

*Tuolumne County Transit Agency  
Technical/Citizen's Advisory Committee*

*March 1, 2017 Meeting Minutes*

The March 1, 2017 meeting of the Tuolumne County Transit Agency (TCTA) Technical/Citizen's Advisory Committee(s) (TAC/CAC) was called to order at 3:10 p.m. by Executive Director Darin Grossi. Also in attendance were: David Gonzalves, CRA Director; Duke York, Deputy Director CRA Roads Division; Dore Beitz, representing the Native American Community; Jim Grinnell representing the City of Sonora; Dick Southern representing District 3; Bob Asquith representing District 4; Laura Shinn, Sr. Administrative Analyst; Tyler Summersett, Sr. Transportation Planner; Alex Padilla, Transportation Planner and Denise Bergamaschi, Administrative Technician.

Also present at today's meeting was Betty Kibble representing Caltrans District 10.

- 1. Oral communication (15 minutes) to allow the public to speak on any item not on the printed agenda.**

There was no Oral Communication at today's meeting.

**Consent Calendar:**

- 2. Approval of the February 1, 2017 Meeting Minutes.**
- 3. Recommend the TCTA send a letter of support to YARTS for their Application to Federal Lands Access Program (FLAP) for free rides on National Park Service Free Gate Days.**
- 4. Recommend the TCTA send a letter to the Sonora Parking and Traffic Committee asking for a "red curb zone" along a portion of South Washington Street served by the SkiBus and Public Transit to Yosemite.**

*There was No Public Comment for any item on the Consent Calendar.*

**TAC:**

*Dore Beitz moved to approve all items on the Consent Calendar as presented.*

*Betty Kibble seconded the motion.*

*Motion approved with a 4-0 vote.*

**CAC:**

*Dick Southern moved to approve all items on the Consent Calendar as presented.*

*Bob Asquith seconded the motion.*

*Motion approved with a 3-0 vote.*

*Motion approved unanimously.*

**Regular Agenda:**

**5. Progress report on the construction of the Tuolumne Transit Center.**

Executive Director Grossi provided an update on the construction of the new transit facility. He informed Committee Members that due to the heavy rains and the mud, that the project has been slow moving these past couple of months. He added that it is looking as though the completion date will be closed to the end of May of the beginning of June. He added too that even though the weather has not been cooperating for the construction aspect of the project, that staff has been working on the interior of the project in terms of furniture, fabric, and color schemes. He also informed Committee Members that staff is still waiting for approval from PG&E. He also informed the Committee that Mr. Summersett is currently working on the new transit schedules and that a survey was passed out amongst passengers and posted on the web site to better assist staff with any changes that need to be made in order to better accommodate our riders. Mr. Grossi also added that the architecture of the project is from San Francisco and that whenever he is here on business that he always comments on how beautiful the property is.

Discussion ensued.

There was no action required for this item.

**6. Recommend the TCTA award a contract for Marketing and Collateral Production Services to top ranked proposer(s).**

Executive Director Grossi informed Committee Members that an RFQ was put out on the web site, in the local paper and to local consultants for the Marketing Contract for Tuolumne County Transit. He added that only one response came in and that it was from a local vendor, Cole Video, which whom our agency has worked with previously. He stated that staff is impressed with the work performed in the past and is comfortable with Cole Video being the only response received. Mr. Grossi then requested approval as soon as possible so that work can begin on the new schedules.

**TAC:**

*Duke York moved to approve the TCTA awarding a contract for Marketing and Collateral Production Services to Cole Video.*

*Dore Beitz seconded the motion.*

*Motion approved with a 4-0 vote.*

**CAC:**

*Bob Asquith moved to approve the TCTA awarding a contract for Marketing and Collateral Production Services to Cole Video.*

*Bob Asquith seconded the motion.*

*Motion approved with a 3-0 vote.*

*Motion approved unanimously.*

**7. Consideration of recommending the TCTA adopt the 2016/2017 Mid-Year Budget with associated budgetary modification (4/5ths vote required).**

Executive Director Grossi informed Committee Members that upon reviewing the budget, that we are doing better than anticipated. He stated that the agency is on track, fuel is good and that revenue is actually up a little. He stated that the only change is that the CRA did not use all of the allocations from the TCTA on the Jamestown sidewalk project so that we would like to re-obligate it to the Transit Facility project.

**TAC:**

*Duke York moved to approve recommending the TCTA adopt the 2016/2017 Mid-Year Budget with associated budgetary modification (4/5ths vote required); including re-allocating the monies from the Jamestown Sidewalk Project to the Transit Facility Project.*

*David Gonzalves seconded the motion.*

*Motion approved with a 4-0 vote.*

**CAC:**

*Bob Asquith moved to approve recommending the TCTA adopt the 2016/2017 Mid-Year Budget with associated budgetary modification (4/5ths vote required); including re-allocating the monies from the Jamestown Sidewalk Project to the Transit Facility Project.*

*Dick Southern seconded the motion.*

*Motion approved with a 3-0 vote.*

*Motion approved unanimously.*

**8. Recommend the TCTA Adopt Resolution No. 36-17 approving the Purchasing Policies for the Tuolumne County Transit Agency.**

Executive Director Grossi informed Committee Members that the policy goes back to 2006 and essentially follows the guidelines set forth by the County.

**TAC:**

*David Gonzalves moved to approve recommending the TCTA Adopt Resolution No. 36-17 approving the Purchasing Policies for the Tuolumne County Transit Agency.*

*Duke York seconded the motion.*

*Motion approved with a 4-0 vote.*

**CAC:**

*Dick Southern moved to approve recommending the TCTA Adopt Resolution No. 36-17 approving the Purchasing Policies for the Tuolumne County Transit Agency.*

*Bob Asquith seconded the motion.*

*Motion approved with a 3-0 vote.*

*Motion approved unanimously.*

## 9. Reports

Executive Director Grossi informed Committee Members that Tyler Summersett and Laura Shinn are working with Sr. Providers to submit a 5310 Grant for \$300k for medical transit services for Seniors, which would include out of county transportation as well. He added that the deadline is at 5pm today, which is why Mr. Summersett or Mrs. Shinn are not in attendance at this time. He stated that a copy of the application will be presented at next month's meeting.

Discussion ensued.

Bob Asquith reported that travelers are still unable to get into Yosemite Park from the Tuolumne County side due to the road falling into a trench. He added that it is looking like Tioga Pass will be open by June 15<sup>th</sup>. He then informed Committee Members that the YARTS stop at Rush Creek Lodge will happen.

Discussion Ensued.

There being no further items to discuss, this portion of the meeting was adjourned at 3:35 p.m.

Respectfully submitted,

Denise Bergamaschi  
Administrative Technician