Advisory Board Meeting Minutes
December 12, 2013
Called to order at 5:34 pm
Meeting adjourned at 8:00 pm

Present:
Voting Board Members: Dusty Warren, Cheryl Yacoub, Mike Neumeister, Linda Rock, Dahnia Williamson
Staff Members: Ben Claassen, Noel Van Slyke, Tina Taxara
Student Members: Ben Williamson
Visitors: Nichole Yacoub

Note: Board meeting was recorded by Tina Taxara for minute preparation

Call to Order: 5:34
Welcome and Introductions: Katharine Garrison and Nicole Yacoub
Review/Reordering of the Meeting Agenda: Item 4 (Katharine Garrison’s presentation) was moved to the first agenda item.
Public Comment: There was no public comment at this time.

The Advisory Board discussed and/or voted on the following issues:

Item 4
• Action Item: STEM Academy for SSHS
  Katharine Garrison gave a presentation on the STEM academy program for SSHS that she would like to start. Board members watched a video and received a handout.

Item 1
• Action Item: Review and Approve Minutes from 10/10/13 meeting
  Dahnia Williamson motioned to approve the minutes from the 10/10/13 meeting; Cheryl Yacoub seconded. Motion carried 5-0

Item 2
• Action Item: Board Member-Additional Student Representative
  Student Nichole Yacoub withdrew her interest in becoming a Student Representative.

Item 3
• Discussion/Action Item: Director’s Update
  o Enrollment: Ben discussed our enrollment and announced our P1 number.
  o School DBA: Ben talked about our Logo change and discussed the various options on the handout that Ryan Laughy has been working on.
  o School Activities and Clubs: Ben talked about the new school clubs that have been formed this semester and their activities. He also discussed the proposed field trip in the Spring.
  o WASC Midterm Report and Visit:
    Ben went over preparing for the WASC midterm report. Our WASC representative will be visiting SSHS on March 26th, 2014 to verify the report.

Advisory Board Meeting Dates for 2013/2014 School Year:
September 12, October 10, December 12, February 13, April 10, May 8

Respectfully submitted by Tina Taxara
o **Staffing:**
  - *New Special Ed Aide:* Ben informed Board of newly hired Special Ed Aide Karen Chappelear.
  - *Retirement of Joan Griffin:* Ben went over details of Joan’s retirement.

o **Report on conferences:**
  - *APLUS:* Mike Neumeister gave a short presentation on some of the things the staff learned at the conference.
  - *CSBA:* Ben and Dustin talked about the CSBA conference that they attended and some of the information they learned. Ben handed our packets with policies for the board.

o **Facilities changes:**
  - *Cottonwood Office update/ Report on case progress in the matter of SSHS vs AUHSD:* Ben went over the status of our case regarding AUHSD.
  - *Report on proposal from Nichols, Melburg and Rossetto:* There was no new information to report at this time.
  - *Knollcrest property:* Ben informed board that the Knollcrest building was still available and that they are also looking at other places.

**Item 5**
**Action Item/Finance**
- **Warrants**
  - *Linda Rock motioned to accept the warrants; Dahnia Williamson seconded. Motion carried 5-0*
- **2012-2013 Audit**
  - Noel went over the results of the 2012-2013 audit report with board members.
    - *Mike Neumeister motioned to approve the 2012-2013 Audit Report; Cheryl Yacoub seconded. Motion carried 5-0*
- **Finance update**
  - Noel talked a little about the new funding model and will give a presentation at the next board meeting.

**Item 6**
**Action Item/Director Evaluation**
- Mike discussed the Staff Evaluation of the Director document that had been created by the ad hoc committee and explained how they will go online to complete it.
  - *Dahnia Williamson motioned to accept the attached proposed Staff Evaluation of Director created by the ad hoc committee; Linda Rock seconded. Motion carried 5-0*

**Item 7**
**Action Item/Advisory Board Development**
- Ben discussed with board members Chapters 1-4 of Charter School Board University

**Item 8**
**Action Item/Agenda Items for next meeting**
- ✔ LCFF
- ✔ Director Evaluation (closed session)
- ✔ Update on Facilities
- ✔ Review Chapters 5-6 of CSBU
- ✔ WASC
- ✔ School Logo
- ✔ Presentation by Noel on new funding model
  - *Cheryl Yacoub motioned to accept the agenda items for the next board meeting; Dahnia Williamson seconded. Motion carried 5-0*