CHANGING MARKUPS

Changing the markup changes the percentage that HomeTech Advantage uses to carunculate the sales price.

There are four different locations where the markups can be changed. Line Item, Phase Customer, or the default.

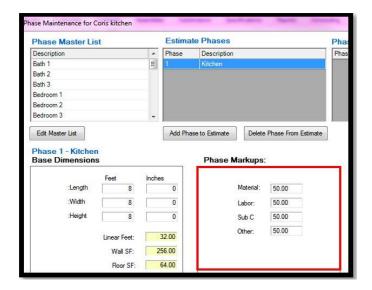
1. Changing the markups for an individual line item can be done in an open estimate. From the estimate tab, click on the markup field of the line item you would like to change and start typing. Click enter when finished.

Note: Changing it here will only change for that line item.



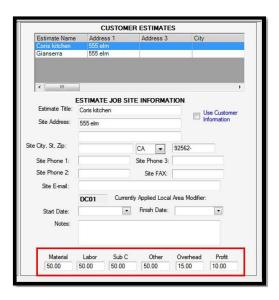
2. Changing the markups for an individual phase can be done in the Phase Maintenance' window at anytime.

Note: Changing markups here will only change the markups for the phase selected.



3. Changing the markups in the 'Customer' tab

To change the markups for an individual customer, with the estimate open select the 'Customer' tab. Select the customer whose markups you want to change. At the bottom of the third box is where you can change the markups.



4. Changing the markups in the master file for all new estimates. Changing the markups for all new estimates you create can be done from the Utilities' tab. In the box marked 'Markups and Overhead' is where you can change the markups for the program. Click 'Save' when finished

