



**PUBLIC ANNOUNCEMENT**  
**National School Lunch and School Breakfast Program**

**Brooklyn Laboratory Charter School** is proud to announce its policy for free and reduced price lunch, breakfast and snacks for those students unable to pay the full price for meals and snacks under the National School Lunch Program, School Breakfast Program and Special Milk Program. The following household size and income criteria will be used for determining eligibility:

**Income Eligibility Guidelines**  
Effective from July 1, 2014, to June 30, 2015

Household Size	Free Meals 130% Federal Poverty Guideline					Household Size	Reduced-Price Meals 185% Federal Poverty Guideline				
	Annual	Monthly	Twice Per Month	Every Two Weeks	Weekly		Annual	Monthly	Twice Per Month	Every Two Weeks	Weekly
1	15,171	1,265	633	584	292	1	21,590	1,800	900	831	416
2	20,449	1,705	853	787	394	2	29,101	2,426	1,213	1,120	560
3	25,727	2,144	1,072	990	495	3	36,612	3,051	1,526	1,409	705
4	31,005	2,584	1,292	1,193	597	4	44,123	3,677	1,839	1,698	849
5	36,283	3,024	1,512	1,396	698	5	51,634	4,303	2,152	1,986	993
6	41,561	3,464	1,732	1,599	800	6	59,145	4,929	2,465	2,275	1,138
7	46,839	3,904	1,952	1,802	901	7	66,656	5,555	2,778	2,564	1,282
8	52,117	4,344	2,172	2,005	1003	8	74,167	6,181	3,091	2,853	1,427
For each additional family member, add	5,278	440	220	203	102	For each additional family member, add	7,511	626	313	289	145

Children from households that meet the Federal guidelines are eligible for free or reduced-price meal services. Complete one application per household for all children that attend the same school district.

All meals served must meet the U.S. Department of Agriculture meal requirements. However, if a child has been determined by a doctor to have a disability and the disability would prevent the child from eating the regular school meal, the school will make substitutions prescribed by the doctor. If a substitution is needed, there will be no extra charge for the meal. Please contact the school for further information.

To receive free or reduced-price meals for your child, you must complete an application and return it to the school. We cannot approve an application that is not complete.

**How to Apply:**

If you now receive food stamps or TANF for the child(ren) you are applying for, the application must have the child(ren)'s name, a food stamp or TANF Case Number (Link card number cannot be used) for each child(ren), and the signature of an adult household member. If you are applying for a foster child, the application must have the child's name, the child's "personal use" income, and an adult signature.

If you do not list a food stamp or TANF case number for the child(ren) you are applying for, then the application must have the child(ren)'s name, the names of all household members, the amount of income each person received last month, the source of that income, the signature of an adult household member and that adult's Social Security number or the word "none" if the adult does not have a Social Security number.

Federal and Household Guidelines are established by the Federal Government and must be strictly adhered to.

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If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email [atprogram.intake@usda.gov](mailto:atprogram.intake@usda.gov).

Individuals who are deaf, hard of hearing, or have speech disabilities and wish to file either an EEO or program complaint please contact USDA through the Federal Relay Service at (800) 877-8339 or (800) 845-6136 (in Spanish).

Persons with disabilities who wish to file a program complaint, please see information above on how to contact us by mail directly or by email. If you require alternative means of communication for program information (e.g., Braille, large print, audiotape, etc.) please contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). USDA is an equal opportunity provider and employer.