



TOWN HALL | 39 SOUTH STREET | HINSDALE, MA | 01235 | 413-655-2300

## FINANCE COMMITTEE MEETING MINUTES / June 1, 2017

*Members:*

Dick Scialabba  
Ray Bolduc  
Shaun Galliher  
Heather Brown  
Viv Mason  
Chris Pike  
Mary Rice

*Absent:*

Earl Peck  
Justin Gilardi

*Other:*

Laurel Scialabba, SB Chair  
Ryan Aylesworth, Town Administrator

The meeting was opened at 7pm.

There were no public comments.

Chairman Dick Scialabba welcomed our newly elected member, Heather Brown, to the Committee.

A motion was made and seconded to accept the minutes of the May 4, 2017, Finance meeting as written. The motion passed with one abstained.

There is no Treasurer Report for this meeting.

Several observations and comments concerning the expense report as follows;

Telephone account is overspent, but as long as the total does not exceed the amount appropriated for the Town Buildings account, it is ok.

IT hardware is only 47% expended, but it will be spent on some new computers, and laptop for the Planning Board and Assessors.

Fuel account will be over and it is expected there will be a request for a Reserve Fund transfer or line item transfer at our July meeting.

Street Lights may run over.

The amount for the building alterations in the Town Hall near the Police Department will not be done, and will not be carried forward. Chief Rathbun obtained a quote for \$3,500 for work in the booking room.

Tree Warden account is only 50% expended. The Select Board will see if the tree removal project can be jump started with the current funds available.

Concerning the Jaws for the Fire Department, Chief Turner is getting quotes.

There is a savings on the Vocational account of approximately 95K as some students had dropped out of the program.

Highway Department – there is not enough money for the culvert on Old Dalton Road so the balance for that project will be returned to Free Cash. Also no company has been found to do the roof extensions on the new garage, that money will also be returned to Free Cash.

Town Waste storage unit – Kathe Warden is getting quotes.

Lake Management/Plunkett Lake Dam money (150K) should be rolled over. Ray Bolduc has been in touch with USDA and will get back to this Committee.

Veterans Account should have monies left because there was a savings by going with the City of Pittsfield Veteran Agent.

Sewer 3 – Money should be rolled over for the Vacuum truck.

Library – it was noted that the State money has not yet been spent, but we are confident that it will be by the end of the Fiscal year.

Legal will go over as some invoices are still outstanding. A Reserve Fund transfer may be requested.

**Old and new business** – The Committee discussed the Overlay Surplus Account in the control of the Assessors. Charlie Brown, Town Accountant, will confirm the balance but it is not available for this meeting.

The Committee Reorganization – A motion was made and seconded to nominate Dick Scialabba as Chair, the motion passed unanimously. A motion was made and seconded to nominate Shaun Galliher as Vice Chair, the motion passed with one abstention. A motion was made and seconded to nominate Mary Rice as Secretary, the motion passed unanimously.

Chairman Dick Scialabba suggested that we recap the FY 2018 budget process at our next meeting. He also suggested that we set Finance Policies such as a limit on debt borrowing. Some of our by-laws concerning Finance are obsolete and should be looked at.

Ryan Aylesworth, Town Administrator, explained the budget process as it pertained to his role in the process. He also said the Collins Center has recommendations for setting by-laws for the Administrator and Finance Committees.

Public Comment - Laurel Scialabba, Select Board Chair, said that although there were some disagreements during the budget process, she very much appreciated our input.

The next regular meeting of this Committee is Thursday, July 6, 2017 at 7pm in the Town Hall Community room.

A motion was made and seconded to adjourn at 7:40 pm. The motion passed unanimously.

Respectfully submitted,  
Mary A. Rice, Secretary