



Advisory Board Meeting Minutes

May 7, 2015

Called to order at 5:18 pm

Meeting adjourned at 6:50 pm

Present:

Voting Board Members: Dusty Warren, Cheryl Yacoub, Linda Rock, Mike Neumeister, Dahnna Bell

Staff Members: Ben Claassen, Noel Van Slyke, Tina Taxara

Student Members: None

Visitors: Matt Wahlman, Leslie MacRae

Note: Board meeting was recorded for minute preparation

Call to Order: 5:18

Review/Reordering of the Meeting Agenda: There was no reordering at this time.

Public Comment: There was no public comment at this time.

The Advisory Board discussed and/or voted on the following issues:

Item 1

- **Action Item/Minutes from 4/16/15 Special Board Meeting**
 - *Linda Rock motioned to accept the minutes from the 4/16/15 Special Board Meeting; Cheryl Yacoub seconded. Motion carried 5-0*

Item 2

- **Action Item/Board Organizational items/Board Membership/Meeting Dates**

Ben informed Board Members that Matt Wahlman had been chosen unanimously by the SCA staff on our May 1st staff meeting to represent the staff on the Board for the 2016 and 2017 school years.

 - *Cheryl Yacoub motioned to accept Matt Wahlman as the staff representative for the SCA staff for the 2016 and 2017 (7/1/15-6/30/17) school years; Linda Rock seconded. Motion carried 5-0*

Ben went over proposed board meeting dates for the 2015-2016 school year.

- *Dahnna Bell motioned to accept the proposed dates: 8/27/15, 10/8/15, 12/12/15, 2/11/16, 4/7/16, 5/12/16, 6/9/16; Cheryl Yacoub seconded. Motion carried 5-0*

Item 3

- **Discussion/Action Items/Director's Update**
 - **AUHSD v. SSHS update**

Ben gave Board Members a brief update on the status of AUHSD v. SSHS
 - **Facilities update**

Ben gave an update on the escrow contingency period, discussions with architectural firms, realtor, and city inspections.
 - **Buyers investigations of 307 and 333 Park Marina Circle**

Ben explained to Board Members that based on discussions with both architectural firms, our realtor, and reviewing facility inspections, he and Noel believe that Shasta Secondary Home School, Inc. should proceed with the purchase of 307 and 333 Park Marina Circle. It is proposed that they complete tenant improvements over the 2015-2016 school year and begin operations at Park Marina at the start of 2016 school year.

Advisory Board Meeting Dates for 2014/2015 School Year:
8/28/14, 10/9/14, 12/11/14, 2/12/15, 4/9/15, 5/7/15, 6/4/15

Respectfully submitted by Tina Taxara

- **Approve Due Diligence inspections**
 - *Dahnia Bell moved that the Shasta Secondary Home School, Inc. Advisory Board find the results of the inspections pertaining to 333 and 307 Park Marina Circle, Redding acceptable and approve the terms and conditions of the Commercial Property Purchase Agreement dated March 13, 2015 and further direct Director Ben Claassen to proceed toward close of escrow pending no new material developments; Mike Neumeister seconded. Motion carried 5-0*
- **TAUSD MOU**

Ben informed Board Members that our MOU with TAUSD (Trinity Alps Unified School District) is up for renewal. This 2014-2015 school year was our first year of having an MOU with TAUSD and was very successful.

 - *Mike Neumeister motioned to accept the renewal of the MOU between Trinity Alps Unified School District and Shasta Charter Academy for the 2015-2016 school year; Linda Rock seconded. Motion carried 5-0*

Item 4

- **Action Items/Finance**
 - **Warrants**

Noel went over the warrants with Board Members and answered questions.

 - *Linda Rock motioned to accept the warrants for 4/1/15-5/1/15; Cheryl Yacoub seconded. Motion carried 5-0*
 - **Finance Update**

Noel went over finances with the Board.
 - **Commercial Loan Agreement with Tri Counties Bank for the purchase of 307 and 333 Park Marina Circle, Redding**

As previously presented at the 4/16/15 Special Board Meeting, Ben reiterated to the Board that in order to purchase 307 and 333 Park Marina Circle, the Shasta Secondary Home School, Inc. Advisory Board must authorize Ben Claassen to enter into a commercial loan agreement with Tri Counties Bank.

 - *Mike Neumeister motioned that Shasta Secondary Home School, Inc. enter into a commercial loan agreement with Tri Counties Bank for the purchase of 333 and 307 Park Marina Circle and authorize Ben Claassen to represent Shasta Secondary Home School, Inc. to enter into such a contract; Dahnia Bell seconded. Motion carried 5-0*
 - **Commercial Loan Agreement with Tri Counties Bank regarding 1401 Gold St, Redding**

As previously presented at the 4/16/15 Special Board Meeting, Ben reiterated to the Board that in order to purchase 307 and 333 Park Marina Circle, the Shasta Secondary Home School, Inc. Advisory Board must authorize Ben Claassen to enter into a commercial loan agreement with Tri counties Bank.

 - *Linda Rock motioned that Shasta Secondary Home School, Inc. enter into a commercial loan agreement with Tri counties Bank for 1401 Gold Street, Redding with the proceeds of the loan serving as the down payment for 307 and 333 Park Marina Circle, Redding and authorize Ben Claassen to represent Shasta Secondary Home School, Inc. to enter into such a contract; Mike Neumeister seconded. Motion carried 5-0*

Item 5

- **Discussion Item/Assessment**
 - **Common Core and CAASPP**

Ben went over his Director's comments regarding Common Core and CAASPP with Board Members and answered questions.

Item 6

- **Discussion Item/Advisory Board Development**
 - **Advisory Board and Staff Discussion of Chapters 18 and 19 of Charter School Board University.**

Ben and Noel discussed Chapters 18 and 19 of Charter School Board University with Board Members.

Item 7

- **Action Item/Agenda Items for next meeting**
 - ✓ **Approve Preliminary Budget**
 - ✓ **Warrants, LCAP**
 - ✓ **Purchasing Agreement**
 - ✓ **Update on AUHSD**
 - ✓ **Update on Building**
 - ✓ **Update on Board Retreat**
 - ✓ **Board Membership**
 - ✓ **English Curriculum**