MINUTES OF MEETING OF TOWN COUNCIL
TOWN OF BREMEN, INDIANA
January 12, 2026

The Town Council of the Town of Bremen, Indiana, met in regular session at 4:30 p.m. on Monday, January 12, 2026, at the Bremen Town Hall pursuant to notice previously published. Council Members Mike Leman, William Bailey, Bryan Miller, Alex Mikel and David Bailey were present. Also present were Keith Fraine, Director of Operations; Meghan Atkins, Clerk-Treasurer; Ben Wright, Superintendent of the Electric Department; Henry Aguayo, Superintendent of the Water Department; Chief Brad Kile, Police Department; Austin Langdon, Superintendent of the Street Department; Chief Matt Neher, Fire Department; Brian Main, Superintendent of the Park Department; Nate Lockwood, Cemetery Sexton; Ken Jones and Dan Byam, Town Engineers and Anthony Wagner, Town Attorney.

PLEDGE OF ALLEGIANCE: The Council recited the Pledge of Allegiance.

MINUTES: Mr. Mikel made a motion to approve the minutes of the December 22, 2025 meeting, which was seconded by Mr. Daily and carried by a vote of 5 ayes, 0 nays.

CLERK-TREASURER: Ms. Atkins presented the docket of claims; Mr. Miller made a motion to approve the docket as submitted, which was seconded by Mr. Bailey and carried by a vote of 5 ayes, 0 nays. Ms. Atkins also presented the Fund Report; Mr. Daily made a motion to approve the Fund Report which was seconded by Mr. Bailey carried by a vote of 5 ayes, 0 nays.

TOWN ATTORNEY: Mr. Wagner presented Resolution 2026-1, honoring the Bremen High School Girl's Soccer team. Mr. Leman read Resolution 2026-1 on to the record. Mr. Daily made a motion to approve Resolution 2026-1 as submitted which was seconded by Mr. Miller and carried by a vote of 5 ayes, 0 nays. The Council congratulated and thanked the players and coaches for their excellent season. Mr. Wagner then presented Resolution 2026-2, honoring Isabella Calentine as the winner of the Theresia Wynns Mental Attitude Award for the 2025 soccer season. Mr. Leman read Resolution 2026-2 on to the record. Mr. Mikel made a motion to approve Resolution 2026-2, which was seconded by Mr. Miller and carried by a vote of 5 ayes, 0 nays. The Council congratulated Ms. Calentine for the award.

Mr. Wagner presented Ordinance 1-2026, amending the employee handbook regarding clothing allowances. He explained that the amendment would correct the amount that the police officers were to receive to match the amount that they had been paid in previous years. Mr. Daily made a motion to suspend the rules and approve Ordinance 1-2026 on three readings, which was seconded by Mr. Mikel and carried by a vote of 5 ayes, 0 nays.

Mr. Wagner told the Council that he and Mr. Fraine had developed a contract for janitorial services for the new contractor but acknowledged it needed several revisions. The Council discussed the general terms of the contract. Mr. Daily made a motion to authorize Mr. Fraine and Mr. Wagner to revise the contract within the parameters discussed by the Council, which was seconded by Mr. Miller and carried by a vote of 5 ayes, 0 nays.

Mr. Wagner also told the Council that the appraisal of the apartment building should be taking place soon.

NEW BUSINESS: No new business was brought before the Council.

OLD BUSINESS: No old business was brought before the Council.

PUBLIC COMMENTS: Craig Marcum from Baker Tilly appeared and presented a services agreement for 2026. The Council discussed the scope of services. Mr. Mikel stated that he would like to revisit the scope of services the following year. Mr. Daily made a motion to approve the services agreement for 2026, which was seconded by Mr. Mikel and carried by a vote of 5 ayes, 0 nays.

DIRECTOR OF OPERATIONS: Mr. Fraine submitted his report and told the Council that he had interviewed eight (8) parties for the janitorial contract. He also told the Council that he had ordered a replacement camera to broadcast the meetings in hopes of avoiding future technical difficulties.

Mr. Fraine told the Council that the Marshall County Tourism Board had an opening for the German Township area and he recommended Amber Reed for the position. Mr. Mikel made a motion to appoint Amber Reed to the Marshall County Tourism Board which was seconded by Mr. Bailey and carried by a vote of 5 ayes, 0 nays.

DEPARTMENT HEAD REPORTS:

Mr. Aguayo had no new information to report on behalf of the Water Department.

Chief Kile had no new information to report on behalf of the Police Department.

Mr. Wright had no new information to report on behalf of Electric Department.

Mr. Main had no new information to report on behalf of Park Department.

Mr. Langdon told the Council that the horizontal grinder needed significant repairs, which he estimated would be approximately $20,000.00. Mr. Fraine noted that the grinder was an important and desirable piece of equipment for the department to have. The Council confirmed that the repairs had been included in the budget and authorized Mr. Langdon to proceed.

Mr. Lockwood had no new information to report on behalf of the Cemetery Department.

Chief Neher invited the Council Members to the Fire Department's annual appreciation dinner and submitted his report on behalf of the Fire Department.

Mr. Mikel made a motion to approve the Department Head Reports, which was seconded by Mr. Miller and carried by a vote of 5 ayes, 0 nays.

TOWN ENGINEER: Mr. Byam told the Council that he would be leading a pre-construction meeting on January 20, 2026 at 1:00 p.m. at the Town Hall and invited the Council to attend if they wished. He requested that the Council authorize Mr. Leman to execute the Notice to Proceed outside of the Council meeting; Mr. Mikel made the motion to allow Mr. Leman to execute the notice when available, which was seconded by Mr. Daily and carried by a vote of 5 ayes, 0 nays.

Mr. Byam told the Council that he had circulated the contract documents for the project and that they appeared to be in order on his end. Mr. Wagner stated that he had reviewed the documents and approved them as well. Mr. Miller made a motion to approve the contract documents for the wastewater treatment plant project which was seconded by Mr. Mikel and carried by a vote of 5 ayes, 0 nays.

Mr. Byam proceeded to give a detailed explanation of the Memorandum of Understanding with the Lake of the Woods Sewer District. The Council discussed the terms of the agreement. Mr. Mikel expressed concern about future development in the Lake of the Woods area that might add substantial customers to the system, and Mr. Jones suggested tying the agreement to a graphic depicting the territory. The Council asked Mr. Byam to follow up with Council for the Lake of the Woods to make the changes to the document.

COUNCIL COMMENTS: Mr. Fraine reminded the Council that it was Chief Kile's final meeting. The Council thanked Chief Kile for his thirty-nine (39) years of service to the Town, including the Police and Fire Departments.

ADJOURNMENT: Mr. Mikel made a motion to adjourn the meeting, which was seconded by Mr. Daily and carried by a vote of 5 ayes, 0 nays.

ATTEST:

Meghan Atkins,
Clerk-Treasurer, Town of Bremen

Michael Leman, President