



# Shasta Home School

## Advisory Board Meeting Minutes

May 14, 2012

Called to order at 5:33 pm  
Meeting adjourned at 6:55 pm

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### Present:

**Voting Board Members:** Jim Nelson, Carol Hail, Linda Rock, Laura Carter, Dahnia Williamson, Dusty Warren, Cheryl Yacoub, Terrie Runolfson, Mike Neumeister

**Staff Members:** Ben Claassen, Noel Van Slyke, Tina Taxara

**Student Members:** Alexandra Carter

**Absent:** Student Representative Elena Rovito

**Visitors:** none

**Public Comment:** There was no public comment at this time.

The Advisory Board discussed and/or voted on the following issues:

- **Action Item: Approve Board Minutes**  
The minutes from the March 12, 2012 board meeting were approved.
  - *Carol Hail motioned to approve board minutes from the March 12, 2012 board meeting,; Mike Neumeister seconded. Motion carried 9-0*
- **Action Item: Approve regular meeting dates for SSHS Advisory Board for the 2012-2013 school year**
  - *Carol Hail motioned to set the following meeting dates as per the Directors' Comments: August 27, October 15, December 10, February 11, April 15, and May 13; Dahnia Williamson seconded. Motion carried 9-0*
- **Action Item: Call for and Approve Special Advisory Board Meeting on 5/22/12**
  - *Dahnia Williamson motioned to approve a special Board meeting on 5/22/12; Cheryl Yacoub seconded. Motion carried 9-0*
- **Information Item: Enrollment**  
As of 4/30/12, we have 236 full time students and 43 concurrent students
- **Information Item: Discussion of Board Leadership**  
Jim Nielson announced that he would no longer be serving as a Board Member. He asked Vice President Laura Carter if she would like to step up to the President's position. (Please note: board Member positions are for 2 years). She agreed. Laura asked Dusty Warren if he would like to assume the Vice President position as he had expressed his interest in that position at a previous Board meeting. He agreed.
  - *Laura Carter motioned to convert this Information Item to an Action Item; Cheryl Yacoub seconded. Motion carried 9-0*
  - *Terrie Runolfson motioned to move Laura Carter to the position of Board President; Dusty Warren seconded. Motion carried 9-0*
  - *Dahnia Williamson motioned to elect Dusty Warren as Board Vice President; Carol Hail seconded. Motion carried 9-0*

- **Action Item: Approve Financial Report:**

Noel went over the financial report with Board Members and answered questions.

- *Terrie Runolfson motioned to approve the Financial Report; Cheryle Yacoub seconded. Motion carried 9-0*

- **Action Item: Approve Staff Salary Schedules for 2012-2016 school years:**

Noel and Ben explained the salary schedules to Board Members; however the Board was unclear on several items.

- *Laura Carter motioned to table voting on the Staff Salary schedules until August after the Budget committee had a chance to meet. Dusty Warren seconded. Motion carried 9-0*

- **Action Item: Approve Preliminary Budget for the 2012-2013 school year:**

Noel talked about ADA, general revenue, and the projected budget for the 2012-2013 school year

- *Carol Hail motioned to approve the Preliminary Budget for the 2012-2013 school year; Cheryle Yacoub seconded. Motion carried 8-0 (Mike Neumeister recused himself)*

- **Information Item: Personnel for the 2012-2013 school year:**

Ben went over current staffing issues regarding staffing for the Special Ed department and the need for a new art teacher.

- **Information Item: Assessment:**

Ben explained to Board members why our API scores went down in 2011-2012, and how they were affected by the new CMA (California Modified Assessment) testing.

- **Action Item: Approve school name change:**

Ben discussed changing the school's public name i.e. signage, stationary, logo, advertising etc. Official name will still remain Shasta Secondary Home School. There will be no changes to school mission, vision or function. Further discussion will take place at the May 22<sup>nd</sup> Vision Meeting.

- *Laura Carter motioned to approve school name change; Dusty Warren seconded. Motion carried 9-0*

***Board Members Present at May 22, 2012 Special Board Meeting***

_____ Jim Nelson, President	_____ Date
_____ Carol Hail, Vice President	_____ Date
_____ Linda Rock	_____ Date
_____ Laura Carter	_____ Date
_____ Dahnia Williamson	_____ Date
_____ Dusty Warren	_____ Date
_____ Cheryl Yacoub	_____ Date
_____ Terrie Runolfson	_____ Date
_____ Mike Neumeister	_____ Date
_____ Ben Claassen	_____ Date