



WEDDING COUNTDOWN

CHECKLIST

12 MONTHS TO GO

- Compile preliminary guest list
- Set a budget
- Decide on a date or time of year
- Book your venue(s) *hint hint* email us!
- Book a celebrant/priest/minister
- Book a photographer and/or videographer
- Choose Bridesmaids and Groomsmen
- Decide on a theme or feel for your wedding
- Investigate bridal dresses & accessories
- Research honeymoon destinations

6 - 9 MONTHS TO GO

- Begin shopping for wedding dress
- Choose caterer *hint hint* Two Tarts Catering
- Book your honeymoon & update passports
- Shop for Bridesmaid's dresses & accessories
- Choose wedding rings
- Arrange all transportation
- Order wedding invitations & stationery
- Meet with celebrant to discuss ceremony details
- Order wedding cake
- Book florist
- Book musicians or DJ, MC & entertainment
- Finalise guest list & mailing addresses
- Reserve hotel rooms for travelling guests
- Book accommodation for your wedding night

3 - 5 MONTHS TO GO

- Book hairdresser & beautician
- Select Groom & Groomsmen outfits
- Schedule dance lessons if required
- Arrange vaccinations if required for your honeymoon
- Order/make bonbonniere or favours
- Meet photographer to finalise location plans
- Request Annual Leave for honeymoon

1 - 2 MONTHS TO GO

- | | |
|---|--|
| <input type="checkbox"/> Send the invitations | <input type="checkbox"/> Arrange trials for hair & makeup |
| <input type="checkbox"/> Purchase gifts for your bridal party | <input type="checkbox"/> Confirm all bookings with suppliers |
| <input type="checkbox"/> Decide on ceremony & reception music | <input type="checkbox"/> Discuss requirements of MC during reception |
| <input type="checkbox"/> Discuss final plans with your florist | <input type="checkbox"/> Purchase a guest book |
| <input type="checkbox"/> Finalise catering arrangements & choose menu | <input type="checkbox"/> Draft ceremony booklets & place cards |
| <input type="checkbox"/> Arrange seating plan | <input type="checkbox"/> Keep a record of RSVP's received |
| <input type="checkbox"/> Schedule final bridal gown fittings | <input type="checkbox"/> Complete Notice of Intention to Marry |
| <input type="checkbox"/> Have your engagement ring cleaned | <input type="checkbox"/> Create run sheets for ceremony & reception |
| <input type="checkbox"/> Decide on dates for Hens & Bucks | <input type="checkbox"/> Schedule rehearsal |

2 WEEKS TO GO

- | | |
|--|--|
| <input type="checkbox"/> Pick up bridal gown & Bridesmaid's dresses | <input type="checkbox"/> Pick up wedding rings |
| <input type="checkbox"/> Pick up Groom & Groomsmen suits | <input type="checkbox"/> Start breaking in wedding shoes |
| <input type="checkbox"/> Write your vows | <input type="checkbox"/> Write speeches/toasts |
| <input type="checkbox"/> Pack for honeymoon | <input type="checkbox"/> Pack 'emergency kit' (safety pins/baby wipes etc) |
| <input type="checkbox"/> Provide final head count to venue & caterer | <input type="checkbox"/> Confirm honeymoon bookings & check travel docs |
| <input type="checkbox"/> Confirm all details with suppliers | <input type="checkbox"/> Finalise all payments to suppliers |



1 - 2 DAYS TO GO

- Get pampered - mani, pedi, spray tan etc
- Drop off ceremony & reception accessories
- Attend rehearsal
- Plan ahead for a healthy wedding day breakfast

Relax and enjoy your special day

AFTER THE WEDDING

- Mail thank you cards to guests
- Send thank you notes to suppliers
- Change your surname on all necessary forms, if required

NOTES