

Welcome to Team Apollo!

There is plenty to be excited about at TPJHS and we hope you will find success here. If there is anything the teachers of Team Apollo can do to help, please let us know and we will do the best we can to meet your educational needs.

To help students be successful, Team Apollo will use a number of common practices outlined in this brochure.

Late Work Policy

Students are allowed to turn in missing or late work according to the following guidelines:

- Any unexcused late assignments turned in within 1 week past the due date will be deducted by 10% of the student's score.
- Any unexcused late assignments turned in after 1 week past the due date will be reduced by 40% of the student's score.
- Late/missing assignments as a result of an excused absence or prior arrangement will receive full credit as long as the work is completed in a reasonable amount of time.
- Late assignments for a particular quarter will not be accepted once that quarter has ended.
- Students can redo or complete missing assignments in the presence of a teacher during the semester for a deduction of 10% on unexcused late work. Students would be able to do this during:
 - After school tutoring
 - Scheduled lunch tutoring
 - Saturday School
 - Assembly/Intervention Days
- **All late work MUST have a Late Assignment Form stapled to the top before being accepted.**

There are many ways to stay in touch with what is happening at school!

The staff at TPJHS take pride in providing a wide variety of resources for staying in touch with student progress, expectations, and happenings at our site.

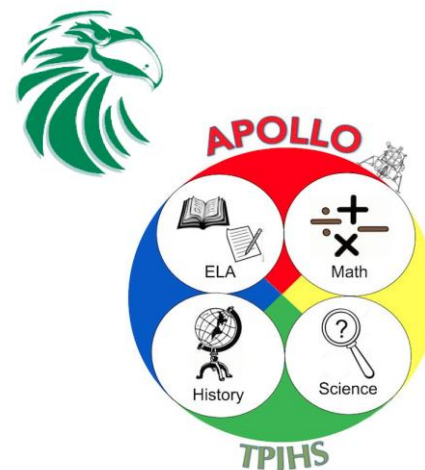
1. **Students are required to write down what they did in each of their classes every day in their school planner.** All teachers on Team Apollo have the necessary information posted in the classroom and allow students time to write it down into their planners.
2. **Parents/guardians and students have access to regularly check student progress online.** Ask the front office for details.
3. **Check out the TPJHS website for policies, extracurricular activities, forms, and other information regarding our school.**
4. **Get the Remind app for your e-devices.** TPJHS and many of the teachers use this free app to provide reminders and announcements of homework, projects, events, and other happenings at school.
5. **Follow TPJHS on social media.** The community can follow our school on Facebook.
6. **Individual teachers can be contacted via email,** preferred by most teachers. Email addresses for all teachers at TPJHS can be found on our school's website; the email addresses for team Apollo can be found on the front cover of this brochure.
7. **Contact the school by phone using the number below.** Use the school phone number with extensions to contact individual teachers; Team Apollo extensions are shown on the front of this brochure.

TPJHS phone#: (760) 367-9507

Twentynine Palms Junior High School

APOLLO

Team Information Brochure



Your Core Teaching Team...

Mr. Jones, History

Phone extension: 3044

Email: marty_jones@morongo.k12.ca.us

Mrs. Ross, ELA

Phone extension: 3024

Email: cindy_ross@morongo.k12.ca.us

Mr. Schmit, Science

Phone extension: 3043

Email: jason_schmit@morongo.k12.ca.us

Mr. Walters, Math

Phone extension: 3026

Email: doug_walters@morongo.k12.ca.us

Classroom Procedures

Each teacher on Team Apollo has their own style for instruction. However, there are some common practices in each classroom. There are different behavior expectations of students for various activities to make class go efficiently. Each type of activity is denoted by a specific color, or zone. Classroom color zones with student behavior expectations listed are shown below.

Blue Zone: Start of Class

Walkability: On Task; Minimal
Talkability: On Task; Whispers
Focus: Bell Work

Green Zone: Teacher Directed

Walkability: None
Talkability: None, unless called upon
Focus: Notes & Discussion

Purple Zone: Individual Work

Walkability: On Task; Minimal
Talkability: On Task; Whispers
Focus: Class Work

Yellow Zone: Collaborative

Walkability: On Task
Talkability: Indoor Voices
Focus: Positive Teamwork

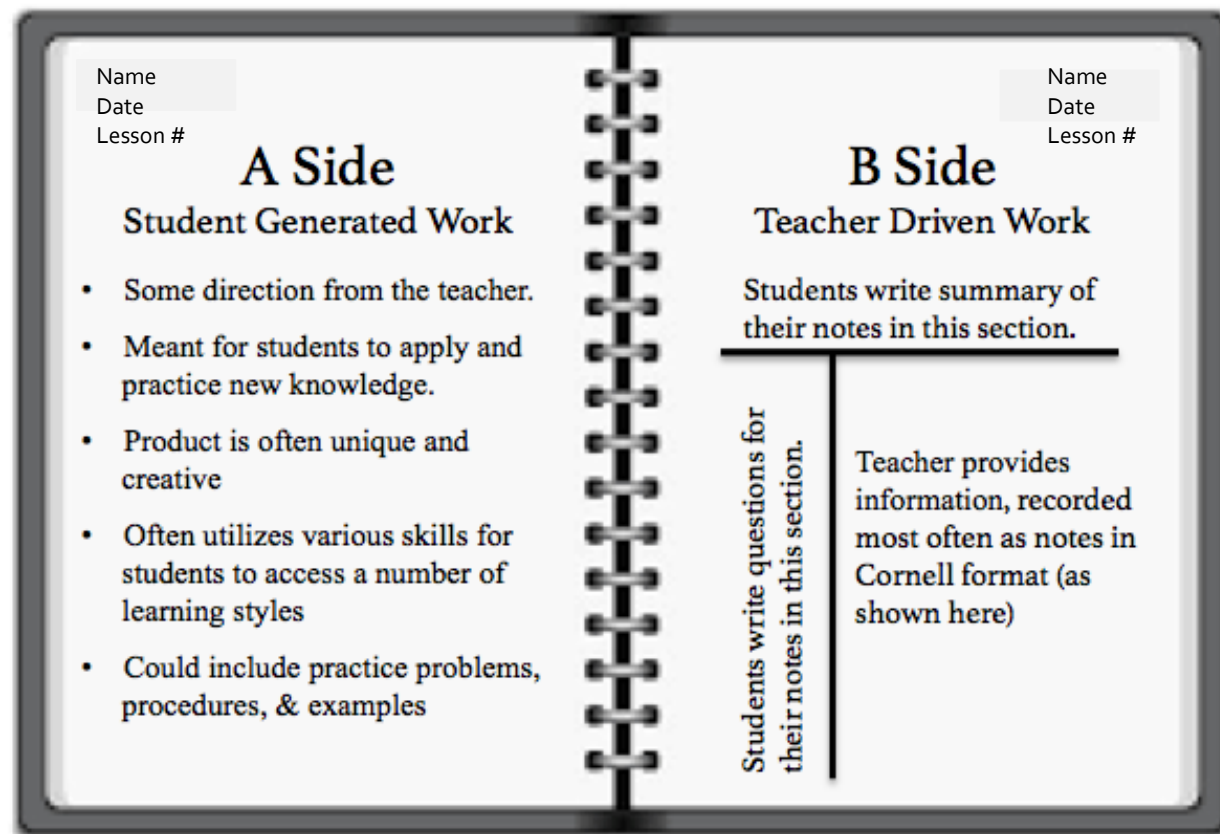
Red Zone: Tests & Quizzes

Walkability: None
Talkability: None
Focus: Doing your best on test/quiz

Orange Zone: Transitions

Walkability: with purpose, same direction
Talkability: appropriate, respectful volume
Focus: exit/entry/moving, set-up/clean-up

Be aware and respectful
of your environment and others around you.



InterActive Notebooks (IANs)

The core teachers on team Apollo require their students to maintain an interactive notebook. Like their student planners, students will receive one notebook from each of their core teachers. **If the student loses her/his notebook or allows the notebook to be damaged beyond usable condition, it will be her/his responsibility to replace it.** Notebooks will significantly factor into core course grades.

- Students will include summaries, questioning, and highlighting on the B sides of their notebook. On the A Sides of the notebook, students apply the B Side content in the form of various critical thinking activities assigned by the teacher.
- In addition to completing the assignments, students will need to make sure their notebooks are neatly organized. Each page must include the appropriate lesson number and title (instead of A Side or B Side). Students will also need maintain a table of contents and **protect their notebooks from being damaged.**
- Unless otherwise specified, students will use black or blue ink in their notebooks. Work must be legible. If a student makes an error, we are asking students to ~~strike through~~ or cross out their errors instead of erase them.
- Notebooks will be graded regularly by teachers. Students will be able to redo their notebooks for a better grade. However, they have only one opportunity per formal notebook check to do so.