



### **Mission**

Shasta Secondary Home School, grades 6-12, honors and serves the family's choice to *personalize learning* according to their children's strengths.

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## **Shasta Secondary Home School Advisory Board Meeting Agenda**

April 11, 2013

1401 Gold Street  
Redding, CA  
5:30 p.m.

- **Call to Order** at \_\_\_\_\_ by \_\_\_\_\_
- **Welcome and Introductions**
- **Review/ Reordering of the Meeting Agenda**
- **Public Comment**
  - The Board allows this item each meeting for brief comments on any topic for which the Board has jurisdiction. The Board may not discuss items not on the agenda except to allow for clarification of the content. Comments may be limited to a specified length of time.
  - The public may indicate at this time a desire to comment on any current agenda item. Comments will be allowed during the discussion of the appropriate item.

### **Item 1 –**

**Type of Action: Action Item**

**Motion:** \_\_\_\_\_

**2<sup>nd</sup>:** \_\_\_\_\_

**(Yes\_\_\_ No\_\_\_)**

**Approved**

**Not Approved**

### **Subject: Minutes and Warrants**

- Review and adopt Minutes from Advisory Board Meeting 2/7/13
  - Public Comment
  - Advisory Board and Staff discussion
- Review and approve Warrants
  - Public Comment
  - Advisory Board and Staff discussion

**Advisory Board Meeting Dates for 2012/2013 school year:  
August 27, October 15, December 10, February 11, April 11, and May 9**

**Item 2 –**  
**Type of Action: Action Item**

**Motion:** \_\_\_\_\_  
**2<sup>nd</sup>:** \_\_\_\_\_  
**(Yes\_\_\_ No\_\_\_)**  
**Approved**  
**Not Approved**

**Subject: Election of Advisory Board President**

- Dustin Warren was nominated by Laura Carter and Dustin accepted the nomination at the 2/7/13 Advisory Board meeting. The minimum term of this position is 1 year and the period of service begins on July 1 of the election year.
- Public Comment
- Board and Staff Discussion

**Item 3 –**  
**Type of Action: Action Item**

**Motion:** \_\_\_\_\_  
**2<sup>nd</sup>:** \_\_\_\_\_  
**(Yes\_\_\_ No\_\_\_)**  
**Approved**  
**Not Approved**

**Subject: Election of Advisory Board  
Vice President**

- No candidate has yet been nominated. The Vice Presidential position is a role meant to fill in when the President is absent and is a training role for the Presidential position. Dustin is the current Vice President and, if elected to President, the Vice Presidential position will be available for the 2013-2014 school year.
- Public Comment
- Board and Staff Discussion

**Item 4 –**  
**Type of Action: Action Item**

**Motion:** \_\_\_\_\_  
**2<sup>nd</sup>:** \_\_\_\_\_  
**(Yes\_\_\_ No\_\_\_)**  
**Approved**  
**Not Approved**

**Subject: 2013-2014 School Calendar**

- Review and adopt proposed 2013-2014 school year calendar. Calendar has been created by Leadership Team and reviewed by staff. (Action Item)
  - Public Comment
  - Advisory Board and Staff discussion

**Advisory Board Meeting Dates for 2012/2013 school year:**  
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**Item 5 –**  
**Type of Action: Discussion and Action Items**

**Motion:** \_\_\_\_\_  
**2<sup>nd</sup>:** \_\_\_\_\_  
**(Yes\_\_\_ No\_\_\_)**  
**Approved**  
**Not Approved**

**Subject: Facilities**

- **Accept Quit Claim transfer of 1401 Gold St from Shasta Union High School District (Action Item)**

- Public Comment
- Advisory Board and Staff discussion

- Update on purchase of 415 Knollcrest property  
Engineering report

- Director's Report
- Public Comment
- Advisory Board and Staff discussion

- **Authorize SSHS Director to enter in to all contracts associated with purchase and remodel of 415 Knollcrest Dr. (Action Item)**

- Public Comment
- Advisory Board and Staff discussion

**Motion:** \_\_\_\_\_  
**2<sup>nd</sup>:** \_\_\_\_\_  
**(Yes\_\_\_ No\_\_\_)**  
**Approved**  
**Not Approved**

**Item 6 –**  
**Type of Action: Action Item**

**Motion:** \_\_\_\_\_  
**2<sup>nd</sup>:** \_\_\_\_\_  
**(Yes\_\_\_ No\_\_\_)**  
**Approved**  
**Not Approved**

**Subject: Merger of Shasta Secondary Home School with Shasta Secondary Home School, Inc.**

- Staff presentation
- Public Comment
- Advisory Board and Staff Discussion

**Item 7 –**

**Type of Action: Discussion and Action Items**

**Subject: Director’s Report**

- Staff Presentation – Benjamin Claassen
- Enrollment
  - As of 3/25/13, total ADA for the 2012-2013 school year is 241. For the 2011-2012 school year, P-2 ADA was 224, a difference of +17 ADA.
  - Public comment
  - Board and Staff Discussion
- Common Core State Standards Update (CCSS)
  - APLUS+ Mini-Conference and SCOE training report
    - a. Public Comment
    - b. Advisory Board and Staff Discussion
- **Program Changes**
  - **Phase out of Junior High program**
    - a. Public comment
    - b. Board and Staff Discussion
  - Addition of a Cottonwood office of SSSHS
    - a. Public comment
    - b. Board and Staff Discussion
- Staffing
  - Proposed new positions for 13/14 school year
    - a. Part-time Personnel Technician
    - b. Part-Time Special Education/ part-time Bridges Aide
    - c. Facilitator for Cottonwood office
- Public comment:
- Board and Staff Discussion

**Motion:** \_\_\_\_\_  
**2<sup>nd</sup>:** \_\_\_\_\_  
(Yes\_\_\_ No\_\_\_)  
**Approved**  
**Not Approved**

**Advisory Board Meeting Dates for 2012/2013 school year:  
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**Item 8 –**  
**Type of Action: Discussion Item**

**Motion:** \_\_\_\_\_  
**2<sup>nd</sup>:** \_\_\_\_\_  
**(Yes\_\_\_ No\_\_\_)**  
**Approved**  
**Not Approved**

**Subject: SSHS Dress Code Policy**

- Staff presentation
  - Staff is in agreement that a Dress Policy is needed and the SUHSD policy provides a example policy
- Public Comment
- Advisory Board and Staff Discussion

**Item 9 –**  
**Type of Action: Discussion Item**

**Subject: Advisory Board Committees**

- **Ad Hoc Committee progress report on SSHS Director Evaluation planning**
  - Staff presentation
  - Public Comment
  - Advisory Board and Staff Discussion
- **Add Member to Finance Committee for the 2013-2014 school year**
  - Public Comment
  - Advisory Board and Staff Discussion

**Item 10 -**  
**Type of Action: Action Item**

**Motion:** \_\_\_\_\_  
**2<sup>nd</sup>:** \_\_\_\_\_  
**(Yes\_\_\_ No\_\_\_)**  
**Approved**  
**Not Approved**

**Subject: Agenda Items for next meeting**

- Public comment:
- Board Discussion:
- 

Next Regular Board meeting: TBD

Advisory Board Meeting adjourns

- Adjournment time: \_\_\_\_\_

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