

EXPERIENCE BASED
COACHING ACCREDITATION
SCHEME



Dear Colleague,

Thank you for your enquiry. Enclosed within this pack you will find details of all the mandatory information you are required to complete and return in order to secure your REB, RC or CBC Coach Accreditation with the organisation.

Details of what you are required to return are listed below.

You are asked to provide:

1. Evidence of membership of the AREBT
(Provide membership number)
2. Evidence of Professional Indemnity Insurance
(Photocopy of policy)
3. A brief account of your coaching approach/ philosophy (Between 500 - 1000 words maximum) which demonstrates your use of REB in your coaching work
4. One case study of a maximum of 1500 words clearly demonstrating a beginning (e.g. *goals agreed, issues to be worked on*), middle (e.g. *work that was undertaken and the process of coaching*) and end to the coaching contract (e.g. *outcome, evaluation etc*)
5. Evidence of Continued Professional Development of 30 hours per annum for the past 12 months prior to your application
(use the REB Coaching CPD log attached or submit one from the list of approved professional bodies mentioned)
6. One professional referee's statement
(Referee could be an employer; a colleague who knows your coaching work or a coaching supervisor. It will need to be someone who knows you in a professional capacity rather than a client)
7. One client testimonial or supervisor reference
(You may use the attached testimonial if you wish)
8. Copies of all certificates/diplomas/additional supporting documentation *(If applicable)*
9. Details of how you have accrued 250 hours of individual and group coaching work.

Applications will be considered three times during the year on **1 April, 1 July, 1 October** and applicants will normally receive a decision within 8 weeks of the assessment date.

Applicants are responsible for their application for accreditation. Any documentation submitted in support of an application for accreditation must be authentic, honest and truthful. If it is discovered that any information to the contrary has been submitted in support of an application, it will invalidate the application and give cause to remove the accredited status.

The fee for accreditation is £100 and your cheque should be made payable to AREBT and submitted with your application. Your accreditation will last for a period of 5 years.

Please return your completed application to:

Coach Accreditation
AREBT
156 Westcombe Hill
London
SE3 7DH

Important Note

- 1. Where an application is withdrawn prior to assessment, AREBT will retain an administrative charge equivalent to half the accreditation fee. It is therefore very important that you are satisfied that your application meets all the criteria before it is submitted.**
- 2. Please remember to keep a copy of your application for your own reference and to submit 3 copies of your application.**

Yours sincerely,

Gladeana McMahon
Head of Accreditation