

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Monday, April 16, 2018

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
4. Approval of March 9, 2018 Board Minutes
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications
8. Committee Reports
9. Superintendent’s Agenda
11. New Business

SUPERINTENDENT’S AGENDA

NEW/SPECIAL PROJECTS:

Recommend Board approve the following: *None*

PERSONNEL:

Recommend Board approve the following:

Appointments, Resignations, Leaves, Retirements, etc. (*Attachment 9-A*)

Agreement between the Board of Education and Dana Hice-DePugh, Assistant Superintendent for Curriculum & Instruction, for the period July 1, 2017 through June 30, 2022 shared with Mercer County Technical School District, pursuant to the approval by the Executive County Superintendent on February 27, 2018. (*Attachment 9A-1*)

Revised Job Description(s)

- Assistant School Business Administrator/Board Secretary (*Attachment A-2*)
- Comptroller (*Attachment A-3*)

Deborah Donnelly as the District Public Agency Compliance Officer, effective May 1, 2018 through June 30, 2018.

Deborah Donnelly as the District Open Public Records Act Officer, effective May 1, 2018 through June 30, 2018.

MISCELLANEOUS:

Recommend Board approve the following:

2017-2018 *Revised* MCSSSD School Calendar (to reflect makeup days) - (*Attachment B*)

Submission of Grant(s): Sponsored by the MCSSSD Educational Foundation, not to exceed \$750.00 per grant. (One grant per school will be awarded.)

REPORTS:

Fire and Security Drills for month of March, 2018 (*Attachment 9-C*)

Harassment, Intimidation & Bullying Report for March, 2018

Month	Investigations	HIB	Non-HIB	Pending
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	1	0
November	1	0	0	1
December	2	0	1	1
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
TOTAL	3	0	2	2

Enrollment Data as of March, 2018:

YEAR	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2016-2017	511	508	586	598	601	600	603	607	615	616	619	619
2017-2018	505	502	579	586	583	587	583	585	587			

	<u>02/28/18</u>	<u>03/31/18</u>
Mercer High School	286	285
Mercer Elementary School	192	193
Regional Day	8	8
J. F. Cappello School	<u>99</u>	<u>101</u>
<i>TOTAL:</i>	585	587

11. **NEW BUSINESS**

Recommend Board approve the following:

- a. Resolution to adopt the 2018/19 Mercer County Special Services School District Budget (Attachment 11-a).
- b. Approval to submit the Regional Day School Budget for the 2018/19 school year to the New Jersey Department of Education (Attachment 11-b).
- c. Approve Resolution to appoint Deborah Donnelly as the District Purchasing Agent effective May 1, 2018 through June 30, 2018 (Attachment 11-c).
- d. Approve to close out Air Control Technology, Incorporated for the Mercer Elementary School Unit Ventilator Replacement HVAC Upgrades Project per AIA Document G701-2001 in the amount of \$9,302.
- e. Approve the resolution binding The Mercer County Special Services School District to purchase Electric Generation Services through the Alliance For Competitive Energy Services (“Aces”) Bid Cooperative Pricing System ID#E8801-Acescps (Attachment 11-e).
- f. Approve the resolution binding The Mercer County Special Services School District to purchase Natural Gas Services through the Alliance For Competitive Energy Services (“Aces”) Bid Cooperative Pricing System ID#E8801-Acescps (Attachment 11-f).
- g. Approval to the revised contract with Monmouth Ocean Educational Services Commission (M-OESC) for the period July 1, 2017 to June 30, 2018 on an as needed nursing basis for nursing services Gaap account #11-000-213-340-00-HLTH (Attachment 11-g).
- h. Approve the use of the Hamilton Police for the safety and security of students and staff at Mercer High School and Mercer Elementary School during 2018/19 school year as needed by the Principal at the Township extra duty hourly pay rate Gaap account # 11-000-266-340-00-PATR.
- i. Approve the Roxey Ballet Assembly Program for the students of Mercer Elementary School on Friday, April 20, 2018 at 1:30 pm at no cost to the District.
- j. Approve “Eyes of the Wild Wallaby Tales Traveling Zoo Show” at Mercer Elementary School to be held on June 8, 2018 at a cost of \$320 to be paid from the student activity account (attachment 11-j).
- k. Approve New Student Worksite: Arcadia Nursing and Rehabilitation, 1501 State Highway 33, Hamilton Square, NJ 08690.
- l. Approve the Model Written Indoor Air Quality Program complying with the Public Employees Occupational Safety and Health (POESH) Program, Indoor Air Quality (IAQ) Standard (N.J.A.S. 12:100-13) (Attachment 11-l).

- m. Approval of Mercer Cooperative Transportation System Agreement for the 2018/2019 school year (Attachment 11-m).
- n. Approval of Consulting Service Fee Agreement with Connor Strong & Buckelew for Consulting Financial Reporting Services for the period July 1, 2018 to June 30, 2019 at a rate of \$1,450 per month not to exceed \$17,400 (same rate as last year) Gaap Account # 11-000-291-270-00-MED (Attachment 11-n).
- o. Approve the Horizon Blue Cross Blue Shield of New Jersey Dental Plan Renewal for staff of Mercer County special Services School District for the 2018/19 school year per attached summary prepared by Conner Strong & Buckelew (Attachment 11-o).
- p. Approve the Horizon Blue Cross Blue Shield of New Jersey Health Plan Renewal for staff of Mercer County Special Services School District for the 2018/19 school year per attached summary prepared by Conner Strong & Buckelew (Attachment 11-p).
- q. Approval of Transportation Contract (s), Bids, Renewals & Addendum (Attachment 11-q).
- r. Staff and Student Travel (Attachment 11-r).
- s. Miscellaneous Equipment for Disposal (Attachment 11-s).
- t. Use of Building and Grounds (Attachment 11-t).
- u. Approve the following RFP 19-01, 02, & 03 for Therapy Service vendors competitive contracts on an as needed basis for the 2018/19 school year:

SPEECH THERAPY 19-01	OCCUPATIONAL THERAPY 19-02	PHYSICAL THERAPY 19-03
Advance Education Advisement	Advance Education Advisement	Advance Education Advisement
Cumberland Therapy	ARDOR	Cumberland Therapy
GHR Education	Cumberland Therapy	GHR Education
INVO	GHR Education	Kaleidoscope
Kaleidoscope	INVO	Staffing Plus
Therapy Source	Kaleidoscope	Therapy Source
Staffing Plus	Staffing Plus	
	Therapy Source	

- v. Approve Massery Physical Therapy to provide Professional Development training to the district's Cognitive Severe Teachers and Physical Therapists on September 5, 2018. The training is designed to help our therapists and CS teachers understand the connection between breathing mechanics and postural control management. The speaker will link breathing mechanics with motor and physiologic behaviors. The emphasis of the course will be on developing practical quick clinical solutions for pediatric and young adult patients in all practice settings. The full day training will be held from 8:30 am - 3:30 pm. The cost of training, including travel expenses, will not exceed \$3,500.00 Gaap account # 11-000-223-390-02-DOCI (Attachment 11-v).

- 12. Public Session
- 13. Executive Session
- 14. Adjournment