



# Advisory Board Special Meeting Minutes

April 16, 2015

Called to order at 5:13 pm

Meeting adjourned at 6:59 pm

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## Present:

**Voting Board Members:** Dusty Warren, Cheryl Yacoub, Linda Rock, Mike Neumeister, Dahnia Bell

**Staff Members:** Ben Claassen, Noel Van Slyke, Tina Taxara

**Student Members:** None

**Visitors:** Laurie Williams, Dean White, Leslie MacRae

**Note:** Board meeting was recorded for minute preparation

**Call to Order:** 5:13

**Review/Reordering of the Meeting Agenda:** There was no reordering at this time.

**Public Comment:** There was no public comment at this time.

The Advisory Board discussed and/or voted on the following issues:

### Item 1

- **Action Item/Minutes from 12/16/14 Special Meeting and 2/12/15 Regular Board Meeting**
  - *Mike Neumeister motioned to accept the 12/16/14 Special Board Meeting minutes; Linda Rock seconded. Motion carried 3-0*
  - *Dahnia Bell motioned to accept the 2/12/15 Board Meeting minutes; Cheryl Yacoub seconded. Motion carried 4-0*

### Item 2

- **Action/Discussion Item/Board Membership**

Ben informed Board Members that their terms expire on June 30, 2015. He asked them to let him know who desires to continue serving on the Board for the next two years.

### Item 3

- **Action Item/CAHSEE waiver for a student with disabilities (ID#146692)**
  - *Mike Neumeister motioned to accept the request for CAHSEE waiver for a student with disabilities ID #14692; Cheryl Yacoub seconded. Motion carried 4-0 (Linda Rock recused herself)*

### Item 4

- **Discussion/Action Items/Director's Update**
  - **Enrollment as of 4/3/15 was 256**
  - **2015-2016 School Calendar**

Ben passed out copies of the 2015-2016 School Calendar to Board Members.

    - *Dahnia Bell motioned to accept the 2015-2016 School Calendar; Mike Neumeister seconded. Motion carried 5-0*
  - **Facilities**
    - **Update on Park Marina**

Ben gave the Board an update on the status of the Park Marina Buildings. He also went over other construction costs such as parking lots, IT, alarm systems, furnishings, equipment, moving, etc.

Advisory Board Meeting Dates for 2014/2015 School Year:  
8/28/14, 10/9/14, 12/11/14, 2/12/15, 4/9/15, 5/7/15, 6/4/15

*Respectfully submitted by Tina Taxara*

- **Plans for current buildings**  
Ben talked to Board Members about plans for the current buildings.
- **Impact of owning 4 buildings**  
Ben talked to Board Members about the need for maintenance, upkeep and alarm monitoring of all buildings.
- **Additional staff for new buildings**  
Ben talked to Board Members about needing an additional receptionist for the 333 Park Marina building. Other staff will eventually be needed to meet anticipated increased enrollment.
- **307 and 333 Park Marina Purchasing Contract with Tri Counties Bank**  
Ben and Noel discussed at length the costs regarding the purchase of 307 and 333 Park Marina Circle properties with Board Members.
  - *Mike Neumeister motioned to give permission to enter into the 307 and 333 Park Marina Purchasing Contract with Tri Counties Bank; Linda Rock seconded. Motion carried 5-0*
- **Due Diligence Inspection Contracts**  
Ben and Noel went over the Due Diligence Inspection Contracts with Northstate Mechanical Services, Placer Title Company, Enplan, and Pete's A-1 Quality Roofing with Board Members.
  - *Cheryl Yacoub motioned to approve the Due Diligence Inspection Contracts with Northstate Mechanical Services, Placer Title Company, Enplan, and Pete's A-1 Roofing; Dahnia Bell seconded. Motion carried 5-0*
- **Architectural Firm selection**  
It was determined that a motion to select an Architectural Firm should be tabled at this time.
  - *Mike Neumeister motioned to table the selection of an Architectural Firm; Linda Rock seconded. Motion carried 5-0*
- **SCA Dance Report**  
Ben informed the Board Members that the School Dance on March 27<sup>th</sup> was a big success.
- **TAUSD MOU**  
It was determined to table discussion of TAUSD MOU due to insufficient information.
- **SCA Annual Music Recital**  
Ben talked about the upcoming Music Recital on May 15<sup>th</sup> at 4:30 pm at UPREP
- **SCA 15<sup>th</sup> Anniversary Celebration May 27<sup>th</sup> from 5-7 pm**  
Ben talked to Board Members about our upcoming 15<sup>th</sup> Anniversary Celebration on May 27<sup>th</sup> from 5-7.

## Item 5

- **Discussion/Action Item/Finance**  
Noel went over the warrants with Board Members and answered questions.
  - *Linda Rock motioned to accept the 2/1/15-3/30/15 Warrants; Mike Neumeister seconded. Motion carried 5-0*
- **Tri Counties Bank commercial real estate credit/loan offer and approval of Ben Claassen as signatory for purchase of 307 and 333 Park Marina Circle**
  - *Dahnia Bell motioned to approve Ben Claassen as signatory on the Tri Counties Bank commercial real estate credit/loan offer for the purpose of the purchase of 307 and 333 Park Marina Circle; Cheryl Yacoub seconded. Motion carried 5-0*
- **Finance Update**  
Noel presented a preliminary budget overview for Board Members. He provided an overview of the process which the Finance Committee will be convening to create in the next month. He also provided an overview of the LCFF and LCAP which is due by July 1<sup>st</sup>, and will involve committee work.

## **Item 6**

- **Discussion Item/Advisory Board Development**
  - **SCA Spring Board Retreat/May 29<sup>th</sup> at the McConnell Foundation Guest House**  
Ben asked Board Members to give him ideas of what they would like to discuss and learn at the retreat.
  - **Advisory Board and Staff Discussion of Chapters 18 & 19/Charter School Board University**  
Discussion of Chapters 18 & 19 of Charter School Board University was tabled at this time.

## **Item 7**

- **Action Items/Agenda Items for next meeting**
  - ✓ **AUHSD**
  - ✓ **Building update**
  - ✓ **Common Core update/CAASPE**

**Next Board Meeting: 5/7/15 at 5:15**