

THE BOARD OF EDUCATION  
of the  
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, December 4, 2018

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session  
Presentation of Comprehensive Annual Financial Report for June 30, 2018  
by Scott Clelland, CPA, Wiss & Co, LLC
- 4a. Approval of November 5, 2018 Board Minutes
- 4b. Approval of the Executive Minutes of November 5, 2018 for content, not for release.  
Release to be determined when the need for confidentiality no longer exists, unless such otherwise prohibited by law.
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer's Report
7. Correspondence & Communications
8. Committee Reports
9. Superintendent's Agenda
11. New Business

**SUPERINTENDENT'S AGENDA**

**NEW/SPECIAL PROJECTS:** None

**PERSONNEL:**

Appointments, Resignations, Leaves, Retirements, etc. (*Attachment 9-A*)

Agreement between Caterina Cimilluca, Human Resources Manager and MCSSSD effective November 26, 2018 through June 30, 2019. (*Attachment 9A-1*)

**MISCELLANEOUS:**

Recommend Board approve the following:

Submission of Grant Application: State of New Jersey, Department of Labor & Workforce Development for Summer Paid Internships 2019. This grant allows for pre-employment transition services through the Workforce Innovation Opportunity Act (WIOA).

Submission of QSAC Self-Assessment for School Year 2018-19 to the New Jersey Department of Education.

**REPORTS:**

Fire and Security Drills for month of November, 2018 (*Attachment 9-B*)

Harassment, Intimidation & Bullying Report for November, 2018

Month	Investigations	HIB	Non-HIB	Pending
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	0	0
November	0	0	0	0
TOTAL	0	0	0	0

Enrollment Data as of November, 2018:

YEAR	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2017-2018	505	502	579	586	583	587	583	585	587	587	592	593
2018-2019	454	454	547	567	571							

	<u>10/31/18</u>	<u>11/30/18</u>
Mercer High School	259	260
Mercer Elementary School	205	209
Regional Day	11	10
J. F. Cappello School	<u>92</u>	<u>92</u>
<b>TOTAL:</b>	<b>567</b>	<b>571</b>

11. **NEW BUSINESS**

Recommend Board approve the following:

- a. Review, accept and approve the June 30, 2018 preliminary Comprehensive Annual Financial Report, Management Report on Administrative Findings – Financial, Compliance and Performance and Synopsis (Summary of Fiscal year 2017/2018 Audit Report) as required by N.J.S.A. 18A:23-4.
- b. Approve to continue the Group Disability coverage with Standard Life Insurance Company beginning January 1, 2019 to December 31, 2020 with a rate guarantee of \$25.15 per employee per month.

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- c. Approve Debbie Concenza, RN, to attend Camp Bernie with Mercer High School students and staff on May 8, 2019 through May 10, 2019 at a rate of \$1,000.
- d. Approve the Revised MCSSSD Budget Planning Schedule for 2019/2020 (Attachment 11-d).
- e. Approval of Transportation Contract(s) Addenda, Bids, Renewals and Evacuation Drills per N.J.A.C. 6A:27-11.2 (Attachment 11-e).
- f. Approve Staff and Student Travel (Attachment 11-f).
- g. Approve Miscellaneous Equipment for Disposal (Attachment 11-g).

- 12. Public Session
- 13. Executive Session
- 14. Adjournment