WFATT 2019 WORLD CONGRESS X TOKYO
Poster Presentation Guidelines

Please review the following instructions and requirements on submitting abstracts for the poster presentation session at the WFATT 2019 World Congress X Tokyo.

Prior to the Conference

All accepted abstract presenters are required to register for the conference. You may register online from: https://www.wfatt2019tokyo.com/register

Location of Poster Presentation

Poster boards will be located in the Convention Hall of the Makuhari Messe International Convention Complex. Once accepted, you will be assigned a number for your poster presentation. Your poster must be mounted on your assigned poster board frame with the specific number corresponding to your poster presentation. Pushpins and/or adhesives needed to mount the poster will be provided by the organizer.

A list of accepted posters and assigned poster board numbers will be available on the WFATT Congress website and the message board near the Convention Hall. Please ensure that your poster is displayed on the correct poster board.

Poster Presentation Time

The poster presentation session will be scheduled from 14:00 to 15:15 on Sunday, May 12th. During the session, the presentations will be separated into smaller groups depending on the theme and/or type of research. Presenters in each group must stand by the poster during the assigned session for 25~35 minutes to answer questions from session participants (assigned time to stand by the poster will be announced later). However, we encourage presenters to stand by their posters during the lunch breaks to interact with participants in the poster area.

Note: The WFATT will not allow any presentation, or distribution of any material, which contains information that may be interpreted as an attempt to promote any specific company, product or service.

Poster Set-up/Removal Times

Please register and pick up your name badge first at the registration desk before setting up the poster in the Convention Hall. You will find your poster number posted at the Convention Hall.

The setup and removal times are as follows:

Poster Set-Up Time: Saturday May 11, 2019, 8:00~11:40

Poster Removal Time: Sunday, May 12, 2019 15:15 ~15:30

Any presentation materials left in the poster area after the poster session may be discarded. The WFATT is not responsible for posters or other presentation materials left in the poster area.

Poster Size

The poster must be no larger than portrait A0 (841mm W × 1189mm H; 33.1" W × 46.8" H). The poster board size is (1200 mm W × 1800 mm H; 47.2" W × 70.9" H).

Declaration of Conflict of Interests and Financial Support

All financial supports for the research must be acknowledged, and any possible conflicts of interest must be included as a part of the presentation.

For Non-peer Review Track Presentation

If your poster presentation is the research that has previously been published in a journal or presented in a conference, you must indicate the information of the publication/ presentation (e.g., year of the publication or presentation, the journal that published the research article, the conference you presented the research etc.) on your poster.

Language

Please make all presentations in English as the official conference language is English.

For questions regarding the poster guideline, please contact jatoresearch@jato-trainer.org.