



Melksham Neighbourhood Plan

Steering Group Meeting
Crown Chambers, 1st Floor, 7 Market
Place, Melksham, Wiltshire SN12 6ES

Date: Wednesday 28th March 2018

Start: 6pm

AGENDA

1. **Welcome & apologies** (*apologies received in advance from Teresa Strange and Lorraine McRandle*)
2. **Declaration of Interests**
3. **Public Participation**
4. **Minutes of the last meeting**
 - 4.1 Agree [minutes of meeting held 28th February 2018](#)
5. **Matters Arising**
6. **Finance Report**
 - 6.1 Payments for Approval
 - 6.11 To consider the February 2018 invoice from MCAP
Link: [Invoice 18/P/002](#) sum £304.50
 - 6.12 To consider the latest invoice from Lemon Gazelle (when received)
 - 6.2 Current Budget – amount spent to date
7. **To note update on grant monitoring** form and future grant funding options
8. **To note update from Shirley McCarthy** on Centre for Sustainable Energy support available and report [link](#)
9. **To note newsletter from Andrea Pellegram Ltd** re: proposals in draft NPPF (National Planning Policy Framework) regarding Neighbourhood Plans [link](#)

10. **To consider latest documents for review from Lemon Gazelle** (when received)

11. **To consider way forward with designating Local Green Space** following advice received and to note report prepared by Working Group

Link 1: [report](#)

Link 2: [email from Lemon Gazelle](#)

Link 3: [email from David Way](#)

12. **To note update on future work with AECOM**

13. **To note Wiltshire Council Briefing Note re Housing Land Supply** [link](#)

14. **Any Other Business**

15. **Date of Next Meeting** of Steering Group: Weds 25th April 2018