Shasta Home School
Advisory Board Meeting Minutes
August 27, 2012
Called to order at 5:40 pm
Meeting adjourned at 6:45 pm

Present:
Voting Board Members: Laura Carter, Cheryl Yacoub, Mike Neumeister, Terrie Runolfson, Linda Rock

Staff Members: Ben Claessen, Noel Van Slyke, Tina Taxara

Student Members: Alexandra Carter

Visitors: None

Public Comment: There was no public comment at this time.

The Advisory Board discussed and/or voted on the following issues:

- **Action/Discussion Item: Annual Organization Items/Schedule of Regular Meetings**
  - Terrie Runolfson motioned to accept the schedule of regular meetings; Mike Neumeister seconded. Motion carried 5-0

- **Action/Discussion Item: Advisory Board Standing Committees**
  Ben discussed the standing committees and times that some are scheduled to meet. Cheryl Yacoub volunteered to be on the Finance Committee.
  - Mike Neumeister motioned to appoint Cheryl Yacoub to the Finance Committee; Terrie Runolfson seconded. Motion carried 5-0

- **Action/Discussion Item: Advisory Board Ad Hoc Committees**
  Ben talked to Board Members about Ad Hoc Committees and the purpose of forming them for special circumstances that may arise during the year.

- **Action/Discussion Item: Review and Adopt Minutes from Board meetings 5/14/12, 5/22/12, and 6/26/12**
  - Linda Rock motioned to adopt the minutes from the 5/14/12 board meeting; Cheryl Yacoub seconded. Motion carried 5-0
  - Linda Rock motioned to adopt the minutes from the 5/22/12 board meeting; Cheryl Yacoub seconded. Motion carried 5-0
  - Cheryl Yacoub motioned to adopt the minutes from the 6/26/12 board meeting; Mike Neumeister seconded. Motion carried 5-0

- **Action/Discussion Item: Add signatory to North Valley Bank Accounts # 1658638 and # 1658549**
  Ben explained the purpose of both North Valley accounts and the need for a third party signature on occasion. Dave Baldwin was recommended due to his Administrative credential and background.
  - Terrie Runolfson motioned to add Dave Baldwin as a signatory on the North Valley bank accounts #1658638 and #1658549; Cheryl Yacoub seconded. Motion carried 5-0

Advisory Board Meeting Dates for 2012/2013 School Year:
August 27, October 15, December 10, February 11, April 15, May 13

Respectfully submitted by Tina Taxara
• **Action/Discussion Item: Remove Byron Lynn Peebles as legal signatory for North Valley Bank Accounts # 1658638 and # 1658549 as he is no longer employed by Shasta Secondary Home School**
  - *Terrie Runolfson motioned to remove Byron Lynn Peebles as legal signatory for North Valley Bank Accounts #1658638 and #1658549; Cheryl Yacoub seconded. Motion carried 5-0*

• **Discussion Item: Enrollment**
  - As of 8/20 enrollment was at 191 full time students and 50 concurrent students

• **Discussion Item: Staffing**
  - i. Ben informed the Board that a new art teacher April Dixon had been hired to teach Art I and Junior High Art
  - ii. Interviews for an additional Special Education teacher were conducted today (8/27)
  - iii. A new “field facilitator” was hired in Siskiyou county to serve her 22 students in Siskiyou and Modoc counties.

• **Discussion Item: Finance**
  - Ben gave an overview of the school’s finances and Noel talked about the State Budget and the deferral of payments to the school.
**Board Members Present at August 27, 2012 Board Meeting**

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<tr>
<td>Jim Nelson, President</td>
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<td>Carol Hail, Vice President</td>
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<td>Linda Rock</td>
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