

*Tuolumne County Transportation Council
February 12, 2019 Meeting Minutes*

The February 12, 2020 meeting of the Tuolumne County Transportation Council (TCTC) was called to order at 3:43 p.m. by Chairman Michael Ayala. Also, in attendance were: Councilmember Jim Garaventa; Councilmember John Gray; Councilmember Ryan Campbell; Executive Director Darin Grossi; Laura Shinn, Senior Administrative Analyst; Senior Transportation Planner, Tyler Summersett and Assistant to the Director, Denise Bergamaschi.

Councilmember Hawkins was absent from today's meeting.
Gregoria Ponce` was present at today's meeting representing Caltrans District 10.

1. Oral communication (15 minutes) to allow the public to speak on any item not on the printed agenda.

There was no Oral Communication at today's meeting.

Consent Calendar:

2. Approval of the December 4, 2019 Meeting Minutes.

3. Approval of a Letter to the Governor's office supporting the re-appointment of Paul Van Konyenburg to the California Transportation Commission.

Jim Garaventa moved to approve all items on the Consent Calendar as presented.

John Gray seconded the motion.

Motion approved with a 4-0 vote.

Carol Doud approached the podium and stated that she read that Mr. Konyenburg had already been re-appointed and that the letter is a little late.

*** Action Item – Denise Bergamaschi to contact the CTC to inquire as to whether if Mr. Konyenburg has in fact been re-appointed.*

Regular Agenda:

4. Election of Chairperson and Vice Chairperson

Councilmember Gray moved to re-appoint Chairman Ayala and appoint Councilmember Campbell as the Vice Chair.

Councilmember Garaventa seconded the motion.

Motion approved with a 4-0 vote.

***Effective February 12, 2020 Michael Ayala is the TCTC/TCTA Chairman and Ryan Campbell is the Vice-Chair.*

5. Approval to purchase one non-networked pedestal mount electric vehicle charging station for use of the TCTC fleet vehicle.

Executive Director Grossi informed Council Members that staff adopted a ZEV Readiness Plan in October 2019 and that several locations are being considered for the charging station. He also informed Council Members that a Purchase Order has been processed for a Chevy Bolt for the TCTC and is expected to arrive within the next month.

Discussion ensued regarding the location of the charger as well as concerns with being ADA Compliance for the location.

Executive Director Grossi stated that there is no motion required for this item as staff is just looking for direction to get started with a plan.

There was No Public Comment for this item.

6. Award a contract in the amount of \$70,585 to Central Valley Electric to provide generator for Tuolumne County Transit operations and maintenance facility along with associated electrical work.

Sr. Transportation Planner, Tyler Summersett, informed Council Members that on January 23rd staff held an invitation for bids at the TCTC office and that 4 companies showed up. He noted that Central Valley Electric was the lowest bidder which in turn, gave them the contract. Mr. Summersett also added that this is a Cal-OES funded project and that Executive Director, Darin Grossi is looking at a trailer mounted generator so that it can re-locate if necessary.

There was No Public Comment for this item.

Councilmember Garaventa moved to approve a contract in the amount of \$70,585 to Central Valley Electric to provide generator for Tuolumne County Transit operations and maintenance facility along with associated electrical work.

Councilmember Campbell seconded the motion.

Motion approved with a 4-0 vote.

7. Discussion and Approval of Projects for the Tuolumne County Transportation Council Draft Overall Work Program for Fiscal Year 20/21.

Executive Director Grossi informed Council Members that the TCTC is required to compile the Overall Work Program as an annual process in which work efforts are identified to match revenue(s) and also to get feedback from Committee/Council Members. He then went over the projects list and informed Council Members that several projects will be removed due to completion.

Discussion ensued.

There was No Public Comment on this item.

Councilmember Gray moved to approve Projects for the Tuolumne County Transportation Council Draft Overall Work Program for Fiscal Year 20/21.

Councilmember Garaventa seconded the motion.

Motion approved with a 4-0 vote.

8. Recommend approval and Execution of a \$31,765 Agreement to Conduct Performance Audits of the TCTC and Public Transit System.

Executive Director Grossi informed Council Members that under the TDA that the TCTC is required to conduct performance audits of staff and TCTC/TCTA Members. He added that a Request for Proposal (RFP) was issued and a contract approved at the November 2019 meeting. One proposal was received, and it was from a company that has previously performed our audits. Mr. Grossi recommended that Council approve the contract.

Councilmember Campbell moved to approve the Execution of a \$31,765 Agreement to Conduct Performance Audits of the TCTC and Public Transit System.

Councilmember Garaventa seconded the motion.

Motion approved with a 4-0 vote.

There was No Public Comment for this item.

9. Recommend approval Amendments #1 to the Tuolumne County Active Transportation Plan Contract with GreenDOT Transportation Solution to add additional tasks and increase the not-to-exceed amount to \$143,974.

Sr. Transportation Planner, Tyler Summersett, informed Council Members that staff is working on the Active Transportation Plan and are currently scheduling public outreach meetings. He also added that County Projects help staff prepare to be ready for the Active Transportation Plan. Mr. Summersett added that Groveland is supportive of the project.

Discussion ensued.

There was No Public Comment for this item.

Councilmember Campbell moved to approve Amendments #1 to the Tuolumne County Active Transportation Plan Contract with GreenDOT Transportation Solution to add additional tasks and increase the not-to-exceed amount to \$143,974.

Councilmember Garaventa seconded the motion.

Motion approved with a 4-0 vote.

10. Reports

Executive Director Grossi informed Council Members that staff has been working with the County Auditor for the TCTC Audits and that the FY 17/18 audits are completed and will be presented at next month's meeting, since we have not received them in a timely manner. He also reported that the TCTC will be hosting an ATP workshop on Monday, February 24th at the Board of Supervisor Chambers from 1:30 – 3:30 p.m.

Gregoria Ponce with Caltrans District 10 reported on various projects that are being done throughout the county. She also informed everyone that in the event of a power outage to consider flashing lights as a "red" and to stop.

Discussion ensued.

There being no further items to discuss, the meeting was adjourned at 4:50 p.m.

Respectfully Submitted,

*Denise A. Bergamaschi
Assistant to the Executive Director*