

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, May 7, 2019

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
4. Approval of April 2, 2019 Board Minutes
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications – Code of Ethics Presentation to the Board Members by Walter Bliss, Esquire
8. Committee Reports - None
9. Superintendent’s Agenda
11. New Business

SUPERINTENDENT’S AGENDA

NEW/SPECIAL PROJECTS:

Recommend Board approve the following: *None*

PERSONNEL:

Recommend Board approve the following:

Appointments, Resignations, Leaves, Retirements, and addendum etc. (*Attachment 9-A*)

2019-2020 Reappointment of Principals/Supervisors Staff (*Attachment 9A-1*)

2019-2020 Reappointment of Certified Staff (*Attachment 9A-2*)

2019-2020 Reappointment of Assistants (*Attachment 9A-3*)

2019-2020 Reappointment of Crisis Interventionists (*Attachment 9A-4*)

2019-2020 Reappointment of Support Staff (*Attachment 9A-5*)

2019-2020 Reappointment of Unaffiliated Staff (*Attachment 9A-6*)

2019 Extended School Year, Contracted Staff (*Attachment 9A-7*)

2019 Extended School Year, Hourly Staff (*Attachment 9A-8*).

Revised: Agreement between the Board of Education and Udaya Batchu, Assistant School Business Administrator, for the period July 1, 2019 through June 30, 2020
(Attachment 9A-9)

Revised Job Description(s) –

Case Manager, Special Child Health Services (Attachment 9A-10)
Project Adults Program Coordinator (Attachment 9A-11)

Approval to submit SFY 2020 Special Child Health Services, Case Management, Grant Application, in the amount of \$208,000, for the period 07/01/2019-06/30/2020.

Approval to submit SFY 2020 Special Child Health Services, Early Hearing Detection and Intervention, Grant Application, in the amount of \$37,829.00, for the period 04/01/2019-03/31/2020.

Approval to submit Mercer County Project SEARCH Start Up Grant. If awarded, grant will support MCSSSD by providing start-up funds to build and coordinate a Project SEARCH in Mercer County. Project SEARCH students would participate in employment related instruction and rotate through three internships. Application will be a two year proposal in the amount of \$112,306. This amount is based on recommendations from successful programs in the state and also includes the cost of the Project SEARCH license.

MISCELLANEOUS:

Recommend Board approve the following:

Revised and/or New Policies, Regulations, or By-Laws - (Attachment 9-B)

First Reading -- Revised and/or New Policies, Regulations, or By-Laws

BYLAWS - None

POLICIES

P1642 Earned Sick Leave Law (M)

REGULATIONS

R1642 Earned Sick Leave Law (M)

Second Reading & Adoption -- Revised and/or New Policies, Regulations, or By-Laws
(no changes from First Reading)

BYLAWS - None

POLICIES

P2422 Health and Physical Education (M)

REGULATIONS - None

REPORTS:

Fire and Security Drills for month of April, 2019 (*Attachment 9-C*)

Harassment, Intimidation & Bullying Report for April, 2019

Month	Investigations	HIB	Non-HIB	Pending
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	0	0
November	0	0	0	0
December	0	0	0	0
January	0	0	0	0
February	1	0	0	1
March	2	0	0	2
April	0	0	0	0
TOTAL	3	0	0	3

Enrollment Data as of April 2019:

YEAR	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2017-2018	505	502	579	586	583	587	583	585	587	587	592	593
2018-2019	454	454	547	567	571	575	579	580	581	586		

	<u>03/29/19</u>	<u>04/30/19</u>
Mercer High School	247	248
Mercer Elementary School	223	223
Regional Day	10	9
J. F. Cappello School	<u>101</u>	<u>106</u>
TOTAL:	581	586

11. **NEW BUSINESS**

Recommend Board approve the following:

- a. Contract with Eastern Armored Services, Inc. to transport District deposits from Mercer High School to PNC Bank per scheduled dates for the period July 1, 2019 thru June 30, 2020 at \$31.19 per diem not to exceed \$2,800 (Attachment 11-a).
- b. Approve the Affiliation Agreement between Mercer County Special Services School District Project Child Clinic Program and The Learning Center beginning July 1, 2019 through June 30, 2020 (Attachment 11-b).
- c. Approve the Affiliation Agreement between Mercer County Special Services School District Project Child Clinic Program and The Goddard School beginning July 1, 2019 through June 30, 2020 (Attachment 11-c).
- d. Approve to terminate the retirement plan administrative services of PenServ Plan Services, Incorporated, third party administrator for the District’s 403(b) and 457(b) plan, effective August 15, 2019.
- e. Approve Resolution and Agreement for Plan Connect to provide retirement plan administrative services, as a third party administrator for the District’s 403(b) and 457(b) plans as per service agreement effective August 16, 2019 (attachment 11-e).
- f. Approve to accept the grant award in the amount of \$3,000 for the All in One Eye Gaze System to the Joseph F. Cappello School.
- g. Approve to accept the Grant for special Child Health Services Early Hearing Detection and Intervention (EDHI) program [Early Identification and Monitoring] in the amount of \$37,829 to be used April 1, 2019 through March 31, 2020.
- h. Approve The Center for Learning Garden State Discovery Museum Outreach Program to provide an assembly titled “Curly the Caterpillar” for the students of Mercer Elementary School at a cost of \$370 to be held on May 30, 2019.
- i. Approve the Eyes of the Wild Zoo School Enrichment Program to provide an assembly to the students of Mercer Elementary School in the amount of \$320 to be held on June 6, 2019.
- j. Approve the Mercer County Gardeners Club volunteers to work with the cognitive severe students of the Mercer Elementary School in a garden program on May 8, 15, 22 & 29, 2019.
- k. Approval of Transportation Contract (s), Bids, Renewals & Addendum (Attachment 11-k).
- l. Staff and Student Travel (Attachment 11-l).
- m. Miscellaneous Equipment for Disposal (Attachment 11-m).

AGENDA – MCSSSD

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- n. Approval to accept donation of various library books for Pre-Kindergarten to Teens from the Ewing Township Library.
 - o. Approve Lease Agreement between Mercer County Special Services School District and Camelot Educational Resources, LLC for the 2019/2020 school year (Attachment 11-o).
 - p. Approve Heather Pyle to provide professional services to MCSSSD to set up and implement Frontline Central at a rate of \$40.00 per hour increasing the not to exceed to \$5,500, effective dates 04/03/19 through 06/30/19.
 - q. Approve contract with Robert Wood Johnson Health Occupational & Corporate Health to provide pre-employment services to MCSSSD, effective May 2, 2019 through June 30, 2020. (Attachment 11-q)
 - r. Approve Lease Agreement between Mercer County Special Services School District and the ARC of Mercer County for the 2019-2020 school year. (Attachment 11-r)
- 12. Public Session
 - 13. Executive Session
 - 14. Adjournment