

Background Information:

Consent Calendar:

2. Approval of the July 5, 2017 Meeting Minutes.

Regular Agenda:

3. Adopt Resolutions 565-18, 567-18 and 568-18 allocating Fiscal Year 2017/18 Local Transportation Funds to Various Purposes.

The purpose of this agenda item is to request the TCTC allocate Fiscal Year 2017/18 Local Transportation Funds (LTF) to specific purposes. Staff recommends the TCTC adopt Resolutions 565-18, 567-18 and 568-18 allocating the LTF as follows:

<u>Purpose</u>	<u>Agency</u>	<u>Amount</u>
Administration of TDA Program	TCTC	79,744
Pedestrian/Bicycle Facilities Reserves	TCTC	37,812
Public Transportation Services	City of Sonora	120,588
Public Transportation Services	County of Tuolumne	1,368,157
Streets and Roads Maintenance	City of Sonora	40,974
Streets and Roads Maintenance	County of Tuolumne	464,881
	<i>Total Allocations</i>	<i>\$1,994,601</i>

Background

Local Transportation Funds (LTF) are one of the funding sources governed by the TDA. Administration of the TDA Program includes considering claims against and making allocations from the Local Transportation Fund.

Local Transportation Funds are derived from ¼ of one cent of the retail sales tax collected statewide. The State Board of Equalization returns those funds to each county according to the amount of tax collected in that region. Within each region, Local Transportation Funds are apportioned to incorporated cities and counties (remaining unincorporated area) based on their share of the region’s population. Claims requesting LTF allocations are submitted for approval to the designated regional transportation planning agency (RTPA), such as the TCTC for the Tuolumne County Region. Claims for LTF must be consistent with the goals of the Regional Transportation Plan. Payments from the Local Transportation Fund are performed by the County Auditor in accordance with written allocation instructions issued by the RTPA.

Pursuant to the TDA, LTF may be allocated for administration, pedestrian and bicycle projects, public transportation purposes, and road maintenance, in that priority order. It should be noted that, before making any allocations of LTF not directly related to public transportation services, specialized transportation services or facilities provided for the exclusive use of pedestrians and bicycles, the TCTC must adopt a finding that there are no unmet transit needs, there are unmet transit needs that are not reasonable to meet or there are unmet transit needs that are reasonable

to meet. The unmet transit needs that are reasonable to meet must be funded before any allocation is made for streets and roads purposes.

As you may recall, on January 11, 2017, the TCTC conducted an Unmet Transit Needs Hearing to receive public input regarding unmet transit needs that may exist in Tuolumne County and should be considered for funding in Fiscal Year 2017/18. After considering the public comments received and input from the Social Services Transportation Advisory Council (SSTAC), the TCTC found that there were no unmet transit needs that were reasonable to meet pursuant to the adopted criteria. Resolution 557-17 was adopted making this formal finding.

LTF Estimate

The attached chart illustrates the historical trends of LTF receipts versus Transit Operating revenue. As shown, Fiscal Year 2006/07 marked the highest year for both revenue streams, with LTF at nearly \$2 million. As you may recall, the main purpose for Local Transportation Funds is to fund transit operations. However, in rural counties, any funds not needed for transit, administration or bicycle/pedestrian projects may be passed through to streets and roads maintenance. Many counties use 100% of their LTF for transit. In Tuolumne County, we have always strived to pass through as much LTF to road maintenance as possible while still meeting the transit needs of the community. As transit revenues decline and operating costs increase, the budget becomes more dependent upon LTF revenue to fund transit services. Pursuant to the trend illustrated on the funding chart included in this agenda, a significant decline happened in 2008/09 and 2009/10, and a gradual increase has been seen since that time. This year the LTF funds are expected to near the 2006/07 levels which allows the pass through to reflect a significant increase of \$292,532 for road maintenance. This year, \$505,856 in pass through funds should be available.

The Auditor/Controller is estimating a four and seven tenths percent (4.7%) increase for Fiscal Year 2017/18 from the prior year, which would total \$1,890,583. Staff estimates that there could be unallocated fund balance of \$221,574 from Fiscal Year 2016/17 after all allocations have been accomplished. This would provide a total of \$2,112,156 available for allocation in FY17/18. The following proposed allocations are based on these estimates.

The TDA requires LTF funds are allocated in the following priority order:

Administration

Through the development of the 2017/18 Overall Work Program, the TCTC determined \$79,744 in Local Transportation Funds will be needed for administration to accomplish the various work activities required of the TCTC by the Transportation Development Act. Resolution 565-18 has been prepared to accomplish this allocation to the TCTC's Administration Budget.

Pedestrian and Bicycle Projects

Historically, the TCTC has allocated 2% of the anticipated LTF each year to the Pedestrian/Bicycle Facilities LTF Reserves Fund for future allocation to specific projects. Two percent of this year's available LTF would total \$37,812.

The LTF Ped/Bike Reserves Fund has a current unobligated balance of \$35,697. The above allocation will increase the current fund balance to \$73,509.

Allocations from the Bicycle/Pedestrian LTF Reserves Fund are accomplished much the same as the general LTF allocations described in this agenda item. Agencies requesting funds from the reserves account for a specific bicycle or pedestrian project will submit a LTF Claim and project study report (PSR) to the TCTC for consideration. The PSR will contain a scope, schedule and cost estimate for the proposed project. If the TCTC approves the project, a funding agreement and/or allocating resolution, as appropriate, will be executed.

In Fiscal Year 2010/11, the TCTC began allocating funds from the LTF Pedestrian/Bicycle Facilities Fund toward the implementation of the Regional Trails/Non-Motorized Transportation Program. The TCTC's Senior Planner performs the majority of the work, with some funds going toward goods and services. The progress and accomplishments of the program are included each year in the Overall Work Program. The OWP identifies a total of \$73,509 in planned expenditures for Fiscal Year 2017/18.

Public Transit Services

The City of Sonora and County of Tuolumne contribute their share of LTF, based on their share of the Region's population, to fund the Regional Public Transportation System, Tuolumne County Transit. The City's current share of the population is 8.1% and the County's share is 91.9%.

The LTF required for the 2017/18 Public Transportation System Budget is \$1,488,745 which includes a \$120,588 contribution from the City and a \$1,368,157 contribution from the County. Claims have been received from the City of Sonora (LTF-FY18-City-2) and County of Tuolumne (LTF-FY18-CO-1) which include their proportionate share of funding the cost of Tuolumne County Transit for FY17/18. Adopting Resolutions 567-18 and 568-18 will provide these allocations to the operations of the Regional Public Transportation System, Tuolumne County Transit.

Staff has determined that the above allocations are consistent with the Regional Transportation Plan and comply with the requirements of the Transportation Development Act and, therefore, recommends their approval.

Streets and Roads Maintenance

The TCTC may allocate the remaining \$505,856 estimated balance of available Local Transportation Funds to the City and County for streets and roads purposes. As with the above described Transit Service allocations, these funds should be allocated to the City and County based upon their proportionate share of the population.

The LTF Claim from the City of Sonora (LTF-FY18-City-2) requests \$40,974 (8.1%) of the remaining LTF funds for streets and roads maintenance. The County's Claim (LTF-FY18-CO-1) requests \$464,881 (91.9%) of the funds for the same purpose. These requests total \$505,856. Adopting Resolutions 567-18 and 568-18 will provide these allocations to the City and County.

Staff has determined that these allocations are consistent with the Regional Transportation Plan and comply with the requirements of the Transportation Development Act and, therefore, recommends their approval.

The Technical and Citizen's Advisory Committees both moved to approve adopting resolutions 565-18, 567-18 and 568-18 allocating FY 17/18 LTF funds to various purposes.

Attachments:

LTF Claims from City and County

Resolutions 565-18, 567-18 & 568-18

Recommended Action:

Adopt Resolutions 565-18, 567-18 & 568-18 allocating FY17/18 LTF as proposed.

4. Adopt Resolution 566-18 allocating \$205,436 in State Transit Assistance Funds to the Regional Public Transportation System.

The purpose of this agenda item is to request the TCTC allocate the available State Transit Assistance Funds (STAF) to the Region's Public Transportation System. Staff recommends the TCTC adopt Resolution 566-18 allocating \$205,436 to the Public Transportation System for general operating expenses.

Background

The Transportation Development Act (TDA) governs two major transportation funding sources, the Local Transportation Funds and State Transit Assistance Funds. As the Regional Transportation Planning Agency, the TCTC is responsible to administer the TDA Program for the Tuolumne County Region. Administration of the TDA Program includes considering claims against and making allocations from the State Transit Assistance Fund.

State Transit Assistance Funds are derived from the statewide sales tax on fuel. The funds are appropriated through the State Budget to the State Controller for appropriation by formula, based upon population, to each designated regional transportation planning agency. Claims requesting STAF allocations are submitted for approval to the Regional Transportation Planning Agency (RTPA) and must be consistent with the goals of the Regional Transportation Plan. State Transit Assistance Funds may be used for public transportation purposes only.

The State Controller's Office has provided an STAF estimate of \$205,436 for FY17/18 for the Tuolumne County Region. Based on their proportionate share of the total population, the City's share of the STAF apportionment is \$16,640 (8.1%), and the County's share is \$188,796 (91.9%). As you may recall, STAF may be allocated to public transportation purposes only. Claims from the City (STAF-FY18-City-1) and County (STAF-FY18-CO-1) have been received by the TCTC requesting the STAF be allocated to the general operating expenses of the Regional Public Transportation System, Tuolumne County Transit.

Staff has found that the STAF claims are consistent with the goals of the Regional Transportation Plan and the purpose and regulations pertaining to STAF. Adoption of Resolution 566-18 will allocate the funds as requested.

The Technical and Citizen's Advisory Committees both moved to approve adopting resolution 566-18 allocating FY 17/18 STAF funds to the Regional Transportation System.

Attachments:

*STAF Claims from the City and County
Resolution 566-18*

Recommended Action:

Approve Resolution 566-18 allocating the STAF funds as proposed.

5. Adopt Resolutions 570-18 and 571-18 allocating a total of \$141,507 in Regional Surface Transportation Program Exchange Reserve Funds to the City of Sonora and the County of Tuolumne for projects that meet the criteria for RSTP Exchange Funds.

At the June 14, 2017 TCTC Meeting the Council made available \$141,507 in RSTP Exchange Funds for projects in the City and County consistent with policy Resolution 486-13. The purpose of this agenda item is to present for consideration a request from the County Community Resource Agency (CRA) for allocations from the TCTC's Regional surface Transportation Program (RSTP) Reserves for various projects. Additionally, for consideration a request from the City of Sonora for allocations from the TCTC's RSTP Reserves to cover the partial cost of the Overlay of Mono Way from east of Restano Way.

The City of Sonora

Resolution 570-18 has been prepared which will allocate \$40,000 from the TCTC's RSTP Exchange Funds Reserves to fund the City of Sonora's FY17/18 request for the Overlay of Mono Way from east Restano Way. The project cost is estimated as \$220,000 including a \$20,000 contingency and will be added to the Mono Greenley intersection project scheduled to be completed by October 2017. The City's funding request is attached. We have requested the City provide us a letter assuring compliance with requirements of the Exchange Agreement between the State and TCTC as a sub-recipient.

County Community Resources Agency (CRA)

The CRA has requested \$141,507 in RSTP Exchange Funds for various projects in accordance with section 133 of Title 23 of the United States Code for projects as listed in the fiscal year 17/18 budget, such projects to include, but not limit to, construction of a new bridge on location on a federal-aid highway, capital and operating costs for traffic monitoring, management, and control facilities and programs, and control of noxious weeds and aquatic noxious weeds and establishment of native species in accordance to Section 329.

Resolution 571-18 has been prepared which will allocate \$101,507 from the TCTC's RSTP Exchange Funds Reserves to fund these various County projects. Staff recommends this allocation on the condition that the County uses these funds for eligible projects of the RSTP Exchange Program as approved by the TCTC Executive Director, and complies with the requirements for the use of RSTP Exchange funds. The County already has a funding agreement with the TCTC providing assurances to comply with all applicable State and Federal Programs.

Financial Impact

The TCTC has received an average of approximately \$300,000-\$400,000 per year through the RSTP Exchange Program. These funds are deposited into the TCTC's reserves account until project funding requests are received.

The recommended action is based upon majority votes of the TAC and CAC, with the County representative voting against splitting funding as proposed.

Attachments:

Request from County, Request from The City of Sonora, Resolutions 570-18, and 571-18

Recommended Action:

Recommendation 1.: The TCTC adopt resolution 570-18 allocating \$40,000 of those funds to the City of Sonora's FY17/18 request for the Overlay of Mono Way from East Restano Way.

Recommendation 2.: The TCTC adopt resolution 571-18 allocating a total of \$101,507 in RSTP Reserves to the County Community Resources Agency for the use on various projects in accordance with section 133 of Title 23 of the United States Code for projects as listed in the fiscal year 17/18 budget, such projects to include, but not limit to, construction of a new bridge on location on a federal-aid highway, capital and operating costs for traffic monitoring, management, and control facilities and programs, and control of noxious weeds and aquatic noxious weeds and establishment of native species in accordance to Section 329.

6. Reports