

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

BUSINESS MEETING
Tuesday, January 9, 2018
4:30 pm

The monthly business meeting for the month of January 2018 was held this day in the Mercer Elementary School Superintendent's Conference Room, 2nd Floor, 1020 Old Trenton Road, Hamilton, NJ.

The Board of Education took the following actions:

1. **CALL TO ORDER:** Board of Education President Camille Rainiero called the meeting to order at 4:30 pm.

OPEN PUBLIC MEETING STATEMENT: Ms. Rainiero read the following statement:

In accordance with the provisions New Jersey Open Public Meetings Law, the Board of Education has caused notice of this meeting to be posted in the Board Office and in the Mercer County Clerk's Office and mailed to the *Trenton Times*.

ROLL CALL:

Present: Camille Rainiero, Russell White, Samuel Floyd and Jan Lewis.

Also Present: Dr. Kimberly Schneider, Superintendent, Tanya Dawson, Business Administrator/Board Secretary, Dana Hice DePugh, Assistant Superintendent, Christine MacDonald, Human Resource Manager and Walter Bliss, Board Attorney.

2. **PLEDGE OF ALLEGIANCE:** Ms. Rainiero led the assembly in the Pledge of Allegiance.
3. **PUBLIC SESSION:** None
4. **Approval of the December 5, 2017 Board Meeting Regular Minutes:**

A Motion by Samuel Floyd and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Yes
	Ms. Vena -	Absent	Ms. Hernandez-Manno -	Absent
	Ms. Lewis -	Abstain	Ms. Rainiero -	Yes

5. Bills To Be Approved totaling \$4,321,928.50 and authorization of transfers within program areas as approved by the Superintendent

A Motion by Jan Lewis and seconded by Samuel Floyd to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Yes
	Ms. Vena -	Absent	Ms. Hernandez-Manno -	Absent
	Ms. Lewis -	Yes	Ms. Rainiero -	Yes

6. Treasurer’s Report for November 2017

A Motion by Jan Lewis and seconded by Samuel Floyd to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Yes
	Ms. Vena -	Absent	Ms. Hernandez-Manno -	Absent
	Ms. Lewis -	Yes	Ms. Rainiero -	Yes

7. Correspondence & Communications – None

8. Committee Reports – None

9. Superintendent’s Report – None

New/Special Projects: – None

Recommend Board approve the following:

PERSONNEL & ADDENDUM

BE IT RESOLVED That the Board of Education does hereby approve the following appointments, reappointments, adjustments, resignations, terminations, retirements, leaves, transfers, suspensions, and requests for expedites, emergency certification for the School Year 2017 – 2018 as recommended by the Superintendent.

BE IT FURTHER RESOLVED That the Board of Education submit to the County Superintendent, as required, applications for emergency hiring and the applicants’ attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq, N.J.S.A. 18A:39-17 et seq, or N.J.S.A. 18A:6-4.13 et seq.

Appointments, Re-Appointments, Resignations, Leaves, Retirements, etc., (Attachment A) and addendum.

A Motion by Jan Lewis and seconded by Samuel Floyd to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Yes
	Ms. Vena -	Absent	Ms. Hernandez-Manno -	Absent
	Ms. Lewis -	Yes	Ms. Rainiero -	Yes

MISCELLANEOUS:

Recommend Board approve the following:

Submission of Application for Year End STEM Grant sponsored by Acellus Learning System, for the period 01/01/18-06/30/19. Grant Award not to exceed \$12,975.00 with additional funds from Community Resource, not to exceed \$18,975.00. (*Attachment 9-B*)

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Yes
	Ms. Vena -	Absent	Ms. Hernandez-Manno -	Absent
	Ms. Lewis -	Yes	Ms. Rainiero -	Yes

Submission of Grant Application: Soft Stick Lacrosse Program. Award to include: thirty (30) soft lacrosse sticks, thirty (30) soft lacrosse balls, one (1) copy of the US Lacrosse PE Curriculum Guide and Reproducible packet and one (1) copy of the Teaching Soft-Stick Lacrosse DVD.

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Ms. Hernandez-Manno - Absent
 Ms. Lewis - Yes Ms. Rainiero - Yes

REPORTS:

Fire and Security Drills for month of December, 2017 (*Attachment 9-C*)

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Ms. Hernandez-Manno - Absent
 Ms. Lewis - Yes Ms. Rainiero - Yes

Harassment, Intimidation & Bullying Report for December, 2017

Month	Investigations	HIB	Non-HIB	Pending
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	1	0
November	1	0	0	1
December	2	0	1	1
TOTAL	3	0	2	2

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Ms. Hernandez-Manno - Absent
 Ms. Lewis - Yes Ms. Rainiero - Yes

Enrollment Data as of December 2017:

YEAR	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2016-2017	511	508	586	598	601	600	603	607	615	616	619	619
2017-2018	505	502	579	586	583	587						

	<u>11/30/17</u>	<u>12/30/17</u>
Mercer High School	289	288
Mercer Elementary School	184	185
Regional Day	9	9
J. F. Cappello School	<u>101</u>	<u>105</u>
<i>TOTAL:</i>	<i>583</i>	<i>587</i>

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Ms. Hernandez-Manno - Absent
 Ms. Lewis - Yes Ms. Rainiero - Yes

11. New Business

- a. Approve the following Affiliation Agreement(s) between Mercer County Special Services School District and: (Attachment 11-b).

Temple University
 Mercer County Technical Schools Health Career Center
 The College of New Jersey
 Thomas Jefferson University

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Ms. Hernandez-Manno - Absent
 Ms. Lewis - Yes Ms. Rainiero - Yes

- b. Approve to continue the services of Benefit Express Services, LLC for COBRA Retiree Administrative Services to be paid by Conner Strong & Buckelew on behalf of Mercer County Special Services School District year two (2) of three (3) for the period February 28, 2017 to February 28, 2020.

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Yes
	Ms. Vena -	Absent	Ms. Hernandez-Manno -	Absent
	Ms. Lewis -	Yes	Ms. Rainiero -	Yes

- c. Approve to continue participation in the Educational Services Commission of New Jersey (formerly known as Middlesex Regional Educational Services Commission) Cooperative Pricing Agreement renewed by the State of NJ for the period May 21, 2017 through May 21, 2022 (Attachment 11-c).

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Yes
	Ms. Vena -	Absent	Ms. Hernandez-Manno -	Absent
	Ms. Lewis -	Yes	Ms. Rainiero -	Yes

- d. Approve the agreement between Young Audience Arts for Learning and Mercer County Special Services School District to provide assembly presentations to the students of Mercer Elementary School titled “Junk Jam Band”. Musicians Josh Robinson and Zach Green give students a hands-on experience making music with recyclables and found objects made into instruments. Presentations to take place on March 28, 2018 at 10:00am & 10:50am and April 13, April 27, May 4, May 11, May 18 and May 21, 2018 at 9:30am, 10:15am & 11:10am at no cost to the District (Attachment 11-d).

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Yes
	Ms. Vena -	Absent	Ms. Hernandez-Manno -	Absent
	Ms. Lewis -	Yes	Ms. Rainiero -	Yes

- e. Approve to accept Educational Leaders as Scholars: Arts Integration Teaching Artist Scholarship award in the amount of \$5,000 for Mercer High School. The grant award will be used to build a musical sculpture that will be interactive and available to the entire school district. A diverse group of students representing many academic areas with a range of abilities will take part in the creation of the sculpture with the assistance of the Junk Jam Band (Attachment 11-e).

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Yes
	Ms. Vena -	Absent	Ms. Hernandez-Manno -	Absent
	Ms. Lewis -	Yes	Ms. Rainiero -	Yes

- f. Approve The Council Of Southeast Pennsylvania, Inc., to provide Professional Development training to the staff at Mercer High School. Mr. David Fialko, BS, ICPS, CTTS, Certified Prevention Specialist will provide the training. The training will provide staff with a better understanding of Opioid Drug Epidemic including providing information on how the brain and central nervous system responds to opioid drugs, causes of an overdose and the brain's response to Narcan. The training will be held on Thursday, March 15, 2018 from 8:00 am - 10:00 am. The cost of the training not to exceed \$400 Gaap account #11-212-100-500-30-MD.

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Yes
	Ms. Vena -	Absent	Ms. Hernandez-Manno -	Absent
	Ms. Lewis -	Yes	Ms. Rainiero -	Yes

- g. Approve to submit the Semi alternate revenue waiver request for the 2018/19 school year in the amount of \$250,000.

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Mr. White asked what is this?
 Ms. Hice-DePugh said it is a reimbursement.

Roll Call:	Mr. Floyd -	Yes	Mr. White -	Yes
	Ms. Vena -	Absent	Ms. Hernandez-Manno -	Absent

Ms. Lewis - Yes Ms. Rainiero - Yes

- h. Approve the Proposed Tuition Rates for 2018/2019 School Year (Attachment 11-h).

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Ms. Dawson explained the rates show an overall increase of a little over 2%.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Ms. Hernandez-Manno - Absent
 Ms. Lewis - Yes Ms. Rainiero - Yes

- i. Approval of Transportation Contract (s), Bids, Renewals & Addendums (Attachment 11-i).

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Ms. Hernandez-Manno - Absent
 Ms. Lewis - Yes Ms. Rainiero - Yes

- j. Staff and Student Travel and addendum (Attachment 11-j).

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Ms. Hernandez-Manno - Absent
 Ms. Lewis - Yes Ms. Rainiero - Yes

- k. Miscellaneous Equipment for Disposal (Attachment 11-k).

A Motion by Jan Lewis and seconded by Russell White to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Yes
 Ms. Vena - Absent Ms. Hernandez-Manno - Absent
 Ms. Lewis - Yes Ms. Rainiero - Yes

Dr. Schneider introduced the Board to our new Mercer Elementary School Principal, Lisa Scaringelli. Welcome.

12. ADJOURNMENT

A Motion by Jan Lewis and Seconded by Samuel Floyd to adjourn the meeting passed by unanimous voice vote, (4) aye's (0) nay's. Meeting was adjourned at 4:44 pm.

Respectfully submitted by:

Tanya Dawson
Business Administrator/Board

Secreta