



Shasta Home School

Advisory Board Meeting Minutes

August 27, 2012

Called to order at 5:40 pm

Meeting adjourned at 6:45 pm

Present:

Voting Board Members: Laura Carter, Cheryl Yacoub, Mike Neumeister, Terrie Runolfson, Linda Rock

Staff Members: Ben Claassen, Noel Van Slyke, Tina Taxara

Student Members: Alexandra Carter

Visitors: None

Public Comment: There was no public comment at this time.

The Advisory Board discussed and/or voted on the following issues:

- **Action/Discussion Item: Annual Organization Items/Schedule of Regular Meetings**
 - *Terrie Runolfson motioned to accept the schedule of regular meetings; Mike Neumeister seconded. Motion carried 5-0*
- **Action/Discussion Item: Advisory Board Standing Committees**

Ben discussed the standing committees and times that some are scheduled to meet. Cheryl Yacoub volunteered to be on the Finance Committee.

 - *Mike Neumeister motioned to appoint Cheryl Yacoub to the Finance Committee; Terrie Runolfson seconded. Motion carried 5-0*
- **Action/Discussion Item: Advisory Board Ad Hoc Committees**

Ben talked to Board Members about Ad Hoc Committees and the purpose of forming them for special circumstances that may arise during the year.
- **Action/Discussion Item: Review and Adopt Minutes from Board meetings 5/14/12, 5/22/12, and 6/26/12**
 - *Linda Rock motioned to adopt the minutes from the 5/14/12 board meeting; Cheryl Yacoub seconded. Motion carried 5-0*
 - *Linda Rock motioned to adopt the minutes from the 5/22/12 board meeting; Cheryl Yacoub seconded. Motion carried 5-0*
 - *Cheryl Yacoub motioned to adopt the minutes from the 6/26/12 board meeting; Mike Neumeister seconded. Motion carried 5-0*
- **Action/Discussion Item: Add signatory to North Valley Bank Accounts # 1658638 and # 1658549**

Ben explained the purpose of both North Valley accounts and the need for a third party signature on occasion. Dave Baldwin was recommended due to his Administrative credential and background.

 - *Terrie Runolfson motioned to add Dave Baldwin as a signatory on the North Valley bank accounts #1658638 and #1658549; Cheryl Yacoub seconded. Motion carried 5-0*

Advisory Board Meeting Dates for 2012/2013 School Year:
August 27, October 15, December 10, February 11, April 15, May 13

Respectfully submitted by Tina Taxara

- **Action/Discussion Item: Remove Byron Lynn Peebles as legal signatory for North Valley Bank Accounts # 1658638 and # 1658549 as he is no longer employed by Shasta Secondary Home School**
 - *Terrie Runolfson motioned to remove Byron Lynn Peebles as legal signatory for North Valley Bank Accounts #1658638 and #1658549; Cheryl Yacoub seconded. Motion carried 5-0*
- **Discussion Item: Enrollment**

As of 8/20 enrollment was at 191 full time students and 50 concurrent students
- **Discussion Item: Staffing**
 - i. Ben informed the Board that a new art teacher April Dixon had been hired to teach Art I and Junior High Art
 - ii. Interviews for an additional Special Education teacher were conducted today (8/27)
 - iii. A new “field facilitator” was hired in Siskiyou county to serve her 22 students in Siskiyou and Modoc counties.
- **Discussion Item: Finance**

Ben gave an overview of the school’s finances and Noel talked about the State Budget and the deferral of payments to the school.

Board Members Present at August 27, 2012 Board Meeting

_____ Jim Nelson, President	_____ Date
_____ Carol Hail, Vice President	_____ Date
_____ Linda Rock	_____ Date
_____ Laura Carter	_____ Date
_____ Dahnia Williamson	_____ Date
_____ Dusty Warren	_____ Date
_____ Cheryl Yacoub	_____ Date
_____ Terrie Runolfson	_____ Date
_____ Mike Neumeister	_____ Date
_____ Ben Claassen	_____ Date