



Union High School District

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710 Encinitas Boulevard, Encinitas, CA 92024
Telephone (760) 753-6491
www.sduhsd.net

Business Services Division
Tina Douglas, Associate Superintendent
Fax (760) 943-3508

June 18, 2019

Via E-Mail

Re: **Public Records Request / March 16, 2019 – ACT testing at TPHS**

Dear _____ :

This correspondence responds to your March 16, 2019 request for records from the San Dieguito Union High School District ("District") pursuant to the California Public Records Act ("PRA"; Gov. Code § 6250 *et seq.*).

Please note, the Government Code exempts certain categories of records from disclosure under the PRA and some of those exemptions may apply directly to your requests. (*See e.g.*, Gov. Code §§ 6254, 6255; Evid. Code, §§ 954; 1040(b)(2).) To the extent that the records you have requested fall within any of the categories covered by one or more of the exemptions, the District will not produce those records. Government Code section 6255 also allows a government agency to withhold records if it can demonstrate that, on the facts of a particular case, the public interest served by withholding the records clearly outweighs the public interest served by disclosure.

To the extent that any responsive records fall within any of the categories covered by one or more of the exemptions to the PRA, the District is not required to produce those records. Please also be advised that certain documents that may be responsive to your request may contain exempt or privileged information which may require the District to withhold or redact that information.

The District responds to your request as follows:

Requests 1, 2, 4 & 5:

1. Please provide the date for the last time the ACT test was administered at Torrey Pines High School.
2. What security issues took place with the ACT per this statement on the website?
4. What role does the TPHS Foundation play with ACT Test Prep Services housed on the Torrey Pines High School Campus?

5. What role does the Torrey Pines High School Foundation Play with administering the ACT or SAT on the Torrey Pines High School Campus?

District's Response to 1, 2, 4, & 5:

Requests 1, 2, 4, & 5 are posed as questions or requests to provide information that do not fall under the category for the production of public records. The District has no responsive documents to your requests for 1, 2, 4 & 5.

Request 3 :

Please provide the Facility Use Permits for the last year the ACT was administered at Torrey Pines High School?

District's Response to 3:

In our search for this information we could not identify a specific date or even the “last year” when the test was last administered at Torrey Pines HS. Records are not usually kept on the times and dates of past testing so without a specific date the District is unable to respond to your request. If you are able to supply us with a specific date for the document(s) you are seeking, we will revisit our search at that time.

The District is aware of its obligation under Government Code section 6253.1 to assist you in making more focused and effective requests that reasonably describe an identifiable record or records. If, after reviewing this letter or its enclosures, you have any further questions or concerns, please contact our office directly.

Sincerely,

- -

✓ -

Tina Douglas
Associate Superintendent, Business Services

CPRA Request (^_ACT^_ Testing Issues)

From:

To: tina.douglas@sduhsd.net; cindy.skeber@sduhsd.net; robert.haley@sduhsd.net

Date: Saturday, March 16, 2019, 04:59 PM PDT

[Torrey Pines High School - Testing Programs](#)

Torrey Pines High School - Testing Programs



1. Please provide the date for the last time the ACT test was administered at Torrey Pines High School.
2. What security issues took place with the ACT per this statement on the website:
 - *"Due to security issues with both tests in the last year, there are new rules and regulations including no more stand-by testing or change of test site on the morning of the test. Go to the respective websites to find out more information."*
3. Please provide the Facility Use Permits for the last year the ACT was administered at Torrey Pines High School?
4. What role does the TPHS Foundation play with ACT Test Prep Services housed on the Torrey Pines High School Campus?
5. What role does the Torrey Pines High School Foundation Play with administering the ACT or SAT on the Torrey Pines High School Campus?

Thank you,



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Testing Programs

AP EXAMS

AP Exams are May 6-17 Students who have registered for exams should review the following information in preparation for exam day.

- Review all Exam Day Information under [Exam Day Info](http://sduhsdapexams.com) on <http://sduhsdapexams.com>
 - Check in for morning exams is no later than 7:30 a.m., and no later than 11:45 a.m. for afternoon exams and will take approximately 30 minutes.
 - Morning exam administration will begin at 8am and afternoon at 12:15pm. Students who report after exam administration begins will not be admitted and will not be eligible to reschedule or for a partial refund. No exceptions.
 - Students must report to the exam locations posted under [Exam Day Info](#) on <http://sduhsdapexams.com>
 - Check here for [TPHS Exam Locations](#)

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### NEW: SDUHSD Piloting New AP Exam registration program

SDUHSD is honored to have been selected by College Board to pilot a new AP Exam Registration program. This program includes instructional programs for the AP Course, as well as

new tools for those students who choose to take the optional AP Exam corresponding to the course they are enrolled in.

AP Exams will be administered in May 2019.

Students who choose to take the AP Exam will need to carefully review the procedures as well as the **new OCTOBER deadlines**.

Visit <http://sduhsdapexams.com> for more information.

Registration for AP Exams closed October 15. Late registration runs October 15-October 25.

| SAT & SAT SUBJECT TEST DATES @ TPHS |
|-------------------------------------|
| OCTOBER 6, 2018                     |
| NOVEMBER 3, 2018                    |
| DECEMBER 1, 2018                    |
| MARCH 9, 2019                       |
| MAY 4, 2019                         |
| JUNE 2, 2018                        |

| ACT TEST DATES @ TPHS             |
|-----------------------------------|
| No ACT tests administered at TPHS |

| PSAT                        |
|-----------------------------|
| OCTOBER 13, 2018            |
| 9th, 10th, and 11th GRADERS |

**AP Exam Registration 2019**

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Registration for AP Exams closes October 15. Late registration runs October 15-October 25.

| AP EXAM TEST DATES 2019 (not all exams have classes at TPHS) |                                                                          |                                                                  |
|--------------------------------------------------------------|--------------------------------------------------------------------------|------------------------------------------------------------------|
| Date                                                         | Morning 8 am                                                             | Afternoon 12 noon                                                |
| Monday, May 6                                                | US Government                                                            | Chinese Language<br>Environmental Science                        |
| Tuesday, May 7                                               | Seminar<br>Spanish Language and Culture                                  | Japanese Language<br>Physics 1 (Algebra based)                   |
| Wednesday, May 8                                             | English Literature & Composition                                         | European History<br>French Language                              |
| Thursday, May 9                                              | Chemistry<br>Spanish Literature                                          | German Language<br>Psychology                                    |
| Friday, May 10                                               | United States History<br>Studio Art Deadline to Submit to AP Coordinator | Computer Science Principles<br>Physics 2 (Algebra-Based)         |
|                                                              |                                                                          |                                                                  |
| Monday, May 13                                               | Biology                                                                  | Physics C: Mechanics<br>2 pm: Physics C: Electricity & Magnetism |
| Tuesday, May 14                                              | Calculus AB<br>Calculus BC                                               | Art History<br>Human Geography                                   |
| Wednesday, May 15                                            | English Language & Composition                                           | Macroeconomics<br>Italian Language                               |

|                  |                                                          |                             |
|------------------|----------------------------------------------------------|-----------------------------|
| Thursday, May 16 | World History<br><br>Comparative Government and Politics | Statistics                  |
| Friday, May 17   | Microeconomics<br>Music Theory                           | Computer Science A<br>Latin |

Due to security issues with both tests in the last year, there are new rules and regulations including no more student absences by testing or change of test site on the morning of the test. Go to the respective websites to find out more information.

- [SAT](#)
- [ACT](#)

## CAASPP

This Year our 11th and 12th grade students will take part in the California Assessment of Student Performance Progress (CAASPP). Our 12th grade students will pilot the new SBAC Science test, while our 11th grade students will take the English and mathematics SBAC tests.

The Smarter Balanced Assessment System utilizes computer-adaptive tests and performance tasks that allow students to show what they know and are able to do. This system is based on the Common Core State Standards (CCSS) for English language arts/literacy (ELA), Mathematics and Science.

Eleventh grade students not taking AP exams will take their tests from April 17-26. Students who are taking the AP exams will take their tests May 15-24, along with the 12<sup>th</sup> grade pilot science test. For more information please refer to the appropriate grade level parent letter:

[11th grade](#) [11th grade \(Spanish\)](#)

[12th grade](#) [12th grade \(Spanish\)](#)

### Additional Resources

[PSAT Information](#)

Services for Students with Disabilities (SSD) - For information regarding SSD, please visit the links below and be sure to fill out any required forms prior to contacting our SSD coordinator.

For the SAT, AP, and PSAT Testing, go to the CollegeBoard website at <http://www.collegeboard.com/ssd/students>. Be sure to complete the SDUHSD Request for Accommodations and the [Parent Consent form](#).

For ACT Testing, visit <http://www.act.org/aap/disab>. Make sure to fill out and turn in the [Request for ACT Special Testing](#).

Once the forms are complete and you have gathered all documentation, contact our SSD Coordinator to submit the forms.

The above links should answer most of your questions regarding SSD. Please review the information provided by the College Board and ACT so that you are familiar with their requirements for accommodations. If you have

additional questions, contact our SSD coordinator, Elizabeth Marshall by [e-mail](#) or by phone: 858.755.0125 ext 2063.

- [CAHSEE Data](#)
- [SAT- ACT Conversion Chart](#)
- [SAT Registration](#)
- [Act Registration](#)
- [Free act and Sat test prep](#)
- [Testing Strategies](#) (PowerPoint)

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Torrey Pines High School

3710 Del Mar Heights Road, San Diego, California 92130

858.755.0125

Torrey Pines High School is a proud member of the  
San Dieguito Union High School District

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SDUHSD Assurance of Nondiscrimination

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