

*Tuolumne County Transit Agency  
March 11, Meeting Minutes*

The March 11, 2020 meeting of the Tuolumne County Transit Agency was called to order at 3:03 p.m. by Chairman Michael Ayala. Also, in attendance were: Councilmember John Gray; Councilmember Ryan Campbell; Councilmember Jim Garaventa; Executive Director Darin Grossi; Laura Shinn, Senior Administrative Analyst; Tyler Summersett, Sr. Transportation Planner; and Assistant to the Executive Director, Denise Bergamaschi.

Gregoria Ponce` was present at today's meeting representing Caltrans District 10. Absent from today's meeting was Councilmember Matt Hawkins.

**1. Oral communication (15 minutes) to allow the public to speak on any item not on the printed agenda.**

There was no Oral Communication at today's meeting.

**Consent Calendar:**

**2. Approval of the February 12, 2020 Meeting Minutes.**

*Councilmember Gray moved to approve the February 12, 2020 Meeting Minutes as presented.*

*Councilmember Garaventa seconded the motion.*

*Motion approved with a 4-+0 vote.*

**Regular Agenda:**

**3. Presentation of the TCTA 2019/20 Mid-Year Budget Review (4/5the vote required for changes).**

Executive Director stated that he recommends no change be made to the Mid-year budget. Sr. Administrative Analyst, Laura Shinn, informed Council Members that this is an annual process and that these are the actual numbers through November 2019. She then provided information with regards to the expenses/revenue of the Transit Agency budget.

There were no questions or public comment for this item.

*There was no action required for this item.*

**4. Direct staff to modify the seasonal Pinecrest Transit Service eliminating every week end service, in favor of serving only the major holiday's including: Memorial Day, Fourth of July and Labor Day weekends.**

Executive Director Grossi informed Council Members that this is a tough item to recommend as staff had high hopes for this service. He added that Srr. Transportation Planner, Tyler Summersett put in a lot of effort to make this service a success. He also added that staff is open to suggestions on how to perhaps offer this service again and make it successful. He informed

Council Members that the ridership just was not there making it an unprofitable service for transit.

Sr. Transportation Planner, Tyler Summersett also added that he had very high hopes for this service especially considering that Pinecrest is a popular summer destination for locals and tourists. He thought this would be a great opportunity, not only for Pinecrest, but the surrounding communities in the immediate area. He added that he worked with the Visitor's Bureau as well as advertised on multiple social media platforms.

Discussion ensued.

There was no public comment for this item.

*Councilmember Gray moved to approve modifying the seasonal Pinecrest Transit Service eliminating every week end service, in favor of serving only the major holiday's including: Memorial Day, Fourth of July and Labor Day weekends.*

*Councilmember Campbell seconded the motion.*

*Motion approved with a 4-0 vote.*

**5. Request to serve the Royal Flush Crapper Derby with Trolley Special Event service.**

Sr. Transportation Planner, Tyler Summersett, informed Council Members that this is an annual event in which the County engineering department participates. Mr. Summersett added that the 49er Rotary Club approached him requesting that the transit agency help with transporting event goers to help relieve traffic congestion.

Councilmember Campbell stated that he used the shuttle for the Celtic Faire and that it was very efficient.

There was no public comment for this item.

*Councilmember Campbell moved to approve serve the Royal Flush Crapper Derby with Trolley Special Event service.*

*Councilmember Garaventa seconded the motion.*

*Motion approved with a 4-0 vote.*

**6. Approval of the TCTA new position "Transportation Program Specialist" Job Description and Salary Range.**

Executive Director Grossi informed Council Members that this position will "connect" people to transportation and that a grant will be used to fund this position. He added that with the busy season coming up, this would be an ideal time to begin recruitment and that the description has been submitted to Human Resources for approval. He also pointed out that no offers will be made until the grant is approved.

Discussion ensued.

There was no public comment for this item.

*Councilmember Campbell moved to approve the TCTA new position “Transportation Program Specialist” Job Description and Salary Range.*

*Councilmember Gray seconded the motion.*

*Motion approved with a 4-0 vote.*

## **7. Reports**

Cathy Salsedo, Transit Manager, reported that with the Coronavirus upon us, there has been a major drop in ridership – 40 cancellations today. She stated that there are notices on all of the buses and that the drivers are all cleaning and washing their hands. She stated that the transit facility is being pro-active in that the buses are being washed daily and that they are also “fogging” the buses. Executive Director Grossi added that what was received from the Public Health Office was posted on the buses. He also added that we will be looking to the CAO’s office, the Public Health Office and Human Resources for guidelines and that we are doing everything to help keep the public safe.

Councilmember Garaventa reported that in response to the Celtic Faire leaving the area has nothing to do with transit and parking but that it is more of an issue with the site and how it is managed,

Sr. Transportation Planner, Tyler Summersett, reported that the Ski Bus is temporary on hold pending snow this week end.

*There being no further items to discuss, the meeting was adjourned at 3:46 p.m.*

*Respectfully Submitted,*

*Denise A. Bergamaschi*

*Assistant to the Executive Director*