

*Tuolumne County Transit Agency
Technical/Citizen's Advisory Committee*

March 7, 2018 Meeting Minutes

The March 7, 2018 meeting of the Tuolumne County Transit Agency (TCTA) Technical/Citizen's Advisory Committee(s) (TAC/CAC) was called to order at 3:15 p.m. by Executive Director Darin Grossi. Also in attendance were: David Gonzalves, CRA Director; Tanya Allen, Supervising Engineer; Duke York, Deputy Director CRA Roads Division; Rachelle Kellogg, CDD of the City of Sonora; Harry Ohls representing District 1; Bob Asquith representing District 4; Laura Shinn, Sr. Administrative Analyst; Tyler Summersett; Senior Transportation Planner; Alex Padilla, Transportation Planner and Administrative Technician, Denise Bergamaschi.

Also present at today's meeting was Betty Kibble representing Caltrans District 10.

- 1. Oral communication (15 minutes) to allow the public to speak on any item not on the printed agenda.**

There was no Oral Communication at today's meeting.

Consent Calendar:

- 2. Approval of the February 7, 2018 Meeting Minutes.**
- 3. Low Carbon Transit Operations Program Certification and Assurances, Authorized Agent form and Allocation amounts for signature.**
- 4. Review and File a copy of the Strategic Partnerships – Transit Grant submitted by Amador County Transportation Commission with Tuolumne County Transportation Council as a sub-recipient to update the Coordinated Public Transit-Human Services Transportation Plan for each Agency.**

TAC:

Rachelle Kellogg moved to approve all items on the Consent Calendar as presented.

Betty Kibble seconded the motion.

Motion approved with a 4-0 vote.

CAC:

***Being that the CAC did not have a quorum at today's meeting. They were unable to vote on any items. They were, however, allowed to comment.*

There were no comments for this item from the CAC

Motion approved.

Regular Agenda:

5. Receive and File the Mid-Year Transit Report

Sr. Transportation Planner, Tyler Summersett informed Committee Members that this has been somewhat of an “oddball” mid-year. Four months of the report is based on the old schedules and two months are based on the new schedules and facility. He also added that the on time performance is off slightly due to the new schedule.

*** 3:20 p.m. – at this time, Duke York arrived for the meeting.

Mr. Summersett also reported that the Ski Bus has only run once so far this season due to the lack of snow. He also added that, as requested, he is reporting on the number and cost of Special Events Services – he stated that last year Tuolumne County Transit provided service to 6 Special Events and the average cost range per person is \$3.00 - \$5.00 dollars.

Discussion ensued.

There was No Action required for this item as it was for informational purposes only.

6. Consideration of adopting the TCTA’s FY 2017/18 Mid-Year Budget with associated budgetary modifications (4/5ths vote required).

Laura Shinn, Sr. Administrative Analyst presented the Mid-year Budget for FY 2017/18 to Committee Members. She informed them that there would be minor changes such as increases in revenue due to LCTOP which will be used to fund the Pinecrest Summer runs as well as the Summer Trolley. She then added that the lost revenue, due to lack of snow and being unable to run the ski bus will be offset by reduction of expense.

Discussion ensued

TAC:

Duke York moved to approve adopting the TCTA’s FY 2017/18 Mid-Year Budget with associated budgetary modifications (4/5ths vote required).

David Gonzalves seconded the motion.

Motion approved with a 5-0 vote.

CAC:

The CAC concurred with the TAC’s motion.

8. Reports

Sr. Transportation Planner, Tyler Summersett, informed Committee Members that a bid was put forth for changeable message signs on 120 and that only 2 came in. He stated that 1 was not responsive and the other was twice the amount of what was budgeted. He added that staff is asking Council to reject both bids and go out for new bids.

Rachelle Kellogg reported that an RFP was put out for the Stockton/Washington Street project and that this is the second go round. She stated that the environmental report will be done in-house. She then informed Committee Members that Executive Director Grossi will serve on the review committee.

David Gonzalves reported that a project on Kewin Mill Road was started in the middle of winter and is now complete! It came in ahead of schedule and below budget. He then gave kudos to Tanya Allen on this project.

Tyler Summersett then reminded Committee Members that Tuolumne County Transit will be providing service to the Celtic Faire this week end and invited everyone to please attend.

There being no further items to discuss, the meeting was adjourned at 3:38 p.m.

Respectfully Submitted,

Denise A. Bergamaschi
Administrative Technician