

*Tuolumne County Transportation Council  
Technical/Citizen's Advisory Committee*

*November 6, 2019 Meeting Minutes*

The November 6, 2019 meeting of the Tuolumne County Transportation Council (TCCA) Technical/Citizen's Advisory Committee(s) (TAC/CAC) was called to order at 3:28 p.m. by Executive Director Darin Grossi. Also, in attendance were: Rachele Kellogg, Community Development Director; Blossom Scott-Heim, Associate Engineer; Erik Erhardt, Assistant CAO; Bob Asquith representing District 4; Carl Baker representing District 5; Laura Shinn, Senior Administrative Analyst; Tyler Summersett, Senior Transportation Planner; Alex Padilla, Senior Transportation Planner; and Administrative Technician, Denise Bergamaschi.

Michael Casas was present at today's meeting representing Caltrans District 10.

**1. Oral communication (15 minutes) to allow the public to speak on any item not on the printed agenda.**

There was no Oral Communication at today's meeting.

**Consent Calendar:**

**2. Approval of the October 2, 2019 Meeting Minutes.**

**TAC:**

*Michael Casas moved to approve all items on the Consent Calendar as presented.*

*Erik Erhardt seconded the motion,*

*Motion approved with a 4-0 vote.*

**CAC:**

*The Citizen's Advisory Committee did not have a quorum at today's meeting so were unable to cast a motion.*

**Regular Agenda:**

**3. Adopt Resolution 611-19 amending the Fiscal Year 2019/20 Overall Work Program Budget and OWP Agreement to adjust for carryover balances, re-program funds; and authorize the Executive Director to execute the revised OWP Funding Agreement.**

Sr. Administrative Analyst, Laura Shinn informed Committee Member that some funding elements allow for up to a 25% carryover from the previous year and that several multi-year grants allow for carry over.

Ms. Shinn then went over the changes in the OWP for FY 19/20.

Discussion ensued.

**TAC:**

*Rochelle Kellogg moved to approve adopting Resolution 611-19 amending the Fiscal Year 2019/20 Overall Work Program Budget and OWP Agreement to adjust for carryover balances, re-program funds; and authorize the Executive Director to execute the revised OWP Funding Agreement.*

**CAC:**

*The Citizen's Advisory Committee did not have a quorum at today's meeting so were unable to make a motion.*

**4. Discussion of the Scope of Work for the Request for Proposals (RFP) to conduct Performance Audits of the TCTC and Public Transit System, approval of the RFP for distribution, and authorization for the Executive Director to negotiate an agreement with the most qualified firm.**

Executive Director Grossi informed Committee Members that the TCTC is required by law to be audited by a managing firm to see if operations are being run efficiently. He then proceeded to explain the auditing process.

**TAC:**

*Rochelle Kellogg moved to approve a Request for Proposals (RFP) to conduct Performance Audits of the TCTC and Public Transit System, approval of the RFP for distribution, and authorization for the Executive Director to negotiate an agreement with the most qualified firm. Erik Erhardt seconded the motion. Motion approved with a 4-0 vote.*

**CAC:**

*The Citizen's Advisory Committee did not have a quorum at today's meeting so were unable to make a motion.*

**5. Update on the Request for Proposals (RFP) for the Bicycle Tourism Plan.**

Executive Director Grossi pulled this item from this month's agenda and will present it next month.

**6. Accepting Documents from the Tuolumne SB 743 Vehicle Miles Travelled Study Phase 1 Study, approving the Calibrated Traffic Model and Review of the Phase II Scope of Work and Project Schedule.**

Executive Director Grossi informed Committee Members that this item is being [presented today for input purposes only and that no action will be required.

At this time, Sr. Transportation Planner, Alex Padilla, provided a Power Point Presentation.

Discussion ensued.

**7. Update on the SR49 Congested Corridor Plan and adoption of Resolution 612-19 reserving RSTP Exchange.**

Executive Director Grossi stated that there is a lot of congestion in downtown Sonora as well as in Jamestown. He informed Committee Members that he presented the Plan to the CTC and discussed the ability to leverage funds and establish a State/Local Partnership program. He added that all of the funds should not be going to urban areas and that there needs to be some equity. Mr. Grossi added that we are the only rural county to produce the major policy documents required to get us to the general plan.

Discussion ensued.

**TAC:**

*Erik Erhardt moved to approve the SR49 Congested Corridor Plan and adoption of Resolution 612-19 reserving RSTP Exchange.*

*Rochelle Kellogg seconded the motion.*

*Motion approved with a 4-0 vote.*

**CAC:**

*The Citizen's Advisory Committee did not have a quorum but stated that the 65% design looks good.*

**8. Reports**

There were no reports at today's meeting.

*There being no further items to discuss, the meeting was adjourned at 4:38 p.m.*

*Respectfully Submitted,*

*Denise A. Bergamaschi*

*Administrative Technician*