

## Summary of AQTF audit Australian Quality Training Framework (AQTF) audit information

As a Pre-qualified Supplier under the User Choice 2010 – 2015 program, College Australia is required to publish audit information in relation to its compliance with the Australian Quality Training Framework (AQTF). Below you will see the outcomes of all AQTF audits conducted since (and including) our last renewal of registration.

The User Choice program provides public funding paid directly to Pre-qualified Suppliers for the delivery of accredited entry-level training to eligible Apprentices and Trainees.

The AQTF is the national set of standards which assures nationally consistent, high-quality training and assessment services for the clients of Australia's vocational education and training system.

An AQTF audit reviews evidence of an organisations' compliance with the requirements of the AQTF Essential Conditions and Standards of Initial/Continuing Registration to confirm that it is achieving quality training and assessment outcomes. The process also identifies opportunities for improvement on these outcomes.

This information is published to assist apprentices, trainees and their employers to make informed decisions regarding their selection of a Prequalified Supplier for the delivery of training and assessment services.

<b>Audit Date:</b>	5 August 2009	
<b>Standards Audited:</b>	1.1, 1.2, 1.3, 1.4, 1.5, 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 3.1, 3.2, 3.3	
<b>Qualifications audited:</b>	<b>Qualification code</b>	<b>Qualification name</b>
	BSB30407	Certificate III in Business Administration
	BSB50207	Diploma of Business
	CHC30102	Certificate III in Aged Care Work
	CHC30402	Certificate III in Children's Services
	SIR20207	Certificate II in Retail
	SIR30207	Certificate III in Retail
	SIT20207	Certificate II in Hospitality
	SIT30707	Certificate III in Hospitality

Audit Outcome Rectification			Rectification	
Was non-compliance identified?	If 'Yes', noncompliance type	Summary of non-compliance	Actions taken to rectify the non-compliance	Has the noncompliance been rectified?
Yes	Significant	Element 1.1 Element 1.2 Element 1.4 Element 1.5 Element 2.1 Element 2.2 Element 2.3 Element 2.5 Element 3.1 Element 3.2 Element 3.3	College Australia provided detailed evidence to rectify non-compliances.	Yes

College Australia took immediate action rectify the non-compliances identified as areas not finalised throughout the audit and are pleased to announce College Australia received a letter from the Department of Employment, Training and the Arts confirm that in all areas of non-compliance have been addressed. **College Australia is AQTF compliant** and show cause actions have been ceased.

### Explanatory notes:

**Non-compliance** with the AQTF means that requirements of the have not been met based on the evidence reviewed. Non-compliances are categorised as minor, significant or critical. For the purposes of the User Choice 2010 – 2015 program, only significant and Critical non-compliances need to be published.

**Minor:** No, or minor, adverse impact on learners with no serious breakdown of provision of quality training and assessment.

**Significant:** Significant adverse impact on learners with insufficient focus on quality training and assessment outcomes.

**Critical:** Critical adverse impact on learners with widespread or persistent dissatisfaction with services and outcomes.