



Shasta Home School

Advisory Board Meeting Minutes

August 22, 2011
Called to order at 5:09 pm
Meeting adjourned at 7:35 pm

Present:

Voting Board Members: Carol Hail, Terrie Runolfson, Jim Nelson, Dusty Warren, Cheryl Yacoub, Dahnia Williamson, Mike Neumeister, Laura Carter (Dusty Warren arrived at 5:30)

Staff Members: Ben Claassen, Noel Van Slyke, Tina Taxara

Student Members: Elena Rovito, Alexandra Carter

Public Comment: There was no public comment at this time.

The Advisory Board discussed and/or voted on the following issues:

Board discussed and made a decision to change Board Meeting times to 5:30

- **Annual organizational items:**

- Elect Board President:

- *Carol Hail motioned to nominate Jim Nelson for Board President; Laura Carter seconded. Motion carried 7-0 (Jim Nelson recused himself)*

- Elect Board Vice President:

- *Terrie Runolfson motioned to nominate Carol Hail for Vice President; Mike Neumeister seconded. Motion carried 7-0 (Carol Hail recused herself)*

- Set regular meetings:

Board Members set the following dates for upcoming Board meetings:
November 14, 2011/ January 9, 2012/ March 12, 2012/ May 14, 2012
The Budget Boot Camp will be on 9/23/11, from 9:00-1:00

- Organize committees as needed:

Jim Nelson expressed his desire to have an Outreach Committee in order to help increase enrollment. Terrie Runolfson agreed that there was a need for an outreach committee and would be willing to help with that. Jim will write the charter for that committee. Jim Nelson asked for more clarification on what is required of the member who is on the Budget committee. It was agreed that the charter for that committee should be written first. Laura Carter will meet with Noel in order to learn more about the budget and will then put that together. Carol Hail and Terrie Runolfson will be on the Facilities Committee.

- Re-adopt Board Conflict of Interest (formerly referred to as Code of Ethics), sign forms: Ben passed out the Conflict of Interest forms to be signed by all members for the 2011-2012 school year. All members signed and returned their forms.
- **Approve Board Minutes:**
The minutes from the May 9, 2011 board meeting were approved.
 - *Carol Hail motioned to approve the minutes from the May 9, 2011 board meeting; Cheryl Yacoub seconded. Motion carried 8-0*
- **Sunshine new board policies:**
Members to read and possible action item for future board meeting.
- **Enrollment:** As of 8/1/11 we have 195 students full time and 52 concurrent.
- **STAR Report from Director:**
Ben gave a Power Point presentation on our STAR results and scores.
- **Budget Items:**
 - Reviewed and discussed July and August warrants, including the district revolving accounts.
 - *Carol Hail motioned to approve July and August warrants, including the district revolving accounts; Terrie Runolfson seconded. Motion carried 8-0*
- **Curriculum:**
 - Report on program ACE progress:
Ben talked to Board Members about the ACE program's evolution and progress. We currently have 12 students enrolled in ACE.
 - Adopt School Curriculum:
It was decided by the Board to read and review some of the material before adopting curriculum. Ben suggested they come in and check out some of the books and look them over.
 - *Laura Carter motioned to postpone adopting the curriculum until the next board meeting; Carol Hail seconded. Motion carried. 8-0*
- **Closed Session:**
 - Discuss staff compensation matter: Board went into closed session at 7:10.
- **Open Session:** Board came out of closed session at 7:25
 - Report of action taken in closed session:

Director informed Board of a specific staff compensation matter that needed correction. After discussion, Board concurred with Director's proposed resolution. Director and CBO to complete correction.

Board Members Present at August 22, 2011 Meeting

Jim Nelson, President	Date
Carol Hail, Vice President	Date
Linda Rock	Date
Laura Carter	Date
Dahnia Williamson	Date
Dusty Warren	Date
Cheryl Yacoub	Date
Terrie Runolfson	Date
Mike Neumeister	Date
Ben Claassen	Date