

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, March 6, 2018

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
- 4a. Approval of February 6, 2018 Board Minutes
- 4b. Approval of the Executive Minutes of February 6, 2018 for content, not for release.
Release to be determined when the need for confidentiality no longer exists, unless such otherwise prohibited by law.
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications – None
8. Committee Reports - None
9. Superintendent’s Agenda
10. Old Business - None
11. New Business

SUPERINTENDENT’S AGENDA

NEW/SPECIAL PROJECTS:

Recommend Board approve the following: *None*

PERSONNEL:

Recommend Board approve the following:

Appointments, Resignations, Leaves, Retirements, etc. (*Attachment 9-A*)

MISCELLANEOUS:

Recommend Board approve the following:

Submission of a request to the Mercer County Office of Education, for the elimination of a Behavioral Disabilities (BD) class at Joseph Cappello School. (*Attachment 9-B*)

Submission of a request to the Mercer County Office of Education, for the establishment of a Behavioral Disabilities (BD) class at Mercer Elementary School. (*Attachment 9-C*)

Revision(s)/New Policies/Regulations/ByLaws – **First Reading** – *(None)*

Revision(s)/New Policies/Regulations/ByLaws – **Second Reading & Adoption**
(no changes from First Reading)

BYLAWS

0169.02 Board Member Use of Social Networks (New)

POLICIES

3437 Military Leave
 4437 Military Leave
 5516.01 Student Tracking Devices (New)
 7425 Lead Testing of Water in Schools (New)
 7440 School District Security (M)
 7441 Electronic Surveillance in School Buildings and on School Grounds
 8507 Breakfast Offer Versus Serve (OVS) (M)
 8630 Bus Driver/Bus Aide Responsibility (M)
 9242 Use of Electronic Signatures (New)

REGULATIONS

R5460.1 High School Transcripts (M)
 R7101 Educational Adequacy of Capital Projects
 R7440 School District Security (M)
 R7441 Electronic Surveillance in School Buildings and on School Grounds
 R8630 Emergency School Bus Procedures (M)

REPORTS:

Fire and Security Drills for month of February, 2018 *(Attachment 9-D)*

Harassment, Intimidation & Bullying Report for February, 2018

Month	Investigations	HIB	Non-HIB	Pending
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	1	0
November	1	0	0	1
December	2	0	1	1
January	0	0	0	0
February	0	0	0	0
TOTAL	3	0	2	2

Enrollment Data as of February, 2018:

YEAR	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2016-2017	511	508	586	598	601	600	603	607	615	616	619	619
2017-2018	505	502	579	586	583	587	583	593				

	<u>01/31/18</u>	<u>02/28/18</u>
Mercer High School	286	287
Mercer Elementary School	184	192
Regional Day	8	7
J. F. Cappello School	<u>105</u>	<u>107</u>
<i>TOTAL:</i>	583	593

11. **NEW BUSINESS**

Recommend Board approve the following:

- a. Approve to accept a donation from the Hamilton Township Knights of Columbus Council #6213 in the amount of \$673.41 to the students of the Mercer Elementary School.
- b. Approve The City of Angels NJ., Inc. to provide Professional Development training to the staff at Mercer High School. The training conducted by Kevin Meara will provide staff with a better understanding of the current drug epidemic. The training will be held on March 15, 2018 from 8:00 a.m. - 10:00 a.m. at no cost to the District. City of Angels will be co-presenting with Council of Southeast Pennsylvania, Inc. previously Board approved January 9, 2018.
- c. Approve to rescind the Resolution originally approved November 6, 2017 approving Tanya Dawson on behalf of Mercer County Special Services School District to participate in Middlesex Regional Educational Services Commission of New Jersey Lease Purchase Financing for a 2018 pickup truck in the amount of \$41,783 used for snow removal to replace the 2008 pickup truck (Attachment 11-c).
- d. Approve the Resolution for Tanya Dawson, Business Administrator on behalf of Mercer County Special Services School District to enter into a three (3) year Lease Purchase Financing Agreement with PNC Bank to purchase a 2018 pickup truck in the amount of \$32,783 (Attachment 11-d).
- e. Approve Resolution authorizing the execution and delivery of a Master Equipment Lease Purchase Agreement with PNC Equipment Finance, LLC (Attachment 11-e).
- f. Approve Wiss & Company, LLP, Engagement Letter for Mercer County Special Services School District Financial Audit for year ending June 2018 in the amount not to exceed \$63,000 Gaap Account # 11-000-230-339-01-AUD (Attachment 11-f).

- g. Approve the Affiliation Agreement between Mercer County Special Services School District Project Child Clinic Program and The Learning Center beginning July 1, 2018 through June 30, 2019 (Attachment 11-g).
 - h. Approve the Affiliation Agreement between Mercer County Special Services School District Project Child Clinic Program and The Goddard School beginning March 7, 2018 through June 30, 2018 (Attachment 11-h).
 - i. Approve the annual out of state field trip to Disney World, Florida, Tuesday May 1, 2018; Sponsored by the Sunshine Foundation. Approximately 22 Students and 7 staff members will be attending at no cost to the District.
 - j. Approve to add Lisa Scaringelli, Principal to the Petty Cash Funds Account at the Mercer Elementary School.
 - k. Approve Resolution to submit tentative 2018/19 Mercer County Special Services School District Budget to the Executive County Superintendent (Handout).
 - l. Approval of Transportation Contract (s), Bids, Renewals & Addendums (Attachment 11-l).
 - m. Staff and Student Travel (Attachment 11-m).
 - n. Miscellaneous Equipment for Disposal (Attachment 11-n).
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- 12. Public Session
 - 13. Executive Session
 - 14. Adjournment