



Melksham Neighbourhood Plan

Steering Group Meeting
Crown Chambers, 1st Floor, 7 Market
Place, Melksham, Wiltshire SN12 6ES

Date: **Wednesday 29th November 2017**

Start: **6pm**

AGENDA

1. Welcome & apologies

2. Declaration of Interests

3. Public Participation

4. Minutes of the last meeting

4.1 Agree [25th October meeting notes](#)

5. Matters Arising

6. Finance Report

6.1 Payments for Approval

6.2 To consider the October 2017 invoice from MCAP

Link: [Invoice 17/P/010](#)

6.3 To consider the October 2017 invoice from Lemon Gazelle

Link: [Invoice 128](#)

6.4 To approve invoice re. hire of Guide HQ

Link: [Teresabill](#)

6.5 To approve Melksham Independent News 2nd ½ page advert for Public Consultation event (when received)

6.6 To approve invoice re. hire of Christie Miller (when received)

6.7 To approve invoice for Facebook advertising for public consultation events (when received)

6.8 Current Budget – amount spent to date

7. To note any housing announcements in the Chancellor's Budget 22nd Nov
8. Wiltshire Plan Review

To note background information documents for the Wiltshire Plan Review

8.1 Strategic Housing Market Assessment 2017 <http://www.wiltshire.gov.uk/spp-shma-2017-final.pdf>

8.2 To note Strategic Housing Market Assessment identifying HMAs (Housing Market Areas) <http://www.wiltshire.gov.uk/spp-shma-2017-identifying-the-hmas.pdf>

8.3 To note Functional Economic Market Area Assessment <http://www.wiltshire.gov.uk/spp-fema-report-2017-final.pdf> plus lots of appendices <http://www.wiltshire.gov.uk/planning-policy-sw-joint-spatial-framework>

8.4 To consider submitting comments on the Wiltshire Local Plan Review http://consult.wiltshire.gov.uk/portal/spatial_planning/wiltshire_lp_review/wilts_lp_review_reg_18/swjsfissues?tab=files

- 8.5 Wiltshire Local Plan Review Consultation Paper
- ii) Wiltshire Sustainability Appraisal Draft Scoping Report & Appendices
 - iii) Swindon & Wiltshire Joint Spatial Framework: Issues Paper
 - iv) Swindon & Wiltshire Joint Spatial Framework: Chippenham Housing Market Area Profile

9. Public Consultation

9.1 To receive update on current public consultation on housing sites

9.2 To note online survey
<https://www.surveymonkey.co.uk/r/MelkshamHousingSitesConsult>

9.3 To note details of how/when survey advertised

9.4 To consider report on responses received to date

10. To note recent presentations to stakeholders re: A350 Melksham Bypass Strategic Outline Business Case

11. To review the time period covering the Melksham Neighbourhood Plan (2016 – 2026)

12. To note Corsham Neighbourhood Plan consultation
<https://www.corshamneighbourhoodplan.co.uk/>

13. To note Seend Neighbourhood Plan consultation
<http://www.seendparishcouncil.co.uk/neighbourhood-plan/4592405328>

14. To receive update on Local Green Space Designation

14.1 To note work done to date

14.2 To consider setting up working party to consider suggested spaces to designate

15. To receive update on progress with website redevelopment

16. Any Other Business

17. Date of Next Meeting of Steering Group: Weds 10th January 2018