

*Tuolumne County Transit Agency  
March 14, 2018 Meeting Minutes*

The March 14, 2018 meeting of the Tuolumne County Transit Agency was called to order at 3:03 p.m. by Chairman Michael Ayala. Also in attendance were: Councilmember John Gray; Councilmember Connie Williams; Councilmember George Segarini; Executive Director Darin Grossi; Laura Shinn, Sr. Administrative Analyst; Tyler Summersett; Senior Transportation Planner; Alex Padilla, Transportation Planner and Administrative Technician, Denise Bergamaschi.

Also present at today's meeting was Betty Kibble representing Caltrans District 10. Absent from today's meeting was Councilmember Evan Royce.

- 1. Oral communication (15 minutes) to allow the public to speak on any item not on the printed agenda.**

There was no Oral Communication at today's meeting.

**Consent Calendar:**

- 2. Approval of the February 14, 2018 Meeting Minutes.**
- 3. Approval of the February 14, 2018 Special Meeting Minutes.**
- 4. Approval of Chairman to sign Low Carbon Transit Operations Program Certification and Assurances, Authorized Agent form and Allocation amounts for Week-end and Special Event Transit Service.**
- 5. Review and File a copy of the Strategic Partnerships – Transit Grant submitted by Amador County Transportation Commission with Tuolumne County Transportation Council as a sub-recipient to update the Coordinated Public Transit-Human Services Transportation Plan for each Agency.**
- 6. Rejection of bids for Changeable Message Sign for State Route 120.**

*Councilmember Segarini moved to approve all items on the Consent Calendar. Councilmember Gray seconded the motion.*

*Councilmember Williams asked that Items 2 and 5 be pulled from Consent.*

*The remaining items were approved with a vote of 4-0.*

**Regular Agenda:**

- 2. Approval of the February 7, 2018 Meeting Minutes.**

*Councilmember Williams pointed out that within the minutes, Item 7, page 3, there was no "second" listed for the motion.*

**5. Review and File a copy of the Strategic Partnerships – Transit Grant submitted by Amador County Transportation Commission with Tuolumne County Transportation Council as a sub-recipient to update the Coordinated Public Transit-Human Services Transportation Plan for each Agency.**

*Councilmember Williams pointed out that Executive Director Grossi's last name is misspelled and that the provided e-mail addresses for Alex Padilla and Darin Grossi are incorrect.*

*With these changes, Councilmember Williams moved to approve Items 2 and 5. Councilmember Gray seconded the motion.*

*Motion approved with a 4-0 vote.*

**7. Presentation of the Mid-Year Transit Report**

Sr. Transportation Planner, Tyler Summersett informed Council Members that this report has somewhat of a “mixed-bag” in that it included four months based on the old schedules and two months are based on the new schedules and facility. He also added that using the same guidelines, it is like comparing apples and oranges and that on the next report he hopes to see increases.

Mr. Summersett also reported that the Ski Bus did not operate during the reporting period and that YARTS will be starting up in May. He also added that, as requested, he is reporting on the number and cost of Special Events Services – he stated that last year Tuolumne County Transit provided service to 6 Special Events and the average cost range per person is \$3.00 - \$5.00 dollars and that value is definitely playing out.

Discussion ensued.

There was No Action required for this item as it was for informational purposes only.

**8. Adoption of the TCTA's FY 2017/18 Mid-Year Budget with associated budgetary modifications (4/5ths vote required).**

Laura Shinn, Sr. Administrative Analyst presented the Mid-year Budget for FY 2017/18 to Council Members. She informed them that there would be minor changes such as increases in revenue due to Prop 1B Funds and a large increase due in part to LCTOP Funds which will be used to operate the Pinecrest Summer bus as well as the Summer Trolley. She then added that the Farebox recovery ratio is a little hard to project due to the new schedules and the reduction in service of the ski bus and the increase in bus advertising.

Ms. Shinn then added that increases in expenses are, as expected: fuel; and lost revenue, due to lack of snow and not being able to run the ski bus.

Discussion ensued

*Councilmember Gray moved to approve adopting the TCTA's FY 2017/18 Mid-Year Budget with associated budgetary modifications.*

*Councilmember Williams seconded the motion.*

*Motion approved with a 4-0 vote.*

## **8. Reports**

*Executive Director Grossi reported that Tuolumne County Transit provided service to the Celtic Faire and that there were a lot of riders.*

*Sr. Transportation Planner, Tyler Summersett, added that this is the first year service was provided through Tuolumne County Transit and that it was a very organized event and was well advertised with flyers and on the web-site. He added that it was a very successful Saturday and Sunday providing over 1100 rides. He stated that he would bring back a full report next month.*

*Discussion ensued.*

There being no further items to discuss, the meeting was adjourned at 3:31 p.m.

Respectfully Submitted,

Denise A. Bergamaschi  
Administrative Technician