

# OUR CONSTITUTION

**1. Name:** Brighton Dance Network (BDN)

**2. Aims:**

- To create a meaningful and collaborative network for Brighton-based contemporary dancers and dance artists
- To mobilise contemporary dance activity within Brighton and the surrounding areas, making Brighton 'the place to be' for contemporary dance
- Through regular classes, workshops, choreographic and performance opportunities and discussion, support local contemporary dance artists through every stage of their development, helping them to make dance a viable and rewarding career

**3. Membership:**

Membership will consist of officers and members of BDN. Membership is limited to those living within West and East Sussex.

All members will be subject to the terms of this constitution and, by joining BDN, will be deemed to accept these terms and our code of conduct.

Membership will be denied/revoked in the event that a member's behaviour/actions contravene BDN's Code of Conduct.

Members will be enrolled on a yearly basis, beginning on the date of their payment of membership fees.

**4. Membership Fees:**

Membership fees will be set annually and determined at the Annual General Meeting.

Fees will be paid by annual subscription.

**5. Management of BDN:**

BDN will be overseen and directed by the committee of officers, who will meet at least once per quarter. They will be elected annually at the Annual General Meeting (AGM) and will fulfill the following roles:

- Chair
- Secretary
- Treasurer

The committee will have the right to deny/revoke membership where a member's behaviour/actions contravene BDN's Code of Conduct.

The Chair, Secretary and Treasurer have the right to step down/resign from their roles at any time. In the event of this, a Special General Meeting will be called and a member will be appointed to act on an interim basis in the role until the next AGM. If more than one member wishes to fulfill that role, members will be invited to vote for the successful candidate.

## **6. Duties of the Officers:**

The Chair will –

- Take ultimate responsibility for BDN's work and activities
- Schedule and chair meetings of the committee and BDN
- Act as the spokesperson for BDN when necessary
- Represent BDN at functions/meetings to which BDN have been invited

The Secretary will –

- Maintain a list of members
- In consultation with the Chair, prepare the agenda for meetings of the committee and BDN
- Take and circulate minutes of committee meetings

The Treasurer will –

- Supervise the financial affairs of BDN
- Maintain accurate accounts that show all funds received and paid out by BDN

## **7. Finance:**

All monies received by BDN will be used to cover essential teaching and hire costs and to further the aims and activities of the network and the experiences of its members.

A Barclays Community bank accounts will be opened for the network and will be in the name of Brighton Dance Network.

Any cheques issued by the network will be signed by the Treasurer and one other nominated member of the committee.

The committee will ensure BDN's accounts are audited each financial year.

BDN may pay reasonable out of pocket expenses to members of the committee.

## **8. Annual General Meeting:**

BDN's Annual General Meeting (AGM) will take place in December each year.

All members will be given at least 14 days' notice of the AGM and will be invited to attend and vote.

The AGM will include:

- A review of the year's activities by the Chair and an update on any key issues affecting the network
- A review of BDN's finances from the Treasurer
- A vote on what BDN will work towards the following year
- A vote on the members of the committee
- A vote on any changes to the Constitution
- Any other business that is deemed relevant

## **9. Special General Meeting:**

A Special General Meeting (SGM) may be called by the committee to discuss an urgent matter. The Secretary shall give members 14 days' notice of any SGM together with notice of the issues to be discussed.

## **10. Alterations to the Constitution:**

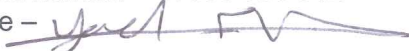
Any changes to this constitution must be agreed by at least two-thirds of the members present and voting at any AGM.


**10. Dissolution:**

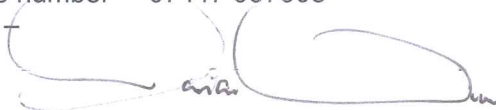
A resolution to dissolve BDN can only be made at an AGM/SGM through a majority vote (at least two-thirds of members present and voting). In the event of dissolution, any assets (not including expenses/fees already due to be paid) of BDN will be donated to a group with similar aims. The group to which assets will be paid will be agreed by majority vote at the AGM/SGM in which the dissolution is agreed.

**11. Adoption of the Constitution:**

The persons named below are the named committee of officers referred to in this document:

**Chair:** Name – Yael Flexer  
Address – 12 Tisbury Road, Hove BN3 3BA  
Email address – yflexer@hotmail.com  
Telephone number – 07985 730 512  
Signature – 

**Secretary:** Name – Chloe Bishop  
Address – Flat 6, 20 Cromwell Road, Hove, BN3 3EB  
Email address – chloe.emma.bishop@hotmail.co.uk  
Telephone number – 07713498829  
Signature – 

**Treasurer:** Name – Adrian Wood  
Address – 43 the Boulevard, Worthing BN13 1JZ  
Email address – adjwood@hotmail.com  
Telephone number – 07447 957508  
Signature – 

# OUR CODE

## **Inclusivity**

We celebrate what makes each of us unique and are committed to working in a collaborative and supportive way with all individuals irrespective of age, gender, sexuality, race, nationality, economic circumstance and academic ability. Although the network is predominantly for contemporary dance and dancers, we are happy to engage with other dance forms where mutually beneficial.

## **Integrity**

We do what we say we will do and we make sure that our actions are consistent with our aims and our code. We are open and honest with ourselves and others, and we are accountable for our actions, ideas and work. As members, we are ambassadors for BDN and will positively represent the network and its work.

## **Responsibility**

As members, we make sure that we have the skills, understanding and capability needed to work safely and effectively. We ask for support when it's needed and make sure that we discuss any specific needs with others as appropriate. We work sensitively and supportively with one another, being respectful of any specific needs that we've been made aware of.

Teachers are suitably trained and insured, and demonstrate appropriate competence for the role that they are performing. As members, we assess the space around us and we work appropriately within that space to make sure that our safety is not at risk. If we identify a risk, we escalate this immediately.

## **Commitment**

We are committed to the success of the network, its members and our code. We reflect on our work and actions, so that we can grow as individuals and artists. We respectfully and openly listen and respond to feedback.

If we no longer demonstrate the expectations of this code, we will either make the changes needed or will understand that membership is no longer appropriate.