



Shasta Secondary Home School, Inc.

Advisory Board Meeting Minutes

April 10, 2014

Called to order at 5:04 pm

Meeting adjourned at 7:43 pm

Present:

Voting Board Members: Dusty Warren, Cheryl Yacoub, Mike Neumeister, Linda Rock,

Staff Members: Ben Claassen, Noel Van Slyke, Tina Taxara

Student Members: None

Visitors: None

Note: Board meeting was recorded by Tina Taxara for minute preparation

Call to Order: 7:43

Review/Reordering of the Meeting Agenda: There was no reordering at this time.

Public Comment: There was no public comment at this time.

The Advisory Board discussed and/or voted on the following issues:

Item 1

- **Action Item/Conference with legal counsel/closed session**
Dustin Warren moved that Board Members go into closed session for conference with legal counsel.
- **Report of actions taken in closed session:**
 - *Mike Neumeister motioned to table any discussion of closed session until further investigation; Cheryl Yacoub seconded. Motion carried 4-0*

Item 2

- **Action Item/Review and Approve Minutes from 2/13/14 Board Meeting**
 - *Cheryl Yacoub motioned to accept the minutes from the 2/13/14 board meeting; Linda Rock seconded. Motion carried 4-0*

Item 3

- **Action Item/ Request for waiver of the CAHSEE requirement for a student (ID: 2013-2014 #1) with an IEP**
 - *Cheryl Yacoub motioned to accept the waiver of the CAHSEE requirement for a student (ID: 2013-2014 #1) with an IEP; Linda Rock seconded. Motion carried 4-0*

Item 4

- **Discussion and Action Items/ Director's update**
 - **Enrollment:** Current enrollment is 256
 - **WASC Mid-cycle visit report:**
Ben informed the Board that the report was well received by the visitation team and their preliminary report confirms our report. Our accreditation will continue to its expected expiration in 3 years.

Advisory Board Meeting Dates for 2013/2014 School Year:
September 12, October 10, December 12, February 13, April 10, May 8

Respectfully submitted by Tina Taxara

- **Siskiyou county program :**
Ben discussed the future direction of this program with Board Members.
- **Knollcrest property:**
Ben informed the board that no action has been taken at this time but the property is still for sale.
- **Park Marina property:**
Ben informed the board that a preliminary approval from the city was given for the proposed parking plan and seismic modification. Our realtor is currently researching impact fees and working with the engineering firm.
- **School name, logo and mascot change:**
Ben explained the process of changing our name with Board Members.
 - *Mike Neumeister motioned to accept the name change from Shasta Secondary Home School to Shasta Charter Academy and submit the request to the State; Linda Rock seconded. Motion carried 4-0*
- **CIF membership application/ wrestling, golf and cross country:**
Ben referred the Board to the hand-outs included in the board packet, and explained the process of becoming a member of the CIF in order to offer wrestling, golf and cross country beginning in 2014-2015.
 - *Mike Neumeister motioned to submit the application to the CIF and adopt the Victory with Honor principles; Cheryl seconded. Motion carried 4-0*
- **2014-2015 School year calendar:**
Ben and Noel went over the 2014-2015 school calendar that was reviewed and endorsed by the Leadership team and school staff.
 - *Linda Rock motioned to accept the 2014-2015 School Calendar; Cheryl Yacoub seconded. Motion carried 4-0*

Item 5

- **Action Item/SARC**

Board Members reviewed the enclosed SARC (School Accountability Report Card) Report.

- *Mike Neumeister motioned to accept the SARC report; Cheryl Yacoub seconded. Motion carried 4-0*

Item 6

- **Discussion and Action Item/Finance**

- **Warrants:**

- *Cheryl Yacoub motioned to approve the 2/14/14 - 4/2/14 warrants; Linda Rock seconded. Motion carried 4-0*

- **Preliminary LCAP presentation:**

Ben and Noel discussed the LCAP (Local Control Accountability Plan) report with Board Members.

- **Finance update:**

Noel went over the Transaction Detail Account Reports and answered questions from Board Members.

- **Certificated and Classified Salary Schedules for 2014-2021**

Ben and Noel went over the new proposed salary schedules for certificated and classified staff members. The proposed schedules have been endorsed by both administration and staff.

- *Linda Rock motioned to accept the proposed certificated and classified salary schedules for 2014-2021; Cheryl Yacoub seconded. Motion carried 3-0*
(Mike Neumeister recused himself)

Item 7

- **Discussion Item/Advisory Board Development:**
Ben discussed chapters 5-6 of Charter School Board University with Board Members.

Item 8

- **Agenda Items for next meeting:**
 - ✓ **Implementation of google docs**
 - ✓ **Update on lawsuit**
 - ✓ **Approve President and Vice President positions**
 - ✓ **Update on Siskiyou program**
 - ✓ **Update on Park Marina properties**
 - ✓ **Course catalog and NCAA**
 - ✓ **Administrative Salaries**