

DEPARTMENT OF TRANSPORTATION
DIVISION OF TRANSPORTATION PLANNING
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*Making Conservation
a California Way of Life.*

April 21, 2017

Mr. Darin Grossi
Executive Director
Tuolumne County Transportation Council
2 South Green Street
Sonora, CA 95370

Dear Mr. Grossi:

On behalf of the California Department of Transportation (Caltrans), Division of Transportation Planning, I am pleased to offer my congratulations to the Tuolumne County Transportation Council for the recent award of the following Federal transportation planning grant for Fiscal Year (FY) 2017–18:

Grant Program: FTA Section 5304, Sustainable Communities

Grant Title:	State Route 49 from Jamestown to Columbia Complete Streets Corridor Plan
Sub-recipient:	None
Grant Award:	\$219,555
Local Match:	\$28,445
Total Project Amount:	\$248,000

Please see the list below which identifies specific conditions for a grantee to accept grant funding, to program funds, and to begin work. All conditions must be fulfilled no later than May 1, 2018. Failure to fulfill conditions of grant acceptance by the afore-mentioned date will result in forfeiture of grant funds. Also, please note that final products must be completed no later than June 30, 2020. Final requests for reimbursements must be submitted to Caltrans by August 31, 2020.

Conditions of Grant Acceptance

These Federal grant funds cannot be encumbered until the following conditions are fulfilled:

1. Task 9.2 needs to be removed from the scope of work, as PIDs are not an eligible activity for this grant program.
2. The revised final Scope of Work, Project Timeline, and Grant Application Cover Sheet are submitted to the Caltrans District 10 Liaison for approval.

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3. If applicable, a Third Party In-kind Valuation Plan is submitted for the use of in-kind contributions to satisfy the federal minimum local match requirement. Third party in-kind contributions are goods and services donated from outside the grantee's agency. Examples of third party in-kind contributions include donated printing, facilities, interpreters, equipment, advertising, time and effort, staff time, and other goods and services. The Third Party In-kind Valuation Plan Checklist and Sample Third Party In-Kind Valuation Plan can be found at the following webpage:

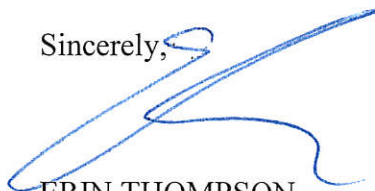
<http://www.dot.ca.gov/hq/tpp/offices/orip/Grants/grants.html>

4. The FY 2017–18 Overall Work Program (OWP) and OWP Agreement (OWPA) are amended to incorporate the grant project including the full grant amount and full local match. The OWP/OWPA amendment includes the OWPA, OWP Budget Summary, and a standalone Work Element. The Work Element name/number must remain unchanged until the project is completed. These three items must show consistent funding information for the grant project. Caltrans District staff will send a formal notice to proceed after the OWP/OWPA amendment is processed.

Once the project is underway, quarterly status updates will be required as part of the OWP Quarterly Progress and Expenditure Report, including a transmittal memo noting the percentage of project work completed. If this reporting method is not adequately satisfied, a separate narrative quarterly progress report will be required to monitor project activities.

Please contact Betty Kibble, District 10 Liaison, at (209) 948-7475 or Caleb Brock, Headquarters Liaison, at (916) 653-3362, if you have any questions concerning these grant funds or program requirements.

Sincerely,



ERIN THOMPSON
Chief, Office of Regional Planning

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c: Alex Padilla, Transportation Planner, TCTC
Carl Baker, Senior Transportation Planner, Caltrans, District 10
Betty Kibble, Associate Transportation Planner, Caltrans, District 10
Caleb Brock, Associate Transportation Planner, Caltrans, Headquarters