MINUTES OF MEETING OF TOWN COUNCIL
TOWN OF BREMEN, INDIANA
October 27, 2025

The Town Council of the Town of Bremen, Indiana, met in regular session at 4:30 p.m. on Monday, October 27, 2025, at the Bremen Town Hall pursuant to notice previously published. Council Members Michael Leman, Bill Daily, Bryan Miller, Alex Mikel and David Bailey were present. Also present were Keith Fraine, Director of Operations; Meghan Atkins, Clerk-Treasurer; Ben Wright, Superintendent of the Electric Department; Henry Aguayo, Superintendent of the Water Department; Chief Brad Kile, Police Department; Matt Cunningham, Superintendent of the Wastewater Department; Austin Langdon, Superintendent of the Street Department; Brian Main, Superintendent of the Park Department; Dan Byam, Town Engineer and Anthony Wagner, Town Attorney.

PLEDGE OF ALLEGIANCE: The Council recited the Pledge of Allegiance.

MINUTES: Mr. Miller made a motion to approve the minutes of the October 14, 2025, meeting, which was seconded by Mr. Mikel and carried by a vote of 5 ayes, 0 nays.

CLERK-TREASURER: Ms. Atkins presented the docket of claims; Mr. Daily made a motion to approve the docket as submitted, which was seconded by Mr. Miller and carried by a vote of 5 ayes, 0 nays. Ms. Atkins presented pay application number 3 for the CCMG 2025-1 project, payable to Rieth Riley in the amount of $83,172.64. Mr. Mikel made a motion to approve pay application number 3 as submitted, which was seconded by Mr. Miller and carried by a vote of 5 ayes, 0 nays. Ms. Atkins asked the Council to direct her and Mr. Fraine on how to proceed with the employee health insurance for 2026. The Council discussed the information from AIM provided by Ms. Atkins. Mr. Leman thanked Ms. Atkins, Mr. Fraine and Mr. Main for gathering information on insurance options. Mr. Daily made a motion to proceed with AIM for health insurance without a broker, which was seconded by Mr. Bailey and carried by a vote of 5 ayes, 0 nays.

TOWN ATTORNEY: Mr. Wagner presented Resolution 2025-8, regarding the amendment of the comprehensive plan to add the pedestrian and bicycle master plan as an appendix. Mr. Wagner explained that the Redevelopment Commission, the Park Board and the Plan Commission all had recommended the amendment of the comprehensive plan. Mr. Miller made a motion to approve Resolution 2025-8, which was seconded by Mr. Mikel and carried by a vote of 5 ayes, 0 nays. Mr. Wagner then asked the Council to consider the two ordinances for the upcoming wastewater treatment plant project bond issue. Ordinance 17-2025 authorized the refunding of the 2010 bonds and the issuance of new bonds to pay for the plant improvements, while Mr. Wagner explained Ordinance 18-2025 adjusted the wastewater rates for the Town users. Mr. Wagner asked the Council to approve both ordinances on first reading. Mr. Miller made a motion to approve Ordinance 17-2025 on first reading, which was seconded by Mr. Daily and carried by a vote of 5 ayes, 0 nays. Mr. Bailey made a motion to approve Ordinance 18-2025 on first reading, which was seconded by Mr. Daily and carried by a vote of 5 ayes, 0 nays.

NEW BUSINESS: No new business was brought before the Council.

OLD BUSINESS: No old business was brought before the Council.

PUBLIC COMMENTS: Kim Savick appeared on behalf of Baker Tilly and presented the updated rate study for the wastewater department. Ms. Savick walked the Council through the study report. She noted that the department would apply current funds from the prior rate increase to the project as planned. She noted that the study was based on a bid for \$6.8 million plus one additional add-on. Ms. Savick also explained the process would incorporate the pay off of the prior bonds from 2010. Ms. Savick told the Council that the total bond would be for approximately \$11 million dollars and was suspected to close on December 18, 2025. Ms. Savick explained that the rates increased by approximately 27% in two phases of \$5.90 each. The Council asked questions about the details of the report and thanked Ms. Savick for attending the meeting.

Craig Marcum from Baker Tilly appeared to review the 2026 budget proposal. Mr. Marcum reviewed the budget proposal for the Council in detail. Mr. Leman asked Mr. Marcum to clarify the current debt for the Town and Mr. Marcum explained that the Town currently paid on the 2010 storm water bonds as well as the Coleman Cable TIF bonds.

Mr. Leman opened the public hearing on Ordinance 16-2025, the 2026 budget ordinance. No comments were offered regarding the ordinance and Mr. Leman closed the public hearing. Mr. Mikel then made a motion to approve Ordinance 16-2025 on second and third readings, which was seconded by Mr. Bailey and carried by a vote of 5 ayes, 0 nays.

DIRECTOR OF OPERATIONS: Mr. Fraine submitted his report and asked the Council to re-appoint him to the Marshall County Unsafe Building Board. Mr. Miller made a motion to re-appoint Mr. Fraine to the Marshall County Unsafe Building Board, which was seconded by Mr. Mikel and carried by a vote of 5 ayes, 0 nays.

DEPARTMENT HEAD REPORTS:

Mr. Main told the Council that the dog park pavilions had been relocated and specifically thanked Chief Neher, Greg Welborn, and the Electric Department for their assistance. Mr. Main also thanked the City of Nappanee Park Department for allowing the high school girls' soccer team to practice on their turf field before their semi-state and state final games.

Mr. Aguayo told the Council that Anthony Buck had begun working with the department.

Mr. Cunningham had no new information to report on behalf of Wastewater Department.

Mr. Wright told the Council that Mike Palmer completed his pole-climbing training and should be promoted to lineman 3rd class retroactive to October 20, 2025. Mr. Miller made a motion to promote Mr. Palmer to lineman 3rd class as of October 20, 2025, which was seconded by Mr. Mikel and carried by a vote of 5 ayes, 0 nays.

Mr. Langdon had no new information to report on behalf of the Street Department.

Chief Kile told the Council that he would be retiring on February 16, 2026, and that he would submit a formal letter to the Police Commission in the near future. The Council asked Chief Kile how long he had worked for the Town, and Chief Kile replied 36 years.

Mr. Mikel made a motion to approve the Department Head Reports, which was seconded by Mr. Miller and carried by a vote of 5 ayes, 0 nays.

TOWN ENGINEER: Mr. Byam submitted the report on behalf of JPR and explained the design change in the rate report in more detail. He told the Council that the costs of the project had increased by \$126,600.00 due to a change in the size of the mechanical screen from 1-inch down to ¼-inch. Mr. Byam explained that the cost was included in the project to protect the contingency reserve and reduce the amount of contracted markup. The Council discussed the change.

COUNCIL COMMENTS: Mr. Mikel asked Chief Kile about the amendment of the department's take time off policy to account for the department's longer shifts. Mr. Leman asked about the progress toward a time-keeping system for the entire Town staff. Ms. Atkins told the Council that it would be implemented sometime in February 2026 and briefly described the system. The Council discussed the change.

ADJOURNMENT: Mr. Daily made a motion to adjourn the meeting, which was seconded by Mr. Mikel and carried by a vote of 4 ayes, 0 nays.

ATTEST:

Meghan Atkins,
Clerk-Treasurer, Town of Bremen

Michael Leman, President