18 adopting the Final Proposed Fiscal Year 2018/19 Budget for the Tuolumne County Transportation Council.

The CAC did not have a quorum but agreed with the vote of the TAC.

6. Presentation of Access Improvements to Chicken Ranch Casino from SR 108/49.

As you know, access to the Chicken Ranch Casino is from Chicken Ranch Road. The intersection of Chicken Ranch Road with State Route 108 has been the subject of concerns regarding safety for motorists. The Chicken Ranch Band of Me-Wuk Indians has hired GHD consultants to work with Caltrans, the County and TCTC on safety improvements on the highway including a new entrance road off of SR 108. The new access will construct a round-a-bout as depicted on the attached graphic. This will be the first round-a-bout in Tuolumne County and the project managers are seeking public input on the proposed design.

Tribal representatives will present the proposed project and schedule at the TAC/CAC meeting. This meeting is intended to make the public aware of the up-coming projects and opportunities to give input.

Attachments:

Letter to TCTC and Chicken Ranch from project manager at GHD.

Recommended Action:

Receive presentation on proposed new entrance road to Chicken Ranch Casino.

There was no action required for this item.

7. Consideration of Approving Employment Agreement Amendment #4 with Darin Grossi to serve as the Tuolumne County Transportation Council Executive Director effective June 24, 2018 for a term of 5 years to June 30, 2024.

As set forth in the attached Employment Agreement, Darin Grossi will continue to serve as the Executive Director of the Tuolumne County Transportation Council for an additional 5 year period. Mr. Grossi's salary will be at range 573, Step E, which is \$148,090.99 annually. Mr. Grossi will receive the same benefits as those employees in the Executive & Confidential Unit, as set forth in the Executive & Confidential Compensation Plans effective June 24, 2018. Further, Mr. Grossi will continue to receive \$500.00 monthly car allowance and a \$200.00 per month technology stipend.

The TCTC approved Amendment #4 of the Employment Contract at the September 12, 2018 meeting. However, the Amendment mistakenly did not specifically extend the term of the contract in Section 1-1 as intended. Re-approval will correct this oversight. Additionally, the agenda language did not include the correct effective date of the contract.

Attachments:

Executive Director Employment Contract Amendment #4.

Recommended Action:

Approve the Employment Agreement Amendment #4 between the Tuolumne County Transportation Council and Darin Grossi to serve as the Executive Director effective June 24, 2018 through June 30, 2024.

8. Reports