



Shasta Home School

Advisory Board Meeting Minutes

December 12, 2013
Called to order at 5:34 pm
Meeting adjourned at 8:00 pm

Present:

Voting Board Members: Dusty Warren, Cheryl Yacoub, Mike Neumeister, Linda Rock, Dahnia Williamson

Staff Members: Ben Claassen, Noel Van Slyke, Tina Taxara

Student Members: Ben Williamson

Visitors: Nichole Yacoub

Note: Board meeting was recorded by Tina Taxara for minute preparation

Call to Order: 5:34

Welcome and Introductions: Katharine Garrison and Nicole Yacoub

Review/Reordering of the Meeting Agenda: Item 4 (Katharine Garrison's presentation) was moved to the first agenda item.

Public Comment: There was no public comment at this time.

The Advisory Board discussed and/or voted on the following issues:

Item 4

• **Action Item: STEM Academy for SSHS**

Katharine Garrison gave a presentation on the STEM academy program for SSHS that she would like to start. Board members watched a video and received a handout.

Item 1

• **Action Item: Review and Approve Minutes from 10/10/13 meeting**

- *Dahnia Williamson motioned to approve the minutes from the 10/10/13 meeting; Cheryl Yacoub seconded. Motion carried 5-0*

Item 2

• **Action Item: Board Member-Additional Student Representative**

Student Nichole Yacoub withdrew her interest in becoming a Student Representative.

Item 3

• **Discussion/Action Item: Director's Update**

- **Enrollment:** Ben discussed our enrollment and announced our P1 number.
- **School DBA:** Ben talked about our Logo change and discussed the various options on the handout that Ryan Laughy has been working on.
- **School Activities and Clubs:** Ben talked about the new school clubs that have been formed this semester and their activities. He also discussed the proposed field trip in the Spring.
- **WASC Midterm Report and Visit:**
Ben went over preparing for the WASC midterm report. Our WASC representative will be visiting SSHS on March 26th, 2014 to verify the report.

Advisory Board Meeting Dates for 2013/2014 School Year:
September 12, October 10, December 12, February 13, April 10, May 8

Respectfully submitted by Tina Taxara

- **Staffing:**
 - ❖ *New Special Ed Aide:* Ben informed Board of newly hired Special Ed Aide Karen Chappellear.
 - ❖ *Retirement of Joan Griffin:* Ben went over details of Joan's retirement.
- **Report on conferences:**
 - ❖ *APLUS:* Mike Neumeister gave a short presentation on some of the things the staff learned at the conference.
 - ❖ *CSBA:* Ben and Dustin talked about the CSBA conference that they attended and some of the information they learned. Ben handed our packets with policies for the board
- **Facilities changes:**
 - ❖ **Cottonwood Office update/ Report on case progress in the matter of SSHS vs AUHSD**
Ben went over the status of our case regarding AUHSD.
 - ❖ **Report on proposal from Nichols, Melburg and Rossetto**
There was no new information to report at this time.
 - ❖ **Knollcrest property**
Ben informed board that the Knollcrest building was still available and that they are also looking at other places.

Item 5

Action Item/Finance

- **Warrants**
 - *Linda Rock motioned to accept the warrants; Dahnia Williamson seconded. Motion carried 5-0*
- **2012-2013 Audit**
Noel went over the results of the 2012-2013 audit report with board members.
 - *Mike Neumeister motioned to approve the 2012-2013 Audit Report; Cheryl Yacoub seconded. Motion carried 5-0*
- **Finance update**
Noel talked a little about the new funding model and will give a presentation at the next board meeting.

Item 6

Action Item/Director Evaluation

- Mike discussed the Staff Evaluation of the Director document that had been created by the ad hoc committee and explained how they will go online to complete it.
- *Dahnia Williamson motioned to accept the attached proposed Staff Evaluation of Director created by the ad hoc committee; Linda Rock seconded. Motion carried 5-0*

Item 7

Action Item/Advisory Board Development

Ben discussed with board members Chapters 1-4 of Charter School Board University

Item 8

Action Item/Agenda Items for next meeting

- ✓ **LCFF**
- ✓ **Director Evaluation (closed session)**
- ✓ **Update on Facilities**
- ✓ **Review Chapters 5-6 of CSBU**
- ✓ **WASC**
- ✓ **School Logo**
- ✓ **Presentation by Noel on new funding model**
- *Cheryl Yacoub motioned to accept the agenda items for the next board meeting; Dahnia Williamson seconded. Motion carried 5-0*