**Key Words to Use in a CV**

* **Achieved**
* **Productivity**
* **Profit**
* **Efficiency**
* **Saved**
* **Cut cost**
* **Improved**
* **Trained/mentored**
* **Managed**
* **Created**
* **Resolved**
* **Volunteered**
* **Influenced**
* **Increased/decreased**
* **Ideas**
* **Negotiated**
* **Launched**
* **Revenue**
* **Under budget**
* **Won**

**Words to avoid in a CV**

* Extensive experience
* Innovative
* Problem solver
* Entrepreneurial
* Team player
* Proven track record
* Results Oriented
* Dynamic
* Fast-paced
* Motivated
* **Best of breed**
* **Go-getter**
* **Think outside of the box**
* **Synergy**
* **Go-to person**
* **Thought leadership**
* **Value add**
* **Results-driven**
* **Bottom-line**
* **Hard worker**
* **Strategic thinker**
* **Self-motivate**
* **Detail-oriented**
* **Proactively**