



# Shasta Home School

## Advisory Board Special Meeting Minutes

June 12, 2013  
Called to order at 12:35 pm  
Meeting adjourned at 1:03 pm

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**Present:**

**Voting Board Members:** Laura Carter, Dusty Warren, Cheryl Yacoub, Mike Neumeister, Linda Rock, Dahnia Williamson

**Staff Members:** Ben Claassen, Noel Van Slyke, Tina Taxara

**Student Members:** None

**Visitors:** None

**Note:** Board meeting was recorded by Tina Taxara for minute preparation

**Call to Order:** 12:35 P.M. by Laura Carter

**Review/Reordering of the Meeting Agenda:** There was no reordering of the agenda

**Public Comment:** There was no comment at this time

The Advisory Board discussed and/or voted on the following issues:

**Item 1**

• **Action Item: Finance**

○ **2013-2014 Adopted Budget State Reports (SACS)**

Ben explained to the Board that because we have not had our own fund and were lumped in with UPREP, the SUHSD Board has done the SACS approval for both schools. Since we have moved forward with differentiating SSHS from UPREP, we now must do a yearly approval of SACS reporting.

- *Dustin Warren motioned to adopt the Budget State Reports (SACS) for the 2013-2014 School year; Cheryl Yacoub seconded. Motion carried 5-0*  
(Linda Rock arrived at 12:40)

○ **Proposition 30 (Education Protection Account) Spending Resolution for the 2013-2014 school year**

Ben informed the Board that he was notified by David Flores at the District office that the Board must approve by June 30, 2013.

- *Mike Neumeister motioned to approve the Proposition 30 (Education Protection Account) Spending Resolution for the 2013-2014 school year with noted corrections to document; Dahnia Williamson seconded. Motion carried 6-0*

○ **Withdraw from Fund Change of Fund 0737 to 0762**

Ben informed the Board that further information came to light from our new auditing firm and research by SUHSD as they were setting up fund change. It became apparent that no change in Fund is necessary and therefore a motion is needed to withdraw the fund change.

- *Cheryl Yacoub motioned to approve the withdrawal of the requested Fund Change from Fund 0737 to 0762; Linda Rock seconded. Motion carried 6-0*

Advisory Board Meeting Dates for 2012/2013 School Year:  
August 27, October 15, December 10, February 11, April 11, May 9

*Respectfully submitted by Tina Taxara*

## Item 2

- **Action Item**

- **Lease Contract with Cottonwood Union School District**

Ben informed the Board that the lease for our office on the East Cottonwood campus has been signed by Bob Lowden and the Secretary of the Cottonwood Board of Education and is now ready to be endorsed by Ben Claassen as SSHS representative.

- *Mike Neumeister motioned to accept the signing of the lease by Ben Claassen; Dustin Warren seconded. Motion carried 6-0*

## Item 3

- **Discussion Item**

- Ben gave the Board an update on the Siskiyou County Program. It was determined that the facilitator has sufficiently met goals and the program will be continued for the 2013-2014 school year.

- **Summer Technology and Furniture upgrades**

Ben talked to Board about the Technology Items and Furniture that will be purchased and installed before the start of the fall semester

## Item 4

- **Action Item**

- **Agenda Items for next meeting**

- ✓ **Director Evaluation**

- ✓ **Presentation on New Technology Equipment (Projector Hardware)**

- *Dustin Warren motioned to add these two items to the August 29, 2013 agenda; Cheryl Yacoub seconded. Motion carried 6-0*

**Meeting adjourned: 1:03 P.M.**