

GREEN IOWA AMERICORPS: LAND & WATER STEWARDS MEMBER COORDINATOR DUTIES & RESPONSIBILITIES

IMPORTANT NOTE:

Team coordinator roles are designed to provide members with an opportunity for leadership and make the most effective use of member skill sets. Team coordinator roles may fluctuate based on site specific initiatives or the needs of the team. The coordinate role you are assigned will not define your service term and will not limit your ability to perform other activities of our program.

WATER STEWARD COORDINATOR

HELPFUL SKILLS:

- Organized
- Detail-oriented
- Strong verbal & written communication
- Self-directed
- Accountable
- Knowledgeable about water quality/storm water issues
- Strong networking skills
- Experienced with Microsoft Excel, Word
- Knowledgeable of Google applications including Google Calendars, Google Documents
- Comfortable managing volunteers

DUTIES:

- Plan educational programs related to water quality and storm water initiative for all ages
- Network throughout the state with other water quality and storm water management programs
- Organize volunteer events related to water quality initiatives include water body clean ups, water quality testing, rain garden installation, and rain barrel installation
- Work effectively with team members
- Plan and execute Land & Water Summer Steward program consisting of a large group of college age students completing water quality projects over the course of a 3 month summer term.
- Maintain the Education and Outreach Log and it relates to water quality projects.
- Participate in necessary training
- Document events and create instructions for position for incoming coordinator
- Physical labor associated with river clean ups, water testing, digging, planting, walking, stooping, kneeling, standing, carrying weight between 20-30 lbs.

LAND STEWARD COORDINATOR

HELPFUL SKILLS:

- Organized
- Detail-oriented
- Strong verbal & written communication
- Self-directed
- Accountable
- Knowledgeable about native prairie, resource management, and land stewardship activities connected to water quality
- Strong networking skills
- Experienced with Microsoft Excel, Word
- Knowledgeable of Google applications including Google Calendars, Google Documents

GREEN IOWA AMERICORPS: LAND & WATER STEWARDS MEMBER COORDINATOR DUTIES & RESPONSIBILITIES

- Comfortable managing volunteers
- Strong event/project based planning skills
- Capable of working with diverse audiences

DUTIES:

- Plan educational programs for all ages related to native prairie, pesticide reduction, responsible land management and stewardship
- Network throughout the state with other natural resource and storm water management programs
- Organize volunteer events related to water quality initiatives include invasive species removal, tree planting, planting and management of native prairie, and pesticide use reduction
- Work effectively with team members
- Plan and execute Land & Water Summer Steward program consisting of a large group of college age students completing water quality projects over the course of a 3 month summer term.
- Maintain the Education and Outreach Log and it relates to water quality projects.
- Participate in necessary training
- Document events and create instructions for position for incoming coordinator
- Physical labor associated with tree planting, invasive species removal, digging, planting, walking, stooping, and kneeling, standing, carrying weight between 20-30 lbs.