



# Shasta Home School

## Advisory Board Meeting Minutes

October 10, 2013

Called to order at 5:35 pm

Meeting adjourned at 7:30 pm

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### Present:

**Voting Board Members:** Dusty Warren, Cheryl Yacoub, Linda Rock, Dahnia Williamson

**Staff Members:** Ben Claassen, Noel Van Slyke

**Student Members:** Ben Williamson

**Visitors:** None

**Note:** Board meeting was recorded for minute preparation

**Call to Order:** 5:35

**Welcome and Introductions:** Lynn Peebles introduced himself to the Board and gave an update on the Cottonwood Resource Center.

**Review/Reordering of the Meeting Agenda:** There was no reordering at this time

**Public Comment:** There was no public comment at this time.

The Advisory Board discussed and/or voted on the following issues:

### Item 1

- **Action Item: Director Evaluation/ CLOSED SESSION**  
There were no decisions to make or report at this time.

### Item 2

- **Action Item: Review and Approve Minutes from 9/12/13 meeting**
  - *Cheryl Yacoub motioned to approve the minutes from the 9/12/13 board meeting; Linda Rock seconded. Motion carried 4-0*

### Item 3

- **Discussion Item: Advisory Board Training for 2013-2014 School year**

Ben talked with Board Members about the new training book "Charter School Board University." It was determined that all members would read pages 1-30 before the next board meeting and discuss appropriate questions at that time. Ben also informed Board that he and Dustin Warren would be attending the annual California School Boards Association conference in December.

### Item 4

- **Discussion Item: Director's Update**
  - **Enrollment:** Ben gave an update on current enrollment and comparison to past years. Current enrollment as of 10/3/13 was 265
  - **Website modifications update:** Ben and Noel went over the modifications to the website that the Board requested at the last meeting as well as other additions by Noel .
  - **School DBA name change and logo change:** Ben went over the history of how our current name, logo and colors were chosen. He gave Board members a handout and explained the process that is in place at SSHS to choose the new name, logo and colors. There will be an update at the next board meeting.

Advisory Board Meeting Dates for 2013/2014 School Year:  
September 12, October 10, December 12, February 13, April 10, May 8

*Respectfully submitted by Tina Taxara*

- **Facilities Changes:**
  - ❖ **Cottonwood Office Update:** Ben informed Board Members that SSHS had responded to the complaint from AUHSD since the last Board Meeting and that our legal team is refining our argument in the case. More information will be available in late December, early January.
  - ❖ **Report on proposal from Nichols, Melburg, and Rossetto:** Ben and Noel discussed the proposal from N, M & R and their plans to convert the warehouse.
  - ❖ **2012-2013 API Report:** Ben gave a Power Point presentation explaining API reporting for 2012-2013 and other previous years. He explained to the Board the different factors that are involved in calculating API and also how it will change during the Common Core transition.

### **Item 5**

#### **Action Items: Finance**

- **Warrants:**
  - *Cheryl Yacoub motioned to accept the warrants; Linda Rock seconded. Motion carried 4-0*
- **Finance Update:**

Noel gave an update on payments from the State. He also informed the Board that the Finance committee had met and discussed writing the Local Control Accountability Plan.

### **Item 6**

#### **Action Item: Excess Units for Matt Wahlman's CBO program**

Ben explained to the Board that SSHS math teacher Matt Wahlman began his CBO training program this summer, in collaboration with school administration. The program is a one-year program through USC that is 28 units in 12 months. The normal maximum amount allowed per year for certificated employees is 6 units. Due to the needs of the school and nature of the program, the employee and administration are requesting Board approval for this uncommonly high number of units completed in a 12 month period.

- *Dahnia Williamson motioned to allow the excess units for Matt Wahlman's CBO program; Cheryl seconded. Motion carried 4-0*

### **Item 7**

#### **Action Item: Director Evaluation**

Dustin Warren informed Board Members that the Director's Staff Evaluation document was not completed and ready for approval at this time. It will be presented at the next Board meeting.

- *Dahnia Williamson motioned to table the Director Evaluation committee presentation; Cheryl Yacoub seconded. Motion carried 4-0*

### **Item 8**

#### **Action Item: Agenda Items for next meeting**

- ✓ **Present Director Evaluation for Staff**
- ✓ **2012-2013 Audit Book**
- ✓ **Warehouse Plans**
- ✓ **Report on APLUS & CSBA Conference**
- ✓ **Discuss possibility of 9<sup>th</sup> grade Board Rep**
- ✓ **501c3 training**