

THE BOARD OF EDUCATION  
of the  
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, October 1, 2019

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
4. Approval of August 6, 2019 Board Minutes
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications – None
8. Committee Reports - None
9. Superintendent’s Agenda
11. New Business

**SUPERINTENDENT’S AGENDA**

**NEW/SPECIAL PROJECTS:**

Recommend Board approve the following: none

**PERSONNEL:**

Recommend Board approve the following:

- Appointments, Resignations, Leaves, Retirements, etc. (*Attachment 9-A*)

**MISCELLANEOUS:**

Recommend Board approve the following:

- Presentation of Harassment, Intimidation, or Bullying (HIB) Semi-Annual Report for the period: 01/01/2019-06/30/2019 – Carline Mirthil, Supervisor
- Presentation of the Spring 2019 Statewide Assessment Results – Building Test Coordinators
- Self-Assessment findings regarding the “Commissioner’s Program and Guidance for Determining Grades under the Anti-Bullying Bill of Rights Act” (P.L.2010,c.122), for each of the schools within MCSSSD for the 2018-2019 School Year. (*Attachment 9-B*)

- Updated Curriculum (*available for review in the Office of the Assistant Superintendent*)
  - Buildings and Grounds Curriculum (Grades 9 – 12)
  - Career Family Education – Life Skills Curriculum (Grades 9 -12)
  - Career Family Education – Life Skills Curriculum (Grades K – 8)
  - Counseling Curriculum
  - Food Marketing Curriculum (Grades 9 – 12)
  - Food Services Curriculum (Grades 9 – 12)
  - Office Skills Curriculum (Grades 9 – 12)
  - Technology Curriculum (Grades 9 – 12)
  - Video Production Curriculum (Grades 9 – 12)
  
- Extended School Year Calendar – Summer 2020 (*Attachment 9-C*)
- **Revised** NJQSAC District Performance Review (DPR) for the 2018-2019 School Year (*Attachment 9-D*)
- 2019-2020 Statement of Assurance Regarding the Use of Paraprofessional Staff (*Attachment 9-E*)
- Week of Respect, October 7–11, 2019 and School Violence Awareness Week, October 21-25, 2019
- School Safety and Security Plan – Mercer High School/Regional Day School Annual Update (*available for review in the Administrative Offices*)
- School Safety and Security Plan – Joseph F. Cappello School Annual Update (*available for review in the Administrative Offices*)
- School Safety and Security Plan – Mercer Elementary School Annual Update (*available for review in the Administrative Offices*)
- Revised and/or New Policies, Regulations, or By-Laws - First Reading (*Attachment 9-F*)

**BYLAWS** – None

**POLICIES**

P3159	Teaching Staff Member-School District Reporting Responsibilities (M)
P6112	Reimbursement of Federal and Other Grant Expenditures (M)
P8600	Student Transportation (M)
P8630	Bus Driver-Bus Aide Responsibility (M)
P8670	Transportation of Special Needs Students (M)
P9210	Parent Organizations
P9400	Media Relations

**REGULATIONS**

- R6112 Reimbursement of Federal and Other Grant Expenditures (M)
- R8600 Student Transportation
- R8630 Emergency School Bus Procedures (M)

- Revised and/or New Policies, Regulations, or By-Laws- Second Reading (\*changes made from first reading)

**BYLAWS** – None

**POLICIES** – None

**REGULATIONS** - None

**REPORTS:**

Recommend Board approve the following:

- Fire and Security Drill(s) for the months of August 2019 (*Attachment 9-G*)
- Fire and Security Drill(s) for the month of September 2019 (*Attachment 9-H*)
- Harassment, Intimidation & Bullying as of September 2019:

Month	Investigations	HIB	Non-HIB
July	0	0	0
August	0	0	0
September	0	0	0
<b>TOTAL</b>	0	0	0

- Enrollment Data as of September 2019

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
2018-2019	454	454	547	567	571	575	579	580	581	586	587	588
2019-2020	497	498	548									

	07/31/2019	08/31/2019	09/30/2019
Mercer High School	212	212	254
Mercer Elementary School	202	203	208
Regional Day	8	8	9
J. F. Cappello School	<u>75</u>	<u>75</u>	<u>77</u>
<b>TOTAL:</b>	<u>497</u>	<u>498</u>	<u>548</u>

11. **NEW BUSINESS**

Recommend Board approve the following:

- a. Approve to accept SFY 2020 Special Child Health Services, Case Management, Grant Application, in the amount of \$208,000, for the period 07/01/2019-06/30/2020 (attachment 11-a).
- b. Approve the Affiliation Agreement between Mercer County Special Services School District Project Child Clinic Program and The CYO - Yardville Branch School beginning September 1, 2019 through June 30, 2020 (Attachment 11-b).
- c. Approve 36-month lease with Canon USA, Incorporated for a Canon Imagerunner500if to be located in the Nurse’s Office at the Joseph F. Cappello School at a cost of \$111.53/month.
- d. Approve the following student worksites for the 2019/2020 school year:

Quakerbridge Mall	Hamilton Marketplace
Costco	MCCC Conference Center
Shop Rite	MCCC Kelsey Theater
Walgreens	Lowes
McDonalds	
- e. Staff and Student Travel (Attachment 11-e).
- f. Approval of Transportation Contract(s), Bids, Renewals and Addendum (11-f).
- g. Miscellaneous Equipment Disposal List (Attachment 11-g).
- h. Approve the Roxey Ballet Dance Program for the students of Mercer Elementary School at no cost to the District. Program dates: January 6, 7, 8, 13, 14, 2020, two classes: 9:30-10:30 & 10:30 – 11:30 Likely 5<sup>th</sup> & 8<sup>th</sup> grade for Science Informal Showing Date will occur Friday, January 17, 2020 from 1:30 – 2:15. Make up dates: January 21 & 22, 2020 (Attachment 11-h).
- i. Approve PESI to provide professional development training on December 9, 2019. Victoria Grinman will present “Treating Traumatic Stress in Kids: Sensory, Yoga and Mindfulness Techniques to Rewire the Young Brain”. Certified occupational therapists, physical therapists and Cognitive Severe teachers will be provided with ready-to-use techniques for challenging diagnoses and behaviors. The cost of the full day training will not exceed \$4,800 (Attachment 11-i).
- j. Approve Facilities Annual Maintenance Budget amount worksheet M-1 per N.J.A.C.6A:26A to be submitted to the Department of Education County Office and the Mercer County Special Services School District Comprehensive Maintenance Plan Report for and 2020/2021 school year (Attachment 11-J).
- k. Approve resolution to solicit and negotiate a vendor for the Provisions and Installation of Kitchen Equipment Project (Attachment 11-k).

AGENDA – MCSSSD

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- l. Approve “Let’s Get Talking” AAC/AT Vendor Fair 2019 on October 15, 2019 from 12:30 – 3:30PM at MHS, Presenter: Tonya F Sherin. The Bancroft School, Voorhees, NJ, Teacher of the Handicapped, Teacher of the Deaf, MS in Information Systems. The purpose of this workshop is to show educators how they can incorporate XBOX 360 Kinect and XBOX One with the Adaptive Controller, into the classroom. There are many interactive games that teachers will be able to include throughout their lessons. The workshop will show the different ways you can use the XBOX to teach and motivate students along with some behavior modification techniques.
  - m. Approve the Statement of Appreciation Resolution for Board Member Samuel J Floyd (Attachment 11-m).
  - n. Approve Mercer County Division Of Mental Health, Department of Human Services to provide professional development training for the district’s certified staff. Lead Trauma Consultant, PJ Wenger will provide “Suicide Prevention Training”. The PD training will be held on October 15, 2019 from 1:10 pm – 3:10 pm. There will be no cost for the training.
12. Public Session
  13. Executive Session
  14. Adjournment