

FINAL

CITY OF BALDWIN PARK PLAN TO PREVENT AND COMBAT HOMELESSNESS

1. City and Plan Information

Name of City	Period of Time Covered by Plan	Date of Plan Adoption
Baldwin Park	July 1, 2018 – June 30, 2023	June 20, 2018

2. Why is the City working to develop and implement a homelessness plan?

Cities throughout Los Angeles County are feeling the impact of homelessness as more people struggle to cover the cost of food, clothing, childcare, and healthcare in a high-cost housing market. While the number of people experiencing homelessness in Los Angeles County decreased from 55,048 in 2017 to 53,195 in 2018—a drop of 3%, more people fell into homelessness for the first time and the number of people experiencing homelessness in the San Gabriel Valley grew by 5% to 4,292 individuals.¹

To address the impact of homelessness on individuals and communities countywide, in 2017 voters approved Measure H to fund services to prevent and combat homelessness. In June 2017, funding allocations were approved by the Los Angeles County Board of Supervisors, which also provided funding for cities such as Baldwin Park to develop local homelessness plans.

The City of Baldwin Park has seen an increase in its total homeless population from 97 in 2015 to 290 in 2018. At the 2018 Point in Time (PIT) count, all individuals experiencing homelessness within Baldwin Park were unsheltered. This increase in unsheltered homelessness is similar to the increase in homelessness experienced by neighboring cities in Service Planning Area (SPA) 3, other cities across Los Angeles County, and the West Coast.

Due to data limitations, it is difficult to determine the demographics of people experiencing homelessness within the City limits at the current time; however, demographic data is available at the SPA level from the 2018 PIT Count which includes surrounding cities. The following data provides a snapshot of who was experiencing homelessness in SPA 3 in 2018:²

- 76% (3,262) were unsheltered and living outside while 24% (1,030) were in some form of temporary shelter accommodations—accounting for 8% of Los Angeles’ homeless population
- 87% were single adults, 13% were families, and none were unaccompanied youth and young adults
- 35% were female, 63% were male, 2% were transgender, and .3% were gender non-conforming
- 53% were Hispanic/Latino, 25% were white, 17% were African American, 1% were Asian, 1% were Native Hawaiian/Pacific Islander, .3% were American Indian/Alaska Native, and 2% identified as multi-racial.
- 65% were ages 25-54, 13% were ages of 55-61, 11% were ages 62 and older, 4% were ages 18-24, and 8% were under the age of 18
- 7% were United States Veterans, with 4% of the total population identified as chronically homeless Veterans

¹ Los Angeles Homeless Services Authority. (2018). [Greater Los Angeles Homeless Count Presentation](#).

² Los Angeles Homeless Services Authority. (2018). [2018 Greater Los Angeles Homeless Count Service Planning Area 3 – San Gabriel Data Summary](#). The data does not cover Pasadena with the exception of the percentages of sheltered and unsheltered individuals.

The following data show vulnerability indicators reported by individuals experiencing homelessness in SPA 3:

- 35% were considered chronically homeless, an increase of 5% over 2017. Chronic homelessness refers to lengthy or repeated histories of homelessness along with a long-term disability such as mental illness, substance use disorder, or a physical health problem
- 33% had a mental illness, 21% had a substance use disorder, and 1% had HIV/AIDS
- 23% had a physical or developmental disability
- 37% had experienced domestic/intimate partner violence in their lifetime, and 11% of the total population reported that their homeless was due to fleeing domestic partner violence

Within Baldwin Park, Point in-Time Count data shows that all of the people experiencing homelessness within the City are unsheltered with 37% living on the street, 21% in makeshift shelters, 17% in tents, 12% in RVs or campers, 8% in cars, and 6% in vans.

In addition to the Homeless Count data and regional demographics, City-level data from the regional Coordinated Entry System (CES) provides an enhanced view of those experiencing homelessness and their challenges as well as needs using responses to the Vulnerability Index Service Prioritization Decision Assistance Tool (VI-SPDAT) assessment and other indicators of a person's overall health and wellbeing.³ Useful indicators in the data set include information about a person's housing history, legal background, physical and mental health, history of substance use, and general demographic information such as age and race. All of these elements are self-reported by the individuals as part of the VI-SPDAT assessment. For the purposes of this Homelessness Plan, all data have been de-identified to protect confidentiality.

Among Baldwin Park's homeless population who completed the VI-SPDAT, 43% were ages 41-55. Of the remaining age groups, 29% were ages 25-40, 21% were ages 56 and older, and 7% were ages 18-24. Among these individuals, 66% identify as white, 9% as black or African American, 7% as American Indian or Alaska Native, 7% as Native Hawaiian or Pacific Islander, and 3% as multiple races. For the remaining 8%, data was not collected or individuals declined to state their race. Sixty-two percent identified as male, and 38% identified as female.

Other important vulnerability indicators are length of time a person has spent homeless, any existing chronic health conditions, diagnosed mental health issues, and spending one or more nights in a holding cell, jail, or prison within six months of their VI-SPDAT assessment. Repeat ambulance rides, emergency room visits, and in-patient hospitalization also indicate vulnerability, and drive up the cost of care for people who are homeless.

Of the people experiencing homelessness in Baldwin Park:

- 21% reported being homeless less than a year, 31% said 1-2 years, and 43% said 2 years or more.
- 32% reported chronic health issues related to the liver, kidneys, stomach, lungs, or heart.
- 21% reported a mental health issue, and only 5% reported substance use disorder.
- In the last six months, at least 34% have taken an ambulance to the hospital, 55% have received health care at an emergency department/room, and 38% have received in-patient care at least once.

³ The Coordinated Entry System (CES) is a regional database that streamlines housing placement and service provision and prioritizes those who are most vulnerable. This Homeless Plan incorporates data from the adult singles database.

- 38% had spent at least one night in a holding cell, jail, or prison within six months of their assessment.

The information gathered during the VI-SPDAT assessment produces an acuity score, which can help identify an appropriate housing intervention for someone experiencing homelessness. In Los Angeles County, individuals experiencing homelessness who fall into the low-acuity scoring range of the assessment (0-3) should be able to find housing on their own, those in the mid-acuity scoring range (4-11) are best served by Rapid Re-Housing programs, and high-acuity individuals (12+) generally need supportive housing.⁴ Between July 2016 and November 2017 in Baldwin Park, 32 individuals were assessed. Of this group, 75% are in the mid-acuity range, compared to 18% in the high-acuity range and 7% in the low- acuity range.

Finally, City-level on economic and housing trends serve as strong indicators of residents who may be at risk of falling into homelessness. Baldwin Park's median household income of \$53,651 is lower than the average across Los Angeles County,⁵ as are its median gross rent, unemployment rate, and poverty rate. Baldwin Park also has a slightly lower vacancy rate than the County, which indicates that individuals may have a more difficult time securing housing. In addition, the 1.05% eviction rate in Baldwin Park is higher than county's .79% rate, which indicates that people are having trouble maintaining housing and may need additional support.

Recognizing the needs of its residents, the City of Baldwin Park committed to developing a plan to guide its effort to reduce homelessness and its impact on the community. This plan will enable the City to achieve the following goals:

1. Strengthen interdepartmental coordination and accountability.
2. Improve the alignment, coordination, and the quality of homeless service delivery and follow-up to clients consistent with national, state, and local best practices.
3. Educate staff and community through ongoing outreach and engagement efforts
4. Leverage existing resources and develop innovative approaches and opportunities to augment existing programs.
5. Strengthening partnerships at the local and regional level through effective alignment by establishing formal agreements to ensure accountability.

3. Describe your City's planning process

Baldwin Park conducted a series of input sessions with stakeholders, as well as interdepartmental meetings over the course of six months with the assistance of LeSar Development Consultants, a consulting firm retained through a Home for Good Funders collaborative planning grant. These input sessions educated stakeholders about homelessness and current City efforts to provide housing and services to residents experiencing or at risk of homelessness, and participants provided feedback about challenges and opportunities to address homelessness within the city. The meetings engaged a broad array of community stakeholders, including the staff of City departments directly serving or impacted by homelessness, City Council members, and representatives from the Baldwin Park Unified School District and the Baldwin Park City Library, as well as faith-based organizations, business owners, and residents.

- Community Input Session #1, March 6, 2018

⁴ Los Angeles Homeless Services Authority. (ND). [Draft CES Prioritization Policies](#).

⁵ U.S. Census Bureau. (ND). 2012-2016 American Community Survey 5-Year Estimate.

- Attendees included City Council members and City staff and representatives of the Baldwin Park Unified School District and the local business community.
- Community Input Session #2, March 20, 2018
 - Attendees included City Council members and City staff, representatives from community- and faith-based organizations, local business, and residents
- Lived Experience Interviews, April 4, 2018
 - City staff, representatives from the Los Angeles Homeless Services Authority outreach team, and volunteers conducted interviews with individuals experiencing homelessness at various community locations
- Presentation to City Council, April 4, 2018
 - Report on findings from the community input sessions and interviews
- Presentation to City Council, May 16, 2018
 - Report on proposed goals and action steps outlined in the plan
- Community 360 Review, May 30, 2018
 - Community stakeholders provided feedback on the proposed goals and action steps outlined in the plan

The goals and actions outlined in the subsequent sections of this plan were developed in response to the input provided by City Council, City staff, faith-based organizations, service providers, the business community and residents, and aligned with best practices and available opportunities.

In addition, City staff worked with the consultant to examine its current practices and priorities to inform decision making in several key areas of plan development and implementation. Key areas the City and consultant explored were related to the following issues and opportunities:

- Conduct an Analysis of the Costs Associated with Addressing Homelessness
- Create a Public Document Outlining the Process for Responding to Homeless Inquiries and Making Appropriate Referrals
- Provide Research and Recommendations on Homelessness Prevention Strategies
- Develop Strategies to Address Impact of Homelessness on Parks, Trails, and Riverbeds
- Provide Research and Recommendations on How to Expand Existing or New Rapid Re-Housing Resources
- Provide Research and Recommendations on How to Create Employment Strategies for People Experiencing Homelessness
- Create a Tool to Measure Plan Outcomes
- Provide Information About Legislation and Funding Opportunities that Impact Plan Strategies
- Develop a High-Level Funding Plan Based on Strategies

4. What are the goals of the City’s plan and related actions? Review the example below, then respond to the prompts for your own City goals. Add sections for additional goals if needed.

<p>Goal 1: Coordinate Local Efforts to Respond to Homelessness</p>
<p>Action 1a: Continue to build the team of City staff with a role in developing a coordinated response to homelessness, and align with regional efforts (E7).</p> <ul style="list-style-type: none"> • Explore opportunities to secure or allocate funds to hire a coordinator of homeless services (or regional support staff), exploring opportunities to use Measure H homelessness planning implementation funding, if available. • Formalize the Citywide Action Team assigned to support the homelessness plan and hold quarterly meetings to discuss plan progress, participate in training, and coordinate efforts with City staff and local stakeholders (e.g., schools, service providers, faith-based organizations, business). • Develop an easy-to-use information resource on the different City services available to address homelessness and distribute it through City departments, schools, and other community forums. Include information on how citizens can support local efforts. • Participate in regional coordination activities with the San Gabriel Valley Council of Governments and partnering cities. • Evaluate and determine City staff participation in other regional partnerships (e.g., Los Angeles County Housing Authorities Homeless Issues Roundtable). • Continue to engage the Everyone In campaign in promoting awareness of solutions to homelessness by hosting pop-up events, distributing materials, and signing the Everyone In campaign resolution
<p>Action 1b: Collaborate with local partners to gather data on special populations to better understand and address their needs.</p> <ul style="list-style-type: none"> • Partner with the school district, senior centers and assisted living facilities, disability rights organizations and housing providers to gather available data on “hidden” homeless, and with police to identify unsheltered residents with chronic substance use disorders and mental health conditions. Also partner with organizations serving undocumented immigrants and survivors of domestic violence. • Recruit City staff and volunteers to participate in the annual Los Angeles Homeless Services Authority Point-in-Time Count.
<p>Action 1c: Establish an advisory group comprised of nonprofits, service providers, faith-based organizations, business owners, school district staff, and residents to assist City staff with plan implementation.</p> <ul style="list-style-type: none"> • The Advisory Group could help to engage new partners, coordinate community education and outreach efforts, and provide ongoing feedback on community needs and plan progress. • Work with City staff to explore the potential for participating organizations to serve as CES access points. • Work with City staff to explore the potential for organizations to serve as safe parking, meal distribution, and mobile laundry/bathroom sites (Goal 3: Actions 3b-3d). • Explore opportunities to adapt and use the Promotora model to connect individuals and families experiencing or at risk of homelessness with housing and services.⁶
<p>Action 1d: Enhance Police Department response to homelessness through participation in First Responder Training offered through the Los Angeles County Sheriff’s Department and coordination with the County Department of Mental Health Homeless Outreach teams (D4, E4).</p>

⁶ The Promotora model, used in public health, engages community members in receiving specialized training so that they can educate other members of their community about issues and available services.

Goal 1: Coordinate Local Efforts to Respond to Homelessness				
<ul style="list-style-type: none"> • Make referrals to outreach services using the LAHSA web-based portal. • Explore opportunities to enhance the Police Department tracking system to identify which individuals have been assessed and added to CES. • Explore opportunities to partner with the County Homeless Outreach Services Teams to access funding. 				
<p>Action 1e: Expand local capacity to connect people experiencing or at-risk of homelessness to the crisis response system (E6).</p> <ul style="list-style-type: none"> • Create and distribute resource and referral list to individuals and households experiencing or at-risk of homelessness, as well as partners and service providers who have frequent contact with the homeless. Include information about different City departments that serve people experiencing homelessness. • Identify and train City staff and community partners to connect homeless and at-risk populations to outreach teams using the LAHSA web-based portal. 				
Associated Policy Changes	Goal Measurement	Goal Ownership	Leveraged City Resources	Timeline
<p>1a: Formalize the homelessness team via City Council mandate</p> <p>1b, 1c, 1e, 1f: No policy changes required</p> <p>1d: Update Police Department protocols to align with recommendations from the First Responders training, if necessary</p>	<p>1a: Coordinator (city or regional) hired; Completion of regularly scheduled meetings and trainings</p> <p>1b: Completed summary analysis of homeless data</p> <p>1c: Written governance documents; established committee with regular meeting schedule. Hold 1-2 meetings in Year 1</p> <p>1d: Number of first responders trained; updated training and response protocol</p> <p>1e: Number of staff and providers trained on web-based portal</p> <p>1f: Completed toolkit and 1 meeting in Year 1; quarterly City Council update</p>	<p>1a: City Council</p> <p>1b, 1e: Citywide Action Team</p> <p>1c: Recreation and Community Services</p> <p>1d: Police Department</p> <p>1f: Advisory Group</p>	<p>1a: Explore funding for FTE to manage homelessness planning activities citywide; City staff time</p> <p>1b, 1d, 1f: City staff time</p> <p>1c, 1e: Staff time and facilities</p>	<p>1a: Year 1 (cannot be done prior to fiscal board recommendations)</p> <p>1b: 6-9 months, annually</p> <p>1c, 1d, 1e: 6-9 months, ongoing</p> <p>1f: Year 1, ongoing</p>

Goal 2: Help Prevent Individuals and Families from Becoming Homeless				
Action 2a: Work with service providers and relevant agencies to identify and provide outreach and referrals to individuals at-risk of homelessness (e.g., families of public school students, seniors, individuals with disabilities).				
<ul style="list-style-type: none"> • Explore participation in monthly case conferencing meetings. • Provide referrals to CES leads Union Station Homeless Services and Hathaway-Sycamores. 				
Action 2b: Explore establishing a Homeless Prevention Program for individuals and families (A1, A5).				
<ul style="list-style-type: none"> • Evaluate opportunities to co-locate Family Solutions Center intake personnel at a city site. • Review use of current funding and the potential for reallocation of a percentage of funding to prevention services. • Explore partnering with the County and Family Solutions Center on service integration. 				
Action 2c: Examine policies across City departments and update them as needed to promote housing and school stability whenever possible.				
<ul style="list-style-type: none"> • Work with the Housing Rights Center to ensure that vulnerable populations (e.g., seniors, low-income households, minorities, domestic violence survivors) have access to culturally competent information and resources about their rights as tenants. • Continue to foster collaboration between the school district education liaison and City staff to ensure that families of students who are experiencing housing instability are aware of and able to access services through local schools or the Muse Center. 				
Associated Policy Changes	Goal Measurement	Goal Ownership	Leveraged City Resources	Timeline
2a: Policy on information sharing between City and partners	2a: Number of individuals referred to/received services	2a: Citywide Action Team/Recreation and Community Services	2a: City staff time; facilities for case conferencing meetings	2a: 3-6 months, ongoing
2b: No associated policy change	2b: Established program; number of families receiving prevention services; increase in employment and income among participating families; number and percentage of participants who avoid eviction and remain stably housed for 24 months following assistance	2b: Housing Authority/Recreation and Community Services	2b, 2c: City staff time	2b: 6 months – 1 year
2c: Policy based on findings from review process, as needed	2c: Identification of relevant policies; completed policy review	2c: City Manager; Baldwin Park Unified School District		2c: Year 1, ongoing

Goal 3: Connect Case Management and Local Services to the Coordinated Entry System				
Action 3a: Establish the Teri G. Muse Center as the central location for the coordination of resources and services for individuals experiencing or at-risk of homelessness.				
<ul style="list-style-type: none"> • Receive training on conducting the VI-SPDAT and/or contract with a service provider to more quickly connect individuals to CES. Explore opportunities to serve as a CES access point. • Explore opportunities for City staff and partners to participate in regional case conferencing meetings. 				
Action 3b: Explore partnerships to provide for daily meals and community engagement for individuals experiencing homelessness.				
<ul style="list-style-type: none"> • Establish criteria based on best practices. • Identify and evaluate potential sites and partners (e.g., senior center, service providers, faith-based organizations) to provide meals and/or a local food bank distribution program. • Partner with service provider with capacity to conduct VI-SPDAT/connect individuals to CES. 				
Action 3c: Explore partnerships to host safe overnight parking for individuals experiencing homelessness who live in RVs, vans, or cars and connect them with outreach workers.				
<ul style="list-style-type: none"> • Establish criteria based on best practices. • Identify and evaluate potential public and privately-owned locations (e.g., Walmart) and services providers (e.g., Safe Parking LA) • Partner with service provider with capacity to conduct VI-SPDAT/connect individuals to CES • With the County, explore the idea of using Measure H to fund services at the site(s). 				
Action 3d: Explore partnerships to provide mobile shower, laundry facilities, and storage.				
<ul style="list-style-type: none"> • Establish criteria based on best practices. • Identify and evaluate potential sites, including City-owned land, and partners. • Partner with service provider with capacity to conduct VI-SPDAT/connect individuals to CES 				
Associated Policy Changes	Goal Measurement	Goal Ownership	Leveraged City Resources	Timeline
3a, 3b: No policy changes required	3a: Training received or contractor hired	3a: Citywide Action Team/ Recreation and Community Services	3a: City staff time	3a: 3-6 months
3c, 3d: Zoning ordinance	3b, 3c, 3d: Partners identified	3b, 3c, 3d: Recreation and Community Services	3b: City staff time; facility or space for meal distribution 3c, 3d: Staff time, funding for security	3b: 6-12 months 3c, 3d: 6-9 months

Goal 4: Expand Access to Workforce Development Programs to Increase Employment
Action 4a: Partner with Los Angeles County to employ CalWORKS participants in city jobs (C1).
<ul style="list-style-type: none"> • Conduct an evaluation of job opportunities within the City. • Work with Goodwill Industries and America’s Job Center to train and prepare participants in the Baldwin Park Adult and Community Education program for City jobs.
Action 4b: Collaborate with the Baldwin Park Business Association, SCORE (a nonprofit that matches small businesses with mentors), and local business owners to create employment opportunities and one-on-one mentorships for individuals who are homeless or at risk of homelessness (C1, C2).
<ul style="list-style-type: none"> • Explore the creation of job training programs for local business sectors with Goodwill Industries and local unions.

Goal 4: Expand Access to Workforce Development Programs to Increase Employment				
<ul style="list-style-type: none"> • Explore the creation of a business tax credit program to incentivize hiring current or formerly homeless individuals. • Explore the adoption of a social enterprise ordinance that gives preference to bidders who hire current or formerly homeless individuals. • Hold an annual job fair to include agencies that provide training and mentorship to individuals who are homeless, coordinating with the County of Los Angeles to offer opportunities whenever possible. 				
Associated Policy Changes	Goal Measurement	Goal Ownership	Leveraged City Resources	Timeline
4a, 4b: No policy changes required	4a: Evaluation of local job opportunities 4b: Number of local businesses employing people who are currently/formerly homeless	4a: Human Resources; Economic Development 4b: Economic Development	4a: City staff time; wages for hired employees 4b: City staff time	4a: 1 year 4b: 9 months-1 year

Goal 5: Explore Opportunities to Increase the Number of Units of Affordable/Supportive Housing
<p>Action 5a: Explore opportunities to encourage landlords to rent to current or formerly homeless individuals by providing training, support, and incentives (B3).</p> <ul style="list-style-type: none"> • Make available and distribute information to landlords to participate in the following programs: <ul style="list-style-type: none"> ○ Homeless Incentive Program (HIP) <ul style="list-style-type: none"> ▪ Housing Authority of the County of Los Angeles ○ Flexible Housing Subsidy Pool/Housing for Health <ul style="list-style-type: none"> ▪ LA County Department of Health Services and Brilliant Corners ○ Rapid Re-Housing <ul style="list-style-type: none"> ▪ Union Station Homeless Services • Hold an annual/semi-annual landlord engagement workshop to educate landlords about the incentive programs. Ensure that the information is culturally competent to promote maximum participation from non-English speaking populations.
<p>Action 5b: Explore partnering with the County to provide Rapid Re-Housing to more households (B3).</p> <ul style="list-style-type: none"> • Consider setting a target number of individuals/families to serve based on CES data. • Evaluate current expenditures on homelessness and the potential to reallocate a portion of City funds to designate RRH units for local preference. • Depending on outcome of decision, establish program and allocate funding. The County will match the funds the City provides for the first 9 months with the remainder of the rental subsidy and support services. After 9 months, the County covers the full cost. • Work with LAHSA to designate Rapid Re-Housing units for local preference. • Work with the County and Union Station to ensure that individuals are identified, entered in CES, and “match ready.” • Partner Rapid Re-Housing with City workforce development strategies.
<p>Action 5c: Explore opportunities to identify vacant or underutilized public land for affordable/supportive housing (F6).</p> <ul style="list-style-type: none"> • Develop a list of property potentially suitable for housing development, including City, County, and CalTrans property. • Hold meetings with affordable housing developers and service providers to discuss site feasibility.

Goal 5: Explore Opportunities to Increase the Number of Units of Affordable/Supportive Housing				
<ul style="list-style-type: none"> Explore Housing Initiative funding in partnership with development team. 				
Action 5d: Evaluate how to utilize parcels of land and available funds resulting from the dissolution of the Redevelopment Agency for affordable/supportive housing (F7).				
Action 5e: Consider aligning accessory dwelling unit ordinance with goals of preventing and combating homelessness to provide incentives or fee waivers for those used for homeless housing (F4).				
<ul style="list-style-type: none"> Engage both the Housing Authority and planning department in drafting and reviewing the ordinance to maximize its potential to increase housing available to people experiencing or at risk of homelessness. Educate homeowners about Accessory Dwelling Units/granny flats in culturally competent terms to ensure that diverse populations understand what is and its role in providing affordable housing. 				
Associated Policy Changes	Goal Measurement	Goal Ownership	Leveraged City Resources	Timeline
5a: No policy changes required	5a: Landlord engagement model developed; number of participating landlords	5a: Housing Authority; Housing Rights Center	5a: Funding for engagement programs	5a: Year 1, ongoing
5b: City Council approval to partner; policy to direct funds to Rapid Re-Housing	5b: Number of individuals/families placed into housing	5b: Housing Authority	5b: \$500/month per individual/family for the first 9 months	5b, 5e: Years 1-2 5c: Year 1-3
5c, 5d: To be determined	5c: Identify and vet sites for feasibility Years 1-2; decision to pursue development Year 3	5c, 5e: Planning Division, Housing Authority	5c: City land; City staff time for site identification and community outreach	5d: Years 2-3
5e: Zoning ordinance	5d: Completed evaluation and summary of the City's plan for how to use assets 5e: Drafted ADU ordinance Year 1; ordinance passed by City Council Years 1-2	5d: Community Development; Housing Authority	5d, 5e: City staff time	

5. Identify City employees or other staff who will lead implementation of the plan.

Table 1: Primary Contact for Plan Implementation

Name & Position	Address & Email	Phone	% of Time
Manny Carrillo Director, Recreation and Community Services	4100 Baldwin Park Ave, Baldwin Park, Ca 91706 MCarrillo@baldwinpark.com	(626) 813-5245, Ext. 314	20%

Yuriko Ruizesparza Program Supervisor, Recreation and Community Services	4100 Baldwin Park Ave, Baldwin Park, Ca 91706 Yruizesparza@baldwinpark.com	(626) 813-5245 Ext. 268	15%
Armando Nava Program Coordinator, Recreation and Community Services	4100 Baldwin Park Ave, Baldwin Park, Ca 91706 ANava@baldwinpark.com	(626) 813-5245, Ext. 330	10%
Raymond Findley Sergeant Police Department	4100 Baldwin Park Ave, Baldwin Park, Ca 91706 Rfindley@baldwinpark.com	(626) 960-4011	10%
Sam Gutierrez, Director, Public Works	4100 Baldwin Park Ave, Baldwin Park, Ca 91706 SGutierrez@baldwinpark.com	(626) 813-5255, Ext. 460	10%
Andre Dupret, Interim Director, Community Development	4100 Baldwin Park Ave, Baldwin Park, Ca 91706 ADupret@baldwinpark.com	(626) 813-5253, Ext. 477	15%
Suzie Ruelas, Director, Housing Authority Manager	4100 Baldwin Park Ave, Baldwin Park, Ca 91706 SRuelas@baldwinpark.com	(626) 869-7500, Ext. 496	10%
Shannon Yauchzee Chief Executive Officer	4100 Baldwin Park Ave, Baldwin Park, Ca 91706 syauchzee@badwinpark.com	626-813-5204	10%

6. Describe the City’s participation or plans to participate in any new or ongoing collaborative efforts, within the City and/or with other cities and/or in the Service Planning Area.

Even prior to the release of the homelessness planning grants, the City of Baldwin Park took a proactive approach to supporting the County Homeless Initiative. On February 17, 2018, City Council unanimously adopted a resolution supporting Measure H. City Councilmember Cruz Baca participates in the San Gabriel Valley Council of Governments Advisory Board, and several staff participated in the 1st Annual Homeless Initiative Conference.

Within Baldwin Park, the Department of Recreation and Community Services has been designated as the project lead for coordinating the City’s response to homelessness, and brought together a multi-disciplinary team of individuals that work to address homelessness to participate in the plan’s development and implementation. The team includes staff from the Teri G. Muse Family Service Center, which serves as the City’s frontline homeless service provider. Other City partners are engaged in the following activities:

- The Baldwin Park Police Department responds to calls for service from business owners and residents, conducts outreach, and provides referrals to individuals experiencing homelessness.

- The Baldwin Park Department of Public Works oversees the clean-up of encampments and makes referrals. Public Works often works in conjunction with CalTrans and County Public Works to manage adjacent jurisdictions.
- The Housing Authority administers the City's housing programs and services, including the Section 8 Housing Voucher Program, Housing Choice Voucher Program, senior housing, and public housing units.
- The Economic Development Division serves as a liaison between business, adult education, and workforce development organizations.
- The Planning Division oversees land use entitlements and environmental reviews.

The City of Baldwin Park dedicates \$388,000 annually to addressing homelessness, which includes support for individuals and families experiencing homelessness and those facing housing instability as follows:

- \$119,102 for the Public Works Department to respond to calls, conduct inspections of encampments and perform clean-ups as needed. These costs do not include logistics and coordination with other Departments, internal meetings, purchase and installation of No Trespassing signage, or repairs due to vandalism among other things.
- \$93,275 for the Department of Recreation and Community Services to coordinate plan development and implementation, and respond to walk-ins and calls for homeless services at the Teri G. Muse Family Center.
- \$88,669 for the Police Department to respond to calls for service and provide response to people experiencing homelessness
- \$41,250 for the Housing Authority to respond to an estimated 2,288 calls, emails, or counter visits annually.
- \$18,750 for staff time for the Community Development Department to respond to homelessness.
- \$13,300 for the Economic Development Division to contract with the East San Gabriel Valley Coalition for the Homeless.
- \$13,550 for the Planning Division to respond to inquiries regarding land use entitlements for shelters and housing, plus the creation of an accessory dwelling unit ordinance.

FY 2018-2019 Annual Action Plan

According to the City's Annual Action Plan covering the period starting on July 1, 2018, and ending on June 30, 2019, Baldwin Park will receive \$999,611 in Community Development Block Grant (CDBG) funding, as well as \$21,000 in unallocated carryover, totaling approximately \$1.02 million.⁷ CDBG funds must be used for eligible housing and community development activities that benefit low- and moderate-income residents. In 2018-2019, CDBG funds will support a variety of program and services, including:

- \$10,000 to the Church of the Redeemer Food Bank, which serves an estimated 2,200 people annually
- \$10,000 for East San Gabriel Valley Coalition for the Homeless to provide transitional housing, emergency assistance, and a winter shelter for approximately 200 individuals in the San Gabriel Valley annually.
- \$25,000 to Domestic Violence Advocate and \$4,750 to Santa Anita Family Service Center to provide shelter and support services to survivors of domestic violence.

⁷ City of Baldwin Park. (2018). [City of Baldwin Park FY2018-2019 Annual Action Plan](#).

- \$2,150 for St. John’s Church Social Services, which serves approximately 10 people annually

The City also will receive \$322,031 in HOME Investment Partnership (HOME) funds, which will be added to \$903,595 in unallocated prior year funds and \$20,000 in program income for a total of \$1.2 million in funding for HOME activities. HOME funds will support the Community Housing Development Organization and Affordable Housing Development.⁸

Specific plan goals to address housing and homelessness during the 2018-2019 program year include:⁹

- Providing Section 8 housing services to 500 households
- Funding transitional housing and outreach, case management, and referral services to 200 people
- Assisting 10 youth through employment programs
- Providing individuals with special needs, including survivors of domestic violence, with case management services and meal programs

In addition to the activities and resources listed above, the City and its partners are currently engaged in the following activities to prevent and end homelessness:

- In 2016-2017, the Baldwin Park Unified School District had the sixth largest population of students experiencing homelessness in Los Angeles County, with 2,737 students who are homeless or at risk of homelessness.¹⁰
- Kaiser Permanente provides grant funding to support the creation of safe and healthy communities, access to high-quality care, and the delivery of technical assistance and health services in partnership with community-based organizations based on a Community Health Needs Assessment.¹¹

This five-year homeless plan sets the course for the city to further address the needs of its homeless residents and those who are at risk of homelessness, as well as to participate in regional solutions. Specifically, the plan will coordinate and increase the capacity of existing programs and services, increase and better coordinate outreach and engagement activities, educate and build community support for homelessness best practices, and pursue resources that align with the goals set forth in the plan, including increasing the number of shelter beds and affordable housing units within the city. Additionally, Baldwin Park will work with neighboring cities and regional bodies such as the San Gabriel Valley Council of Governments, Los Angeles Homeless Services Authority, and CES leads to develop strategies that will more equitably distribute homeless housing and services across the San Gabriel Valley according to need. These efforts include strengthening existing and forging new partnerships to efficiently deploy resources and maximize impact for those at risk of or experiencing homelessness.

⁸ Ibid.

⁹ Ibid.

¹⁰ Los Angeles County Office of Education. (2017). Aggregated Los Angeles County Homeless Student Count 2016-2017.

¹¹ Kaiser Permanente. (NA). [Baldwin Park Grants](#).

7. Review specific County Homeless Initiative Strategies from the table below and consider how the City could collaborate and align planning efforts to achieve mutual goals.

Table 2: City Planning Activities tied to County Homeless Initiative Strategies

	Plan to participate	Currently participating	County Homeless Initiative Strategies
A – Prevent Homelessness	<input checked="" type="checkbox"/>	<input type="checkbox"/>	A1. Homeless Prevention for families
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	A5. Homeless Prevention for Individuals
B – Subsidize Housing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	B3. Partner with Cities to Expand Rapid Rehousing
	<input type="checkbox"/>	<input type="checkbox"/>	B4. Facilitate Utilization of Federal Housing Subsidies
	<input type="checkbox"/>	<input type="checkbox"/>	B6. Family Reunification Housing Subsidies
	<input type="checkbox"/>	<input type="checkbox"/>	B7. Interim/Bridge Housing for those Exiting Institutions
	<input type="checkbox"/>	<input type="checkbox"/>	B8. Housing Choice Vouchers for Permanent Supportive Housing
C – Increase Income	<input checked="" type="checkbox"/>	<input type="checkbox"/>	C1. Enhance the CalWORKs Subsidized Employment Program for Homeless Families
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	C2. Increase Employment for Homeless Adults by Supporting Social Enterprise
	<input type="checkbox"/>	<input type="checkbox"/>	C4/5/6. Countywide Supplemental Security/Social Security Disability Income and Veterans Benefits Advocacy
	<input type="checkbox"/>	<input type="checkbox"/>	C7. Subsidize Employment for Homeless Adults
	Plan to participate	Currently participating	County Homeless Initiative Strategies
D – Provide Case Management & Services	<input type="checkbox"/>	<input type="checkbox"/>	D2. Jail In-Reach
	<input type="checkbox"/>	<input type="checkbox"/>	D5. Support for Homeless Case Managers
	<input type="checkbox"/>	<input type="checkbox"/>	D6. Criminal Record Clearing Project
	<input type="checkbox"/>	<input type="checkbox"/>	D7. Provide Services for Permanent Supportive Housing
E – Create a Coordinated System	<input checked="" type="checkbox"/>	<input type="checkbox"/>	E4. First Responders Training
	<input type="checkbox"/>	<input type="checkbox"/>	E5. Decriminalization Policy
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	E6. Expand Countywide Outreach System
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	E7. Strengthen the Coordinated Entry System (CES)
	<input type="checkbox"/>	<input type="checkbox"/>	E8. Enhance the Emergency Shelter System
	<input type="checkbox"/>	<input type="checkbox"/>	E10. Regional Coordination of Los Angeles County Housing Agencies
	<input type="checkbox"/>	<input type="checkbox"/>	E14. Enhance Services for Transition Age Youth
F – Increase Affordable/	<input type="checkbox"/>	<input type="checkbox"/>	F1. Promote Regional SB2 Compliance and Implementation
	<input type="checkbox"/>	<input type="checkbox"/>	F2. Linkage Fee Nexus Study

Homeless Housing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	F4. Development of Second Dwelling Units Program
	<input type="checkbox"/>	<input type="checkbox"/>	F5. Incentive Zoning/Value Capture Strategies
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	F6. Using Public Land for Homeless Housing
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	F7. Preserve and Promote the Development of Affordable Housing for Homeless Families and Individuals
	<input type="checkbox"/>	<input type="checkbox"/>	F7. Housing Innovation Fund (One-time)

BALDWIN PARK PLAN TO PREVENT AND COMBAT HOMELESSNESS PARTNERSHIP REPORT

Please use this template to complete your Partnership Report, as required for the City Homelessness Planning Grant. Upon completion, please send the Report to your City's Homeless Initiative Team Lead.

Partner Engagement Plan

Name of Partner Organization/Entity	Brief Description of Partner's Role in the Community	Planned Engagement	Expected Contributions of Partner
Department of Recreation and Community Services	The Teri G. Muse Family Service Center serves as the frontline agency for homeless services in the City, case management, program development, outreach, resource coordination, and fund development	Input session, see dates below	Coordination of the homelessness plan development and implementation with a focus on strengthening interdepartmental best practices, and responds to walk-in calls for homeless services at the Teri G. Muse Center
Police Department	Serve as first responders to calls for service from business owners and residents, conducts outreach, and provides referrals to individuals experiencing homelessness	Input session, see dates below	Serve in advisory role/resource throughout plan development and implementation related to community education and engagement, outreach and referrals for individuals experiencing homelessness, and responding to calls for enforcement
Department of Public Works	Conducts weekly inspections of encampments, responds to calls, and performs clean-ups of encampments and debris as needed	Input session, see dates below	Serve in advisory role/resource throughout plan development and implementation related to outreach and referrals, and mitigating impact of encampments
Housing Authority (Community Development Department)	Administers the City's housing programs and services, including the Section 8 Housing Voucher Program, Housing Choice Voucher Program, senior housing, and public housing units	Input session, see dates below	Serve in advisory role/resource throughout plan development and implementation related to housing programs
Economic Development Division (Economic Development)	Acts as a liaison between businesses that have hiring needs and resources such as the Baldwin Park Unified School District Adult	Input session, see dates below	Serve in advisory role/resource during plan development on employment programs and relationships with business, adult education, and workforce development organizations

	School and contracted America's Job Center of California (AJCC) organizations.		
Planning Division (Community Development Department)	Provides direction and review for land use entitlements and environmental compliance review	Input session- see dates below	Serve in advisory role/resource on land use for shelters and housing, including development
Baldwin Park Unified School District	Serves the majority of school age children in the City, including 2,700 students who are homeless or at risk of homelessness	Input session- see dates below	Serve in advisory role/resource on the needs and school system services available to children and families, as well as on strengthening interagency coordination
Kaiser Permanente – Baldwin Park	Provides grant funding to support local health outreach and education programs	Input session- see dates below	Serve in advisory role on community health during plan development and implementation
East San Gabriel Valley Coalition for the Homeless	Receives CDBG funding to provides transitional housing, emergency assistance, and winter shelter for Baldwin Park and neighboring cities in San Gabriel Valley	Input session, see dates below	Serve as a resource/ advisor on the demographics and needs of people experiencing homelessness, as well as available resources
Church of the Redeemer Food Bank	Receives CDBG funding to provide food for an estimated 2,200 individuals annually	Input session, see dates below	Serve as a resource/ advisor on the demographics and needs of people experiencing homelessness, as well as available resources
Domestic Violence Advocate	Receives CDBG funding to provide shelter and support services for survivors of domestic violence	Input session, see dates below	Serve as a resource/ advisor on the demographics and needs of people experiencing homelessness, as well as available resources
Santa Anita Family Service Center	Receives CDBG funding to provide shelter and support services for survivors of domestic violence	Input session, see dates below	Serve as a resource/ advisor on the demographics and needs of people experiencing homelessness, as well as available resources
St. John the Baptist Social Services	Receives CDBG funding to provide support services to families	Input session, see dates below	Serve as a resource/ advisor on the demographics and needs of people experiencing homelessness, as well as available resources
LAHSA SPA 3	Serves as the lead agency in the Los Angeles Continuum of Care with oversight of the Coordinated Entry System (CES), funding and	Input session- see dates below	Serve as a resource/advisor on d

	administration of programs, the Homeless Management Information System, the Point-In-Time Count, and Outreach.		
Union Station Homeless Services	Serves as the CES Lead Agency for Individuals and Families	Input session- see dates below	Serve as a resource/ advisor on the Coordinated Entry System for adults and families, best practices, and local programs and services
Hathaway-Sycamore Children and Family Services	Serves as the CES Lead Agency for Youth	Input session- see dates below	Serve as a resource/ advisor on the Coordinated Entry System for youth, best practices, and local programs and services
United Way of Greater Los Angeles	Convenes cross-sector leadership approaches to alleviating poverty by addressing housing, education, and financial stability	Input session- see dates below	Serve as a resource/advisor on the Everyone In campaign, funding available from the Home for Good Funders collaborative, and standards of excellence
San Gabriel Valley Council of Governments	Convenes cities to address regional issues, including a Homelessness Committee to provide regional coordination in addressing homelessness in San Gabriel Valley	Input session- see dates below	Provide regional coordination of the homelessness planning process, including meetings, cohort calls on homelessness strategies, and technical assistance trainings

Summary List of Planned Engagements

Type of engagement	Planned participants	Planned date(s) (If dates have not been set, please specify month and week, i.e. Week of January 15).
Community Input Session	City Council members, City staff, and representatives of the Baldwin Park Unified School District and local business community	March 6, 2018
Community Input Session	City Council members, City staff, representatives of community and faith-based organizations, local business, and residents	March 20, 2018
Lived Experience Interviews	City staff, representatives of the LAHSA outreach team, and volunteers conducted interviews with individuals experiencing homelessness at various community locations	April 4, 2018
City Council Presentation	City staff and consultant report on findings from community input sessions and interviews	April 4, 2018
City Council Presentation	City staff and consultant report on proposed goals and action steps	May 16, 2018
Community 360 Review of Proposed Goals and Action Steps	Community stakeholders	May 30, 2018