



# Advisory Board Meeting Minutes

June 4, 2015

Called to order at 5:33 pm

Meeting adjourned at 7:09 pm

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## Present:

**Voting Board Members:** Dusty Warren, Cheryl Yacoub, Linda Rock, Mike Neumeister, Dahnia Bell

**Staff Members:** Ben Claassen, Noel Van Slyke, Tina Taxara

**Student Members:** None

**Visitors:** Leslie MacRae

**Note:** Board meeting was recorded for minute preparation

**Call to Order:** 5:33

**Review/Reordering of the Meeting Agenda:** There was no reordering at this time.

**Public Comment:** There was no public comment at this time.

The Advisory Board discussed and/or voted on the following issues:

### Item 1

- **Action Item/Minutes from 5/7/15 Board Meeting**
  - *Mike Neumeister motioned to accept the 5/7/15 Board Meeting minutes with the change of 12/11/15 meeting to 12/10/15; Cheryl Yacoub seconded. Motion carried 5-0*

### Item 2

- **Action Item/ Board Organizational Items/Board Membership**

All Board members' terms expire on June 30, 2015. Members need to vote to approve continued membership for current members and vote to approve Leslie MacRae to the Board.

  - *Cheryl Yacoub motioned that Dustin Warren, Cheryl Yacoub, and Dahnia Bell be approved to continue to serve as voting Advisory Board members on the Shasta Charter Academy, Shasta Secondary Home School, Inc. School Board beginning July 1, 2015 for 2 year terms, and that Leslie MacRae be appointed, beginning July 1, 2015 to 2 year terms; Linda Rock seconded. Motion carried 5-0*

### Item 3

- **Discussion/Action Items**
  - **AUHSD v. SSHS**

Ben gave Board Members an update on the AUHSD v. SSHS status.
  - **Facilities**

Ben talked to Board Members about the Park Marina Facility and the tour that SCA staff took on May 27<sup>th</sup>.
  - **307 and 333 Park Marina Circle Final Purchase**

Ben informed the Board that all documents are proceeding as planned and escrow is scheduled to close on or before June 15<sup>th</sup>.

    - *Mike Neumeister motioned to give final approval for the purchase of 307 and 333 Park Marina Circle and approve Ben Claassen, SCA Director, to represent Shasta Secondary Home School, Inc. in signing final closing documents for said properties; Linda Rock seconded. Motion carried 5-0*

Advisory Board Meeting Dates for 2014/2015 School Year:  
8/28/14, 10/9/14, 12/11/14, 2/10/15, 4/9/15, 5/7/15, 6/4/15

*Respectfully submitted by Tina Taxara*

- **Facilities Agreement with CWUSD**  
Ben informed Board Members that the lease of our Cottonwood facility is up over the summer and needs to be renewed for the 2015-2016 school year.
  - *Linda Rock motioned that the Board approve the 2015-2016 Facilities Use Agreement with Cottonwood Union Elementary School District; Mike Neumeister seconded. Motion carried 5-0*
- **Curriculum**
  - ❖ **Adopt HMH Collections (2015) ELA**  
Ben explained that after extensive examination, the English curriculum team has chosen the Houghton Mifflin Harcourt Collections curriculum for use by the school for the next 6 years.
    - *Cheryl Yacoub motioned to adopt the HMH Collections (2015) ELA curriculum; Mike Neumeister seconded. Motion carried 5-0*
  - ❖ **Adopt Pearson Math 3 Curriculum**  
Ben explained that in order to complete our transition to Common Core math, they have purchased the 3<sup>rd</sup> book in the Pearson Math series that the school has been using for the last 2 years
    - *Dahnia Bell motioned to adopt the Pearson Math 3 Curriculum; Mike Neumeister seconded. Motion carried 5-0*
  - ❖ **Adopt 2015-2016 Course Catalog**  
Ben explained that it is proper for schools to annually adopt a course catalog for the school. The current catalog reflects the addition of Math 3 to the catalog.
    - *Mike Neumeister motioned to adopt the 2015-2016 Course Catalog; Linda Rock seconded. Motion carried 5-0*
- **15<sup>th</sup> Anniversary Celebration**  
Ben talked about the success of our 15<sup>th</sup> year Anniversary Celebration with Board Members.

#### **Item 4**

- **Action Item/Finance**
  - **Warrants**  
Noel went over the warrants with Board Members.
    - *Dahnia Bell motioned to accept the May 1 through May 27 warrants; Cheryl Yacoub seconded. Motion carried 5-0*
  - **Finance Update**  
Noel gave the Board a financial update, including information on the Governor's May Budget revision.
  - **2015-2016 Preliminary Budget**  
Noel informed the Board he had prepared the 2015-2016 Preliminary Budget in collaboration with SUHSD, Ben Claassen, and the finance Committee.
    - *Mike Neumeister motioned to approve the 2015-2016 Preliminary Budget; Cheryl Yacoub seconded; Dahnia Bell seconded. Motion carried 5-0*
  - **2015-2016 LCAP**  
Noel went over the enclosed LCAP with Board members.
    - *Mike Neumeister motioned to accept the 2015-2016 LCAP; Cheryl seconded. Motion carried. 5-0*
  - **2015-2016 Prop 30 (EPA) Spending Resolution #2**
    - *Dahnia Bell motioned to accept the 2015-2016 Prop 30 (EPA) Spending Resolution #2; Linda Rock seconded. Motion carried 5-0*

## **Item 5**

- **Action Item/Agenda Items**
  - ✓ **Warrants**
  - ✓ **Ideas about foundation**
  - ✓ **Architect contract**
  - ✓ **First read Bylaws review**
  - ✓ **Vote on offices**
  - ✓ **Making Ben Secretary**